

**TOWN OF SOUTH PRAIRIE
REGULAR COUNCIL MEETING
TUESDAY, MARCH 1, 2016, 7:00 PM
South Prairie Town Hall
121 NW Washington Street**

The following is a condensation of the proceedings and is not a verbatim transcript.

CALL TO ORDER:

At 7:00 PM, **Mayor Tony Caldwell** called to order and presided over the Regular Council Meeting of Tuesday, March 1, 2016.

ROLL CALL:

Council Members: Stu Terry, Tim Trent, Jan Twardoski and Barb Wigton were present. Vicky Watkins was absent. **Mayor Tony Caldwell** stated he received a verbal resignation from Council Member Vicky Watkins.

Also in attendance: Lauren Murphy, Bonney Lake Senior Librarian Pierce County Library; Sean Crowley NSI Networking, Inc.; Joe Mills, South Prairie Creek RV Park; Jason Sullivan, Planner; Judy Tremblay, Deputy Clerk/Treasurer and Marla Nevill, Clerk/Treasurer.

FLAG SALUTE:

Mayor Tony Caldwell requested everyone stand for the “Pledge of Allegiance.”

REVIEW AND APPROVAL OF AGENDA FOR MARCH 1, 2016:

❖ **Terry/Twardoski** moved and seconded to approve the Agenda for March 1, 2016. **Motion carried unanimously.**

PIERCE COUNTY LIBRARY – 2016 PIERCE COUNTY READS PROGRAM:

Lauren Murphy, Bonney Lake Senior Librarian Pierce County Library, gave a presentation for the 2016 Pierce County READS Program. She stated the program this year is not just highlighting one book; but they are featuring the author Sherman Alexie. She named several books that were written by this author; and she handed out copies. She encouraged everyone to read these books and pass them on to a friend or stranger. **Mayor Tony Caldwell** asked Marla to read the 2016 Pierce County READS Proclamation, (attached as Exhibit “A”). Discussion followed.

CATHI READ, WASHINGTON DEPARTMENT OF COMMERCE:

Mayor Tony Caldwell said Cathi called in to say she would not be attending the meeting tonight; but she would be attending a meeting at a later date. Discussion followed.

ENGINEERING REPORT:

None

PLANNER REPORT – JASON SULLIVAN:

Jason Sullivan explained to the Council that he is a Land Use Planner by day and likes to volunteer with some cities in the evenings. He said the small cities and towns remind him of his grandparents. He said he was contacted by Marla and Tony regarding planning issues pertaining to the Comp Plan. He stated a process is already underway with Pierce County, Puget Sound Regional Council (PSRC) and other small cities to reconcile the growth targets for smaller cities so they are consistent with the plans these small cities and towns adopted. He said the reason for this reconciliation is that there are other small cities, in addition to South Prairie, that have plans based on growth targets that are less than the targets adopted by Pierce County. He said there are also small cities like Bonney Lake and Gig Harbor that have plans based on growth targets that are higher than the targets

adopted by Pierce County. PSRC is supportive of this reconciliation process as all of the cities affected are small cities and will better represent the actual on-the-ground development trends. He said South Prairie had to have a work plan adopted by March 1st. The resolution says that South Prairie would work with Pierce County to adjust the growth targets, which keeps the conditional certification in place and allows you to apply for grants and loans through PSRC. He said at this point, there is no need to spend money to update the Comp Plan while this effort is underway. The attached resolution will meet the first condition and will allow time for this issue to be resolved without the Town spending money. **Councilor Stu Terry** said the growth targets are unrealistic. **Jason Sullivan** said the update for the Comp Plan is on an eight-year cycle; and the Town would have to update it again in three to four years. Discussion followed.

APPROVAL OF REGULAR COUNCIL MEETING MINUTES OF FEBRUARY 2, 2016:

❖ **Wigton/Twardoski** moved and seconded to approve the Regular Council Meeting Minutes of February 2, 2016. Discussion followed. **Motion carried unanimously.**

APPROVAL OF BILLS FOR FEBRUARY 2016 IN THE AMOUNT OF \$32,140.14:

❖ **Terry/Twardoski** moved and seconded to approve the Bills for February 2016 in the amount of \$32,140.14 (thirty-two thousand one hundred forty dollars and fourteen cents). Discussion followed. **Motion carried unanimously.**

CITIZENS' COMMENTS:

Sean Crowley said he wants to hear about what is going on with the Wastewater Treatment Plant and when connections would be available. **Mayor Tony Caldwell** stated when capacity is available we would only add a few connections at a time. Discussion followed. **Joe Mills** said he didn't have anything at this time.

UNFINISHED BUSINESS:

1) Pierce County Interlocal Agreement for Animal Control:

Tabled for further review by Town Attorney

Mayor Tony Caldwell said the Animal Control agreement is still tabled.

2) Pierce County Planning and Land Services – Draft Interlocal Agreement:

Tabled for further review by Town Attorney

Mayor Tony Caldwell said the Planning and Land Services agreement is still tabled. When the attorneys come to an agreement, we can move forward.

NEW BUSINESS:

1) Nominate and Appoint New Mayor Pro-Tem for March – September 2016:

❖ **Wigton/Twardoski** moved and seconded to nominate Stu Terry as Mayor Pro-Tem. Discussion followed. No other Council Members were nominated. **Motion carried unanimously.**

❖ **Wigton/Twardoski** moved and seconded to appoint Stu Terry as Mayor Pro-Tem. **Motion carried unanimously.**

2) Resolution No. 2016-01 – Authorizing the Mayor to Sign an Agreement for Legal Services relating to Personnel and Labor Negotiations with Summit Law Group:

❖ **Wigton/Twardoski** moved and seconded to approve Resolution No. 2016-01 authorizing the Mayor to sign an agreement for Legal Services relating to Personnel and Labor Negotiations with Summit Law Group. **Motion carried unanimously.**

3) Resolution No. 2016-02 – Stating the Town's Intent to update the Transportation-Related provisions in the Town's 2015 Comprehensive Plan Update in order to meet the compliance requirements of the Puget Sound Regional Council:

- ❖ **Wigton/Twardoski** moved and seconded to approve Resolution No. 2016-02 stating the Town's intent to update the Transportation-Related provisions in the Town's 2015 Comprehensive Plan Update in order to meet the compliance requirements of the Puget Sound Regional Council. Discussion followed. **Motion carried unanimously.**

**4) Pierce County Flood Control Zone District Interlocal Agreement:
Tabled for further review by Town Attorney**

Mayor Tony Caldwell said the Town Attorney Carol Morris is doing a really good job. He said she is supposed to come to every other meeting and she is working with the staff.

MAYOR'S REPORT AND PUBLIC WORKS' REPORT:

1) Mayor Tony Caldwell said BHC is working on a study on what we have at the Wastewater Treatment Plant (WWTP). He said by the middle of summer, we should have some true numbers. He said it would cost \$50,000 - \$60,000 for Phase II of their proposal. He said under Resolution No. 151, we have to offer new connections to the RV Park. **Sean Crowley** said he spoke to Joe Mills from the South Prairie Creek RV Park. **Mayor Tony Caldwell** stated we do not have any water or sewer connections available at this time. We have two engineering firms working on these issues. He said we need Council approval to go out for Town Planner and Town Engineer. Discussion followed.

2) Mayor Tony Caldwell said we had a conflict with some community members about planting trees along the Trail. He said they were instructed by Town staff that they had to get locates. Discussion followed. **Mayor Tony Caldwell** said one Council Member resigned over this issue. He said they were going to use a track hoe to dig the holes. He said there are 15-16 locations at a cost of \$500 for the locator. He said there are certain procedures we have to follow. He said Pierce County needs a drawing showing where these trees would be located; and then they want to know who is going to maintain them. **Mayor Tony Caldwell** said he would be glad to answer any questions. Discussion followed.

3) Mayor Tony Caldwell said we had problems with the flow meter at the WWTP; and had to order new components. Then we had to install new software. The flow meter measures the flow coming into the plant from town and measures the treated flow that goes to the creek. Discussion followed.

4) Mayor Tony Caldwell said we also had a problem at the well. We had to install a new sensor probe. Discussion followed.

5) Mayor Tony Caldwell said we need to check into a possible water leak on SE Second Street. He said two spots have appeared in the road on the hill. He said he is watching it pretty closely. He said he might have to come back to the Council for approval to dig up the area to see if it's a spring or a broken water line. He said there is a lot of activity going on. He said right now we are running at a 22% water loss per year. Discussion followed.

6) Councilor Barb Wigton said there are two potholes on Cascade. **Mayor Tony Caldwell** said if we put down gravel, it would only come out of the potholes. Discussion followed.

7) Mayor Tony Caldwell said with a three million gallon water loss per year, we would probably have to hire a collator at an approximate cost of \$2,000-\$3,000 or a leak detection locator at an approximate cost of \$15,000-\$20,000. He said a lot of the pipe is PVC; and the only way to locate these lines is using the water-witching method. Discussion followed.

8) Mayor Tony Caldwell said the Council approved installing a gate on Carriage Road. He asked a local welder about building a gate; and he said he had built a gate for the South Prairie RV Park. The RV Park was contacted; and they donated the gate to the Town. Discussion followed.

9) Mayor Tony Caldwell requested authorization to go out for On-Call Planning and Engineering services.

- ❖ **Terry/Twardoski** moved and seconded to authorize the Mayor to go out for On-Call Planning and Engineering services. **Mayor Tony Caldwell** said they have to be on the Municipal Research and Service Center (MRSC) Small Public Works Roster. **Motion carried unanimously.**

10) Mayor Tony Caldwell said two 1½” water meters have been installed at the RV Park and these go into effect March 1, 2016. **Joe Mills** said he should have the calculations for the laundry facility next week. Discussion followed.

CLERK’S REPORT:

1) Marla Nevill said all the Council Members and the Mayor are required to go through the Elected Officials Training through the Association of Washington Cities (AWC). Discussion followed.

2) Judy Tremblay said she is retiring and her last day would be March 31, 2016. She gave a copy of her resignation notice to the Mayor, Council and staff. Several Council Members thanked her for her years of service. Discussion followed.

COUNCIL MEMBERS’ REPORTS:

1) Councilor Stu Terry requested striping at the stop signs. **Mayor Tony Caldwell** said we would be required to put striping at every intersection in Town. Discussion followed.

2) Councilor Stu Terry said a house sold on Carriage Road and we need gravel put down on the road. Discussion followed.

3) Councilor Tim Trent said he hauled 2700 pounds of stuff to the dump. Discussion followed.

4) Councilor Jan Twardoski thanked Tony for being so involved with the community.

5) Mayor Tony Caldwell said over the years we’ve had problems with the RV Park; and thanks to Joe, we have resolved a lot of the problems and are working together. Discussion followed.

6) Mayor Tony Caldwell said we really appreciate the RV Park donating the gate to the Town. **Joe Mills** said it benefits everybody in town. Discussion followed.

7) Councilor Barb Wigton thanked Judy for years of service. Discussion followed.

8) Councilor Barb Wigton said she’s been working with Ken Solbrick with the Pierce County Sheriff’s Department to alleviate some of the problems in town. She believes there is drug activity going on at the community center; and it needs to stop. Discussion followed.

9) Councilor Barb Wigton requested a sign be posted at the Veterans Park that it is closed after dark. Discussion followed.

ADJOURNMENT:

❖ At 8:08 PM, **Terry/Twardoski** moved and seconded to adjourn the Regular Council Meeting of March 1, 2016. **Motion carried unanimously.**

Date Approved: April 5, 2016



Proclamation of Town of South Prairie in recognition of Pierce County Library System and The News Tribune's Pierce County READS; sponsored by KeyBank Foundation, The McGavick Conference Center @ Clover Park Technical College, and Pierce County Library Foundation.

Whereas, Pierce County READS seeks to engage, involve, and connect people throughout Pierce County; and

Pierce County READS is the largest community reading event in the county, when people read an award-winning author's work, participate in free events, join in group discussion, and attend a free event to meet the nationally known, best-selling author on April 29th, 2016, at 7 p.m.; and

Whereas, Pierce County Library is offering this community-wide program in collaboration with numerous community partners

Now therefore, be it resolved by Mayor _____ that February 7th through April 29th is proclaimed as:

Pierce County READS

PROCLAIMED this 1st day of March 2016

EXHIBIT "A"