

**TOWN OF SOUTH PRAIRIE
REGULAR COUNCIL MEETING
TUESDAY, JULY 7, 2015, 7:00 PM
South Prairie Town Hall
121 NW Washington Street**

The following is a condensation of the proceedings and is not a verbatim transcript.

CALL TO ORDER:

At 7:03 PM, **Mayor Tony Caldwell** called to order and presided over the Regular Council Meeting of Tuesday, July 7, 2015.

ROLL CALL:

Council Members: Stu Terry, Jan Twardoski, Barb Wigton and Vicky Watkins were present.

Roy Hanson was absent.

Also in attendance: Fire Chief Bud Backer, East Pierce Fire & Rescue; Dr. Dale Clark and Ron Jacobsen, Mom and Me Mobile Medical Clinic; and Joe Mills, South Prairie Creek RV Park; James Morgan, Town Engineer; and Marla Nevill, Clerk/Treasurer.

FLAG SALUTE:

Mayor Tony Caldwell requested everyone stand for the “Pledge of Allegiance.”

REVIEW AND APPROVAL OF AGENDA FOR JULY 7, 2015:

❖ **Terry/Twardoski** moved and seconded to approve the Agenda for July 7, 2015. **Motion carried unanimously.**

ENGINEERING REPORT:

1) South Prairie Creek RV Park – Site Plan Review Application for Relocation of 59 RVs:

James Morgan said he submitted a proposal to review the Site Plan application for the RV Park but has not heard back. He said they used an old storm drain design and they need to meet the new code. Discussion followed.

2) South Prairie Creek RV Park – On-Site Septic System for 57 RVs:

James Morgan said he received a request to verify that the on-site septic for the RV Park is not located in any critical areas. Discussion followed.

3) Boundary Line Adjustment:

James Morgan said we received a request for a Boundary Line Adjustment; and the Town Code requires they go through a formal process. He said maybe Pierce County could handle this. Discussion followed.

4) Town Planner:

James Morgan suggested going through the MRSC (Municipal Research Service Center) Small Public Works Roster for a Planner. He said we do have a process listed in our Code. Discussion followed.

PLANNER REPORT:

Mayor Tony Caldwell said he would cover the Planner Report under the Mayor’s Report.

APPROVAL OF REGULAR COUNCIL MEETING MINUTES OF JUNE 2, 2015:

❖ **Terry/Twardoski** moved and seconded to approve the Regular Council Meeting Minutes of June 2, 2015. Discussion followed. **Motion carried unanimously.**

APPROVAL OF RECESSED COUNCIL MEETING/PUBLIC HEARING MINUTES OF JUNE 23, 2015:

- ❖ **Wigton/Twardoski** moved and seconded to approve the Recessed Council Meeting/Public Hearing Minutes of June 23, 2015. Discussion followed. **Motion carried unanimously.**

APPROVAL OF BILLS FOR JUNE IN THE AMOUNT OF \$33,618.36:

- ❖ **Wigton/Terry** moved and seconded to approve the Bills for June 2015 in the amount of \$33,618.36 (thirty-three thousand six hundred eighteen dollars and thirty-six cents). Discussion followed. **Motion carried unanimously.**

CITIZENS' COMMENTS:

1) Mom and Me Mobile Medical Clinic:

Dr. Dale Clark gave a presentation regarding the Mom and Me Mobile Medical Clinic. He stated the organization was started by a group of citizens that were concerned that some people could not afford medical care. He said the mobile unit is going through DOT (Department of Transportation) inspections. He said a team of 600 nurses and doctors will volunteer to run the clinic. He said a lot of people are struggling. If patients need medications, we will issue vouchers so they get the medications and not have to pay. He showed a short video about the program. He said they are also working on getting a dental care truck going as well. He said they believe we can create healthier communities; and he encouraged everyone to visit their website for more information: www.momandmemobile.org.

2) Fire Chief Bud Backer, East Pierce Fire and Rescue:

Chief Bud Backer stopped by to introduce himself to the Mayor and Council and shared with them some of his background information. Discussion followed. **Mayor Tony Caldwell** requested he look into the possibility of manning the South Prairie Fire Station. **Fire Chief Bud Backer** stated he would look into this further. He hopes to make improvements one shift at a time. He stated South Prairie has one of the nicest stations. Discussion followed.

- 3) Joe Mills** addressed the Town Engineer and stated he needed a water availability letter to the Department of Health for the drainfield for their on-site septic system. Discussion followed.

UNFINISHED BUSINESS:

1) Ordinance No. 543 – An Ordinance of the Town of South Prairie, Pierce County, Washington, Repealing, Superseding and Replacing Ordinance No. 542 Related to Utility Connections, Regulations, Rates and Charges:

***Request to Table until the August 4, 2015 Council Meeting for further review.**

- ❖ **Terry/Twardoski** moved and seconded to table Ordinance No. 543 until the August Council Meeting. Discussion followed. **Motion carried unanimously.**

NEW BUSINESS:

1) Review and Approve Designs for the “Bus Stop Ahead” Signs:

- ❖ **Terry/Twardoski** moved and seconded to review and approve the design for the “Bus Stop Ahead” signs. After review of the designs, **Terry/Twardoski** moved and seconded to amend the motion to approve the purchase of two of the picture version “Bus Stop Ahead” signs for \$91.50 per sign (plus posts and hardware), to be posted on the north and south sides of Emery Avenue at Second Street. Discussion followed. **Motion carried unanimously.**

2) Review Estimates and Approve Conference Table for the Town Hall:

Marla Nevill said she obtained several estimates for the conference table. She said one of the tables the seating would be on the inside of the L-shaped table not on the outside; so that would not work for our purposes. She said she got an estimate from NK Woodworking; and they gave an estimate of \$5,000 per

table; and we would need two tables plus a corner connector. **Councilor Stu Terry** said he would contact the cabinet place by his work.

❖ **Terry/Twardoski** moved and seconded to table this issue for further review. Discussion followed.
Motion carried unanimously.

MAYOR'S REPORT AND PUBLIC WORKS' REPORT:

1) **Mayor Tony Caldwell** stated the property owners on SE Third Street are making progress on the Code Enforcement issue; and he extended their deadline to July 15, 2015.

2) **Mayor Tony Caldwell** said we have to pay the flood insurance for this year; but with the new rate maps from FEMA that are in the preliminary stages, we might not have to pay for flood insurance for the fire station. **James Morgan** said if it's not in the floodplain, you might get a rebate. Discussion followed. **Mayor Tony Caldwell** said we would go ahead and pay the flood insurance; but we'll check into the rebate further if it's not in the floodplain.

3) **Councilor Barb Wigton** said she checked into getting donations for woodchips for Third Street Park and Veterans Park; but she has not heard back from them so we'll have to purchase them. **Mayor Tony Caldwell** said we would need to purchase 40 yards; fifteen yards for Veterans Park and 25 yards for Third Street Park.

❖ **Terry/Twardoski** moved and seconded to approve the purchase of 40 yards of woodchips for Third Street and Veterans Parks. Discussion followed. **Motion carried unanimously.**

4) **Mayor Tony Caldwell** said we had a trailer with a lawnmower stolen from a citizen; and it was setting in front of their house. Discussion followed.

5) **Mayor Tony Caldwell** said he came to an agreement with three Council Members to ban fireworks in Town on the 4th of July this year. He said if the Council chooses to ban fireworks, they would have to pass an ordinance at least one year in advance. **Councilor Barb Wigton** said there are not enough fire trucks to cover the entire area. Discussion followed.

❖ **Wigton/Terry** moved and seconded to totally ban fireworks in the Town of South Prairie. **Councilor Vicky Watkins** stated she is totally against banning fireworks. She said we live in America. **Councilor Stu Terry** said he would support banning fireworks being set off on Town property. **Councilor Vicky Watkins** said there has never been a fire caused from fireworks here. Discussion followed. One voted to approve (Wigton). Three voted against the motion (Terry, Twardoski and Watkins). **Motion Failed.**

6) **Mayor Tony Caldwell** said the South Prairie Creek RV Park submitted an application to relocate RVs. He said we are waiting for estimates for the fees. **Marla Nevill** said we have received all of the estimates. **Mayor Tony Caldwell** asked the Town Clerk to read the fees for the record. **Marla Nevill** said the fee estimates are as follows: a) Town Engineer Review - \$750.00; b) Site Plan Review Application - \$150.00; c) Fire Dept. Review - (3 hours @ \$50 per hour) \$150.00; d) Administrative Fee – (15%) \$157.50; for a total of \$1207.50. Discussion followed.

7) **Mayor Tony Caldwell** said the South Prairie Creek RV Park is also planning on putting 57 units on an on-site septic system. They have prepared the Septic Design and need a letter from the Town. **Joe Mills** said it would give us some flexibility to allow connections for the town. Discussion followed.

8) **Mayor Tony Caldwell** said since our Town Planner resigned in May, we need to find a new Town Planner. He said this would only be a temporary position until we get Pierce County to take over the Planning Department. Discussion followed.

9) **Mayor Tony Caldwell** said we received a complaint from a customer that their water was black. He checked with other customers on that line and there were no other complaints. Discussion followed.

10) **Mayor Tony Caldwell** said the technician had to come out and tweak the monitoring system at the wastewater treatment plant. Discussion followed.

CLERK'S REPORT:

- 1) **Marla Nevill** requested approval to surplus the three air conditioners from Town Hall after the installation of the new heating and air conditioning unit. **Mayor Tony Caldwell** suggested bundling all three for \$100. Discussion followed.
 - ❖ **Terry/Twardoski** moved and seconded to surplus the three air conditioners from Town Hall for \$100. **Motion carried unanimously.**
- 2) **Marla Nevill** requested approval to surplus the tank and stove oil at the Town Hall after the installation of the new heating and air conditioning unit. **Mayor Tony Caldwell** said he would like to check into this issue further. Discussion followed.
- 3) **Marla Nevill** said we received the acknowledgement letter from the Department of Commerce for the Comprehensive Plan Update. Discussion followed.
- 4) **Marla Nevill** said we received the appeal period notice from FEMA for the Preliminary Floodplain Rate Maps. Discussion followed.

COUNCIL MEMBERS REPORT:

- 1) **Councilor Stu Terry** – none.
- 2) **Councilor Jan Twardoski** – none.
- 3) **Councilor Vicky Watkins** – requested a copy of the Park Inspection form.
- 4) **Mayor Tony Caldwell** said he would like to thank Marla for getting the Comprehensive Plan done and working with the Department of Commerce.
- 5) **Councilor Barb Wigton** asked about the repairs to the planter box at Highway 162 and South Prairie Road. **Mayor Tony Caldwell** said Marla sent it to the insurance; but we have not heard back from them. He said we might have to remove the planter box so the tree can breathe. Discussion followed.

ADJOURNMENT:

- ❖ At 8:32 PM, **Watkins/Twardoski** moved and seconded to adjourn the Regular Council Meeting of July 7, 2015. **Motion carried unanimously.**

Date Approved: August 4, 2015