

**RESOLUTION NO. 273**

**A RESOLUTION OF THE TOWN OF SOUTH PRAIRIE, PIERCE COUNTY, WASHINGTON AUTHORIZING THE MAYOR TO ENTER INTO THE AMENDED INTERLOCAL AGREEMENT AND BYLAWS WITH THE PIERCE COUNTY REGIONAL COUNCIL.**

**Whereas**, the Town had previously entered into a Interlocal Agreement and Bylaws with the Pierce County Regional Council for the purposes of continued discussions with local jurisdictions to resolve the implementation of the Growth Management Act, and

**Whereas**, the Interlocal Agreement has been amended and approved by the Pierce County Council under its resolution R2006-8, and

**Whereas**, the Town desires to continue their participation in the Pierce County Regional Council.

**Now, therefore, the Town Council of the Town of South Prairie, Pierce County, Washington do hereby resolve as follows:**

**Section 1:** The Mayor is authorized to enter into the amended Interlocal Agreement and Bylaws with the Pierce County Regional Council.

**Section 2:** If any provision of this agreement or the Amended Interlocal Agreement and Bylaws, attached hereto and incorporated by reference as if set out in full, is determined to be invalid or unenforceable for any reason, the remaining provisions shall remain in force and affect.

PASSED IN REGULAR AND OPEN SESSION this 2<sup>ND</sup> day of  
MAY, 2006.



Mayor Peggy Levesque

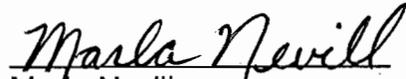
INTRODUCED 5-2-06

PASSED 5-2-06

APPROVED 5-2-06

PUBLISHED 5-10-06

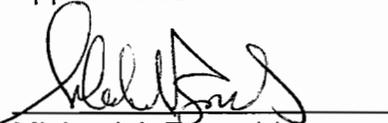
Attested:



Maria Nevill

Town Clerk

Approved as to form:



Michael J. Reynolds

Town Attorney



Resolution No.: 273

Draft No.: 1

Draft Date: 4-24-06

Resolution Requested By:

Page 2

cc: m/c

1 Sponsored by: Councilmember Calvin Goings  
2 Requested by: County Executive/Planning and Land Services

File No. 450

RECEIVED APR 24 2006

*MM*

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5 **RESOLUTION NO. R2006-8**  
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8 **A Resolution of the Pierce County Council Authorizing the Pierce County**  
9 **Executive to Execute an Interlocal Agreement with the Cities**  
10 **and Towns of Pierce County, Thereby Amending the**  
11 **Interlocal Agreement as Recommended by the Pierce County**  
12 **Regional Council.**  
13

14 **Whereas**, on January 31, 1995, the Pierce County Council passed Resolution  
15 No. R95-17 affirming the commitment of the County to continue discussions with other  
16 local jurisdictions to resolve implementation of the Growth Management Act; and  
17

18 **Whereas**, the Pierce County Regional Council was created in 1992 by interlocal  
19 agreement among the cities and towns of Pierce County and Pierce County, and  
20 charged with responsibilities, including: serving as a local link to the Puget Sound  
21 Regional Council, promoting intergovernmental cooperation, facilitating compliance with  
22 the coordination and consistency requirements of the Growth Management Act and the  
23 Regional Transportation Planning Organization (Chapter 47.80 RCW), and developing a  
24 consensus among jurisdictions regarding the development and modification of the  
25 Countywide Planning Policies; and  
26

27 **Whereas**, the Pierce County Regional Council conducted negotiations in open  
28 public meetings during 2003 and 2004 to address substantive policy changes necessary  
29 to respond to current issues related to the coordination and consistency with the Growth  
30 Management Act; and  
31

32 **Whereas**, the Pierce County Regional Council subsequently recommended  
33 adoption of the proposed amendments to the Interlocal Agreement on May 19, 2005,  
34 which address policy updates; and  
35

36 **Whereas**, amendments to the Interlocal Agreement must be adopted through  
37 amendment of the original Interlocal Agreement or by a new Interlocal Agreement and  
38 will become effective when sixty percent (60%) of the cities, towns and County  
39 government representing seventy-five percent (75%) of the population within Pierce  
40 County become signatories to the agreement; and  
41



1 the member cities, towns, and county government. Associate members and staff  
2 from the various jurisdictions shall be encouraged to participate in General  
3 Assembly meetings, but without a vote.  
4

5 D. The ~~Executive Committee of the organization~~ ~~PCRC Council~~ shall be comprised  
6 of representatives from member jurisdictions as follows: four (4) representatives  
7 from Pierce County including the County Executive and three members of the  
8 County Council; three (3) representatives from the City of Tacoma; and ~~one (1)~~  
9 ~~two (2)~~ representatives from the ~~City of Lakewood, City of Puyallup, and City of~~  
10 ~~University Place, and one (1) representative from each of the remaining~~  
11 jurisdictions. Each representative shall have one vote.  
12

13 E. One representative from the Puyallup Tribal Council, ~~one representative from the~~  
14 ~~Port of Tacoma Commission~~, one representative from Pierce Transit, and one  
15 representative of WSDOT District 3 will be ex officio, non-voting members of the  
16 ~~Executive Committee~~ ~~Council~~. At its discretion, the ~~Executive Committee~~ ~~Council~~  
17 may create additional ex officio, non-voting positions from among other  
18 Associate members.  
19

20 ~~F. Voting members of the Executive Committee shall be elected officials and shall~~  
21 ~~be appointed by the local jurisdictions they represent. Alternate representatives to~~  
22 ~~the Executive Committee may be designated who are elected officials and are of~~  
23 ~~the same number as the authorized membership for each jurisdiction or group of~~  
24 ~~jurisdictions. Other elected officials and staff from the various jurisdictions shall~~  
25 ~~be encouraged to participate in Executive Committee discussions, but without a~~  
26 ~~vote.~~  
27

28 V. GENERAL ORGANIZATION:  
29

30 A. Structure  
31

32 1. ~~Organization: The PCRC shall be organized into a General Assembly, a~~  
33 ~~Council, an Executive Committee, and other such task forces and~~  
34 ~~committees as established by the Council.~~  
35

36 ~~The organization shall consist of a General Assembly, an Executive~~  
37 ~~Committee, and advisory committees and task forces as created by the~~  
38 ~~Executive Committee.~~

39 2. ~~Members: Pierce County, the Port of Tacoma and each city or town in~~  
40 ~~Pierce County shall be a member upon adoption of the Interlocal~~  
41 ~~Agreement, provided however, a city or town partially located in Pierce~~  
42 ~~County and partially in any other county must have a population of at least~~  
43 ~~500 persons or 500 employees in Pierce County before obtaining full~~  
44 ~~voting privileges.~~  
45

46 3. ~~Ex Officio Associate Members: The Puyallup Tribal Council, Pierce~~  
47 ~~Transit, and WSDOT District 3 shall be ex officio associate members. Ex~~



1 officio associate members may each provide a representative to serve as a  
2 non-voting member of the Council.

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4 ~~4. Other Associate Members: Other non-municipal governments such as~~  
5 ~~federal agencies, other state agencies, other tribes, school districts and~~  
6 ~~other special purpose districts may become associate members upon~~  
7 ~~approval of the Council. Associate members are non-voting.~~

8  
9 25. The organization will utilize a calendar year for purposes of terms of  
10 office of members of the Executive Committee, ~~Council~~, and the work  
11 program.

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13 B. ~~Executive Committee~~ ~~Council~~

- 14  
15 1. The ~~Executive committee~~ ~~Council~~ shall carry out all powers and  
16 responsibilities of the organization between meetings of the General  
17 Assembly. The ~~Executive Committee~~ ~~Council~~ may take action when a  
18 quorum is present. One-third of the voting members shall constitute a  
19 quorum. Except as specified in the ~~b~~By-laws, actions voted upon shall be  
20 approved by simple majority vote of the quorum. The ~~b~~By-laws shall  
21 provide for special voting processes and the circumstances when such  
22 processes are to be used.
- 23  
24 2. A president ~~Chair~~ and ~~v~~Vice president ~~Chair~~ shall be selected by the  
25 ~~Executive Committee~~ ~~Council~~ from among its voting members. The  
26 ~~president Chair~~ and ~~v~~Vice president ~~Chair~~ shall serve for one-year terms  
27 ~~and shall constitute the Executive Committee.~~
- 28  
29 3. The Executive Committee shall establish a regular meeting time and place  
30 for Council meetings. ~~Executive Committee m~~Meetings shall be  
31 conducted in accordance with the Open Public Meetings Act (RCW  
32 ~~Chapter 42.30~~ ~~RCW~~).
- 33  
34 4. Committees or task forces shall be established as required and may utilize  
35 citizens, elected officials and staff from the member jurisdictions in order  
36 to enhance coordination and to provide advice and recommendations to  
37 the ~~Executive Committee~~ ~~Council~~ on matters of common interest  
38 including, but not limited to, planning, transportation, and infrastructure.

39  
40 C. General Assembly

- 41  
42 1. The General Assembly shall meet at least annually and may hold  
43 additional meetings as needed. The General Assembly may take action  
44 when a quorum is present. Thirty percent (30%) of the voting members  
45 representing a majority of the various jurisdictions shall constitute a  
46 quorum. Except as specified in the ~~b~~By-laws, actions voted upon shall be  
47 approved by a simple majority vote of the quorum. The ~~b~~By-laws shall



1 provide for special voting processes and the circumstances when such  
2 processes are to be used.

- 3
- 4 2. The ~~president and vice president~~ of the Executive Committee shall serve  
5 as ~~president~~ ~~Chair~~ and ~~vice president~~ ~~Chair~~ of the General Assembly.  
6
- 7 3. The General Assembly shall adopt an annual work program.  
8
- 9 4. The General Assembly meetings shall be conducted in accordance with  
10 the Open Public Meetings Act (~~RCW Chapter~~ 42.30 ~~RCW~~).  
11

12 VI. FUNCTIONS AND AUTHORITY:

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14 A. The Pierce County Regional Council will:

- 15
- 16 1. Promote intergovernmental coordination within Pierce County.  
17
- 18 2. Facilitate compliance with the coordination and consistency requirements  
19 of the state growth management laws.  
20
- 21 3. Provide a forum to promote cooperation among and/or between  
22 jurisdictions with respect to urban growth boundaries, comprehensive plan  
23 consistency, development regulations, siting of facilities, highway, rail, air  
24 and water transportation systems, solid waste issues and other area of  
25 mutual concern.  
26
- 27 4. Develop consensus among jurisdictions regarding review and modification  
28 of ~~e~~Countywide ~~p~~Planning ~~p~~Policies.  
29
- 30 5. Serve as the formal, multigovernment link to the Puget Sound Regional  
31 Council.  
32
- 33 6. Develop recommendations, as required, for distribution of certain federal,  
34 state, and regional funds.  
35
- 36 7. Provide educational forums on regional issues.  
37
- 38 8. Make recommendations to federal, state, and regional agencies on plans,  
39 legislation, and other related matters.  
40
- 41 9. Serve as the successor organization to the Growth Management Steering  
42 Committee which developed the ~~e~~Countywide ~~p~~Planning ~~p~~Policies, and  
43 complete such tasks as may have been begun by the Steering Committee,  
44 including the following responsibilities:  
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- 46 a. develop model implementation methodologies;  
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- 48 b. assist in the resolution of jurisdictional disputes;



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- c. provide input to joint planning issues in Urban Growth Areas;
  - d. provide input in respect to countywide facilities;
  - e. advise and consult on policies regarding phased development, short plats, vested rights and related issues;
  - f. review and make a recommendation to Pierce County on the respective location of Urban Growth Area boundaries;
  - g. make a recommendation to Pierce County regarding dissolution of the Boundary Review Board;
  - h. monitor development, including population and employment growth; and
  - i. provide advice and consultation on population disaggregation.
- B. The organization shall adopt by-laws to govern its proceedings. By-laws shall be adopted by the ~~Executive Committee~~ **Council** and shall be in effect unless contrary action is taken by the General Assembly.
- C. Nothing in this agreement shall restrict the governmental authority of any of the individual members.

27 VII. AMENDMENTS:

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29 Amendments to this agreement may be proposed by any member of the General  
30 Assembly **Council** and shall be adopted by affirmative resolution of the ~~Executive~~  
31 ~~Committee~~ and of the individual legislative bodies of sixty percent (60%) of the member  
32 jurisdictions representing seventy-five percent (75%) of the population of Pierce County.

33  
34 VIII. SEVERABILITY:

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36 If any of the provisions of this agreement are held illegal, invalid or unenforceable, the  
37 remaining provisions shall remain in full force and effect.

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39 IX. FILING:

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41 A copy of this agreement shall be filed with the County Auditor, and each city/town  
42 clerk, the Secretary of State, and the Washington State Department of Community ~~Trade~~  
43 ~~and Economic~~ Development.

44  
45 IN WITNESS WHEREOF, this agreement has been executed by each member  
46 jurisdiction as evidenced by signature pages affixed to this agreement.



INTERLOCAL AGREEMENT

CREATION OF AN INTRACOUNTY ORGANIZATION

Signature Page

The legislative body of the undersigned jurisdiction has authorized execution of the Interlocal Agreement, Creation of an Intracounty Organization.

IN WITNESS WHEREOF

This agreement has been executed by TOWN OF SOUTH PRAIRIE  
(Name of City/Town/County)

BY: Peggy Levesque  
(Mayor/Executive)

DATE: 5-3-06

Approved:

BY: \_\_\_\_\_  
(Director/Manager/Chair of County Council)

Approved as to Form:

BY: \_\_\_\_\_  
(City Attorney/Prosecutor)

Approved:

BY: [Signature]  
(Pierce County Executive)



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# **Pierce County Regional Council**

By-Laws  
and  
Interlocal Agreement



March, 2006

**BY-LAWS**  
**OF THE**  
**PIERCE COUNTY REGIONAL COUNCIL**

**ARTICLE I – Purpose**

The purpose of the By-laws is to govern the proceedings of the Pierce County Regional Council (PCRC or Council), consistent with the Interlocal Agreement which created the organization. In the event of a conflict between these By-laws and the Interlocal Agreement, the Interlocal Agreement shall control.

**ARTICLE II – Organization and Membership**

Section 1.     **Organization:** The PCRC shall be organized into a General Assembly; a Council (PCRC); an Executive Committee; and other such task forces and committees as established by the Council.

Section 2.     **Members:** Pierce County, each city or town in Pierce County, and the Port of Tacoma shall be a member upon adoption of the Interlocal Agreement, provided however, a city or town partially located in Pierce County and partially in any other county must have a population of at least 500 persons or 500 employees in Pierce County before obtaining full voting privileges.

Section 3.     **Ex Officio Associate Members:** The Puyallup Tribal Council, Pierce Transit, and WSDOT District 3 shall be ex officio associate members. Ex officio associate members may each provide a representative to serve as a non-voting member of the Council.

Section 4.     **Other Associate Members:** Other non-municipal governments such as federal agencies, other state agencies, other tribes, school districts and other special purpose districts may become associate members upon approval of the Council. Associate members are non-voting.

**ARTICLE III – Officers**

Section 1.     The officers of the Pierce County Regional Council shall be a Chair and a Vice Chair. The officers constitute the Executive Committee.

Section 2.     **Chair:** The Chair shall conduct the meetings of the Council, preside over meetings of the General Assembly, and shall be responsible for the preparation of the agenda for said meetings. The Chair shall ensure that the functions of the Pierce County Regional Council are carried out to the best of his or her ability.

Section 3.     **Vice Chair:** The Vice Chair shall preside and perform the duties of the Chair in the absence of the Chair.

Section 4.     **Elections:** The Chair and Vice Chair of the Pierce County Regional Council shall be elected by the Council from among the Council's voting membership. The Vice Chair shall be from a different member jurisdiction than the Chair.

Section 5. Term: The Chair and Vice Chair shall serve for one year and their terms of office shall begin at the beginning of the calendar year. In the event of a vacancy in the office of the Chair, the Vice Chair shall succeed to said office for the unexpired portion of the term. In the event there is a vacancy in the office of the Vice Chair, the Council shall elect from its membership a new Vice Chair to serve the unexpired portion of the term. In the event there is a vacancy in the office of the Chair and Vice Chair, the Council shall elect from its membership a new Chair and Vice Chair to serve the unexpired portion of the terms.

#### ARTICLE IV – The Council

Section 1. Purpose: The Council shall direct the affairs of the Pierce County Regional Council between the annual meetings of the General Assembly. The Council shall exercise on behalf of the Pierce County Regional Council all powers and managerial and administrative authority not reserved for the General Assembly.

Section 2. Composition: The Council shall be comprised of voting members who are elected officials representing member agencies as determined in the Interlocal Agreement. Each ex officio associate member shall designate a non-voting representative to the Council.

Section 3. Appointment: Representatives to the Council shall be appointed as follows:

- (a) A member jurisdiction granted representation by the Interlocal Agreement shall choose its representative(s) and designated alternates by its own appropriate process. The name and contact information of both the designated representative and his/her alternate, with a copy of the Council minutes designating appointees, shall be transmitted to the Council clerk by the first working day in March of each year.
- (b) Each Council representative and alternate with the authority to vote shall be an elected official and shall be named in advance to the roster maintained by the Council clerk.
- (c) An ex officio associate or associate member may designate its representative and alternate by its own appropriate process. The positions are non-voting.
- (d) The name, mailing and e-mail address, telephone and fax numbers of all representatives and their designated alternates shall be filed in writing with the Council, directed to the Council clerk. Each member jurisdiction may change its designated representative or alternate twice annually. Written notification from the jurisdiction's chief executive or clerk of a change in voting delegates must be received by the Council clerk ten days in advance of a regular Council meeting and twenty days in advance of a General Assembly.
- (e) Other elected officials and staff from member jurisdictions shall be encouraged to attend and participate in Council discussions, but without a vote.

Section 4. Date: The Executive Committee shall designate a regular time and place for its meetings.

Section 5. Notice: An agenda with supporting materials shall be mailed at least seven (7) days in advance of all regularly scheduled meetings; provided however, that if the Chair or any five (5) voting members of the Council determine that an emergency exists, they may make a finding to that effect in which event a special meeting may be held on facsimile, email, or written notice delivered to each representative at least five (5) days in advance. The agenda for a special meeting shall be limited to those items specified in the notice.

Section 6. Quorum: A quorum of the Council shall consist of one-third of the voting representatives.

Section 7. Voting: Each voting representative on the Council shall have one vote. All actions of the Council will be by simple majority vote unless otherwise provided by law or in these By-laws.

Section 8. Absence of voting members: If an elected official representative of a jurisdiction is not present, and no elected official from the jurisdiction is named to serve as an alternate, the jurisdiction may be represented from the audience by the designated staff member of the jurisdiction. Staff may participate in discussions before the Council, but shall not vote. If a jurisdiction's representative or alternate has three (3) consecutive absences, the clerk shall contact those representatives and the Council may request reappointment.

#### ARTICLE V –The General Assembly

Section 1. Purpose: The purpose of the annual meeting of the General Assembly will be to hear an annual report, adopt an annual work program and take action on such matters as the Chair or Council may determine.

Section 2. Composition: The General Assembly of the Pierce County Regional Council shall be comprised of elected officials from the legislative authorities of the member jurisdictions and the chief elected officials from the member jurisdictions. Associate members and staff from the various jurisdictions shall be encouraged to participate in General Assembly meetings, but without a vote.

Section 3. Notice: Written notice and the agenda of all General Assembly meetings shall be delivered or mailed to all member jurisdictions at least ten (10) days prior to the meeting; provided however, that if the Chair or Council determines that an emergency exists, they may make a finding to that effect in which event a meeting may be held with notice delivered to each member jurisdiction at least 24-hours before the meeting.

Section 4. Date: The General Assembly of the Pierce County Regional Council shall meet at least annually, at a time and place designated by the Council.

Section 5. Quorum: A quorum of the General Assembly shall meet both of the following requirements: at least thirty percent (30%) of the eligible voting members shall be present and at least fifty percent (50%) of the member jurisdictions shall be represented.

Section 6. Voting: Actions voted upon shall be approved by simple majority vote, except as specified in the Interlocal Agreements, these By-laws, or by requirement of state or federal law.

Section 7. Special Voting: If requested by any three voting members from three different jurisdictions, the special voting process shall be required for the following actions:

- a. Adoption of the annual work program; and
- b. Action to overturn an amendment to the By-laws.

Under the special voting process, action by the General Assembly shall require a majority vote from each of the following: a majority vote of the Pierce County representatives who are present, a majority vote of the City of Tacoma representatives who are present, and a majority vote of the other representatives who are present. No action may be taken without the quorum including at least one representative from Pierce County and at least one representative from the City of Tacoma. No ex officio associate member or other associate member may request special voting.

#### ARTICLE VI – Committees

Section 1. Committees: The Chair may appoint or the Council may require the Chair to appoint standing, ad hoc, or special task forces or committees to advise the Council in its functions.

Section 2. Membership: Membership of task forces and committees may include members and associate members, elected officials, local government staffs, citizens, professionals in the field, and other experts. When a vote is required, voting rights shall be in accordance with the voting rights for “members” as defined in Article II, Section 2.

Section 3. There are two standing Committees: the Pierce County Growth Management Coordinating Committee (GMCC) and the Transportation Coordinating Committee (TCC). The GMCC shall serve as one of the advisory committees for the purpose of providing advice and recommendations on growth management issues. The TCC shall provide advice on transportation and infrastructure issues.

#### ARTICLE VII – Work Program

Section 1. The Council shall recommend the annual work program for review, revision, and adoption by the General Assembly.

Section 2. The Council shall control and monitor all expenditures and budget available funds in accordance with the adopted work program and shall have the power to amend the work program to meet unanticipated needs or changed conditions.

#### ARTICLE VIII – Open Meetings

All meetings of the Pierce County Regional Council shall conform to the Open Meetings Act, Chapter 42.30 RCW. The Council shall adopt procedures to ensure appropriate public notice of all meetings.

#### ARTICLE IX – Parliamentary Authority

The rules contained in the current edition of Robert’s Rules of Order Newly Revised shall govern the General Assembly and the Council in all cases to which they are applicable and in which they are not inconsistent with the Interlocal or these By-laws or any special rules of order the General Assembly or the Council may adopt.

ARTICLE X – Amendments to By-laws

These By-laws may be amended at any regular or special meeting of the Council; provided however, that a copy of the proposed amendment has been mailed to each member jurisdiction and each representative to the Council at least fifteen (15) calendar days prior to the meeting at which the vote to amend is taken. Any amendment(s) of the By-laws shall be effective immediately upon adoption by the Council, provided that the General Assembly may take action to overturn such amendment(s) at the next meeting.

Adopted by the Pierce County Regional Council

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Officer)

\_\_\_\_\_  
(Officer)

## INTERLOCAL AGREEMENT

### CREATION OF AN INTRACOUNTY ORGANIZATION

This agreement is entered into by and among the cities and towns and special purpose district(s) of Pierce County and Pierce County. This agreement is made pursuant to provisions of the Interlocal Cooperation Act of 1967, Chapter 39.34 RCW. This agreement has been authorized by the legislative body of each jurisdiction pursuant to formal action and evidenced by execution of the signature page of this agreement.

I. NAME:

The name of the organization will be the Pierce County Regional Council (PCRC).

II. MISSION:

The Pierce County Regional Council is created to promote intergovernmental cooperation on issues of broad concern, and to assure coordination, consistency, and compliance in the implementation of State law covering growth management, comprehensive planning, and transportation planning by county government and the cities and towns within Pierce County. It is the successor agency to the Growth Management Steering Committee and serves as the formal, multi-government link to the Puget Sound Regional Council.

III. CREATION:

This agreement shall become effective when sixty percent (60%) of the cities, towns and county government representing seventy-five percent (75%) of the population within Pierce County become signatories to the agreement. The agreement may be terminated by vote of two or more legislative bodies collectively representing sixty percent (60%) of the population within Pierce County.

IV. MEMBERSHIP AND REPRESENTATION:

- A. Membership is available to all cities and towns within Pierce County, the Port of Tacoma, and Pierce County.
- B. Associate membership is available to such nonmunicipal governments as transit agencies, tribes, federal agencies, state agencies, school districts, and other special purpose districts as may be interested. Associate members are non-voting.
- C. The General Assembly of the PCRC shall be comprised of all elected officials from the legislative authorities and the chief elected executive official of the member cities, towns, and county government. Associate members and staff from the various jurisdictions shall be encouraged to participate in General Assembly meetings, but without a vote.

- D. The PCRC-Council shall be comprised of representatives from member jurisdictions as follows: four (4) representatives from Pierce County including the County Executive and three members of the County Council; three (3) representatives from the City of Tacoma; two (2) representatives from the City of Lakewood, City of Puyallup, and City of University Place; and one (1) representative from each of the remaining jurisdictions. Each representative shall have one vote.
- E. One representative from the Puyallup Tribal Council, one representative from Pierce Transit, and one representative of WSDOT District 3 will be ex officio, non-voting members of the Council. At its discretion, the Council may create additional ex officio, non-voting positions from among other associate members.

V. GENERAL ORGANIZATION:

A. Structure

- 1. Organization: The PCRC shall be organized into a General Assembly; a Council; an Executive Committee; and other such task forces and committees as established by the Council.
- 2. Members: Pierce County, the Port of Tacoma and each city or town in Pierce County shall be a member upon adoption of the Interlocal Agreement, provided however, a city or town partially located in Pierce County and partially in any other county must have a population of at least 500 persons or 500 employees in Pierce County before obtaining full voting privileges.
- 3. Ex Officio Associate Members: The Puyallup Tribal Council, Pierce Transit, and WSDOT District 3 shall be ex officio associate members. Ex officio associate members may each provide a representative to serve as a non-voting member of the Council.
- 4. Other Associate Members: Other non-municipal governments such as federal agencies, other state agencies, other tribes, school districts and other special purpose districts may become associate members upon approval of the Council. Associate members are non-voting.
- 5. The organization will utilize a calendar year for purposes of terms of office of members of the Executive Committee, Council, and the work program.

B. Council

1. The Council shall carry out all powers and responsibilities of the organization between meetings of the General Assembly. The Council may take action when a quorum is present. One-third of the voting members shall constitute a quorum. Except as specified in the By-laws, actions voted upon shall be approved by simple majority vote of the quorum. The By-laws shall provide for special voting processes and the circumstances when such processes are to be used.
2. A Chair and Vice Chair shall be selected by the Council from among its voting members. The Chair and Vice Chair shall serve for one-year terms and shall constitute the Executive Committee.
3. The Executive Committee shall establish a regular meeting time and place for Council meetings. Meetings shall be conducted in accordance with the Open Public Meetings Act (Chapter 42.30 RCW).
4. Committees or task forces shall be established as required and may utilize citizens, elected officials and staff from the member jurisdictions in order to enhance coordination and to provide advice and recommendations to the Council on matters of common interest including, but not limited to, planning, transportation, and infrastructure.

C. General Assembly

1. The General Assembly shall meet at least annually and may hold additional meetings as needed. The General Assembly may take action when a quorum is present. Thirty percent (30%) of the voting members representing a majority of the various jurisdictions shall constitute a quorum. Except as specified in the By-laws, actions voted upon shall be approved by a simple majority vote of the quorum. The By-laws shall provide for special voting processes and the circumstances when such processes are to be used.
2. The Executive Committee shall serve as Chair and Vice Chair of the General Assembly.
3. The General Assembly shall adopt an annual work program.
4. The General Assembly meetings shall be conducted in accordance with the Open Public Meetings Act (Chapter 42.30 RCW).

VI. FUNCTIONS AND AUTHORITY:

A. The Pierce County Regional Council will:

1. Promote intergovernmental coordination within Pierce County.
2. Facilitate compliance with the coordination and consistency requirements of the state growth management laws.
3. Provide a forum to promote cooperation among and/or between jurisdictions with respect to urban growth boundaries, comprehensive plan consistency, development regulations, siting of facilities, highway, rail, air and water transportation systems, solid waste issues and other area of mutual concern.
4. Develop consensus among jurisdictions regarding review and modification of Countywide Planning Policies.
5. Serve as the formal, multigovernment link to the Puget Sound Regional Council.
6. Develop recommendations, as required, for distribution of certain federal, state, and regional funds.
7. Provide educational forums on regional issues.
8. Make recommendations to federal, state, and regional agencies on plans, legislation, and other related matters.
9. Serve as the successor organization to the Growth Management Steering Committee which developed the Countywide Planning Policies, and complete such tasks as may have been begun by the Steering Committee, including the following responsibilities:
  - a. develop model implementation methodologies;
  - b. assist in the resolution of jurisdictional disputes;
  - c. provide input to joint planning issues in Urban Growth Areas;
  - d. provide input in respect to countywide facilities;
  - e. advise and consult on policies regarding phased development, short plats, vested rights and related issues;

- f. review and make a recommendation to Pierce County on the respective location of Urban Growth Area boundaries;
  - g. make a recommendation to Pierce County regarding dissolution of the Boundary Review Board;
  - h. monitor development, including population and employment growth; and
  - i. provide advice and consultation on population disaggregation.
- B. The organization shall adopt by-laws to govern its proceedings. By-laws shall be adopted by the Council and shall be in effect unless contrary action is taken by the General Assembly.
- C. Nothing in this agreement shall restrict the governmental authority of any of the individual members.

VII. AMENDMENTS:

Amendments to this agreement may be proposed by any member of the Council and shall be adopted by affirmative resolution of the individual legislative bodies of sixty percent (60%) of the member jurisdictions representing seventy-five percent (75%) of the population of Pierce County.

VIII. SEVERABILITY:

If any of the provisions of this agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

IX. FILING:

A copy of this agreement shall be filed with the County Auditor, each city/town clerk, the Secretary of State, and the Washington State Department of Community Trade and Economic Development.

IN WITNESS WHEREOF, this agreement has been executed by each member jurisdiction as evidenced by signature pages affixed to this agreement.

**INTERLOCAL AGREEMENT**

CREATION OF AN INTRACOUNTY ORGANIZATION

Signature Page

The legislative body of the undersigned jurisdiction has authorized execution of the Interlocal Agreement, Creation of an Intracounty Organization.

IN WITNESS WHEREOF

This agreement has been executed by TOWN OF SOUTH PRAIRIE  
(Name of City/Town/County)

BY: Peggy Levesque  
(Mayor/Executive)

DATE: 5-3-06

Approved:

BY: \_\_\_\_\_  
(Director/Manager/Chair of County Council)

Approved as to Form:

BY: \_\_\_\_\_  
(City Attorney/Prosecutor)

Approved:

BY: \_\_\_\_\_  
(Pierce County Executive)