

**TOWN OF SOUTH PRAIRIE  
REGULAR COUNCIL MEETING  
TUESDAY, MARCH 3, 2015, 7:00 PM  
South Prairie Town Hall  
121 NW Washington Street**

*The following is a condensation of the proceedings and is not a verbatim transcript.*

**CALL TO ORDER:**

At 7:00 PM, **Mayor Tony Caldwell** called to order and presided over the Regular Council Meeting of Tuesday, March 3, 2015.

**ROLL CALL:**

**Council Members:** Stu Terry, Jan Twardoski, Barb Wigton and Vicky Watkins were present. Roy Hanson was absent.

**Also in attendance:** Joe Mills and Catherine Jones, citizens; James Morgan, Town Engineer, Judy Tremblay, Deputy Clerk-Treasurer and Marla Nevill, Clerk-Treasurer.

**FLAG SALUTE:**

**Mayor Tony Caldwell** requested everyone stand for the “Pledge of Allegiance.”

**REVIEW AND APPROVAL OF AGENDA FOR MARCH 3, 2015:**

❖ **Terry/Wigton** moved and seconded to approve the Agenda for March 3, 2015. **Councilor Barb Wigton** stated the second set of Minutes for approval should be changed on the Agenda as follows: “Approval of Recessed Council Meeting/Public Hearing Minutes of February 10, 2015:” **Motion carried unanimously.**

**ENGINEERING REPORT:**

**James Morgan** stated the grant application we submitted to update our Water System Plan was not approved. Discussion followed.

**James Morgan** stated he was also working on some sewer issues for the Mayor. Discussion followed.

**PLANNER REPORT:**

None

**APPROVAL OF REGULAR COUNCIL MEETING MINUTES OF FEBRUARY 3, 2015:**

❖ **Terry/Twardoski** moved and seconded to approve the Regular Council Meeting Minutes of February 3, 2015. Discussion followed. **Motion carried unanimously.**

**APPROVAL OF RECESSED COUNCIL MEETING/PUBLIC HEARING MINUTES OF FEBRUARY 10, 2015:**

❖ **Wigton/Twardoski** moved and seconded to approve the Recessed Council Meeting/Public Hearing Minutes of February 10, 2015. Discussion followed. **Motion carried unanimously.**

**APPROVAL OF BILLS FOR FEBRUARY 2015 IN THE AMOUNT OF \$33,176.81:**

❖ **Terry/Watkins** moved and seconded to approve the Bills for February 2015 in the amount of \$33,176.81 (thirty-three thousand one hundred seventy-six dollars and eighty-one cents). Discussion followed. **Motion carried unanimously.**

**CITIZENS' COMMENTS:**

**Catherine Jones-Searles** stated the branches on the tree by Second Street are hitting the power lines and causing the power to flicker. **Mayor Tony Caldwell** stated the power company is trimming branches away from the power lines in town; and they might not have gotten to that tree yet. Discussion followed.

**UNFINISHED BUSINESS:**

**1) Ordinance No. 543 – An Ordinance of the Town of South Prairie, Pierce County, Washington, Repealing, Superseding and Replacing Ordinance No. 542 Related to Utility Connections, Regulations, Rates and Charges:**

**Mayor Tony Caldwell** requested the Council table Ordinance No. 543 for further review by the attorneys.

❖ **Terry/Wigton** moved and seconded to table Ordinance No. 543 until the April Council Meeting. Discussion followed. **Motion carried unanimously.**

**NEW BUSINESS:**

**1) Resolution No. 336 – A Resolution of the Town of South Prairie, Pierce County, Washington adopting the Region 5 Hazard Mitigation Plan 2015-2020 Edition and the Town of South Prairie Addendum to the Region 5 Hazard Mitigation Plan; and Updating the 2004 Pierce County Natural Hazard Mitigation Plan:**

❖ **Twardoski/Terry** moved and seconded to adopt the Region 5 Hazard Mitigation Plan 2015-2020 Edition and the Town of South Prairie Addendum to the Region 5 Hazard Mitigation Plan; and updating the 2004 Pierce County Natural Hazard Mitigation Plan. Discussion followed. **Motion carried unanimously.**

**2) Resolution No. 337 – A Resolution of the Town of South Prairie, Pierce County, Washington, authorizing the Mayor to apply for, sign, and enter into a nonexclusive franchise agreement with Pierce County to construct, operate, and maintain a Sewer System in, along, and under certain Pierce County rights-of-way.**

❖ **Terry/Twardoski** moved and seconded to approve Resolution No. 337 authorizing the Mayor to apply for, sign, and enter into a nonexclusive franchise agreement with Pierce County to construct, operate, and maintain a Sewer System in, along, and under certain Pierce County rights-of-way. **Marla Nevill** requested an amendment to the motion to add authorizing the payment of the application fee in the amount of \$500. **Terry/Twardoski** moved and seconded to amend the motion to approve Resolution No. 337 and add authorization to pay the \$500 application fee. Discussion followed. **Motion carried unanimously.**

**3) Ordinance No. 548 – An Ordinance of the Town of South Prairie, Pierce County, Washington, amending Ordinance No. 494 and Setting New Salaries for the Mayor and Members of the Town Council:**

❖ **Wigton/Watkins** moved and seconded to approve Ordinance No. 548, which amends Ordinance No. 494 and setting new salaries for the Mayor and Members of the Town Council. Discussion followed. **Motion carried unanimously.**

**4) Authorize Mayor to Sign Letter of Support for Pierce County Grant Application for Completion of the Foothills Trail:**

❖ **Twardoski/Wigton** moved to authorize the Mayor to sign the letter of support for the Pierce County Grant Application for completion of the Foothills Trail. Discussion followed. **Motion carried unanimously.**

### **MAYOR'S REPORT:**

- 1) **Mayor Tony Caldwell** stated not a lot going on just some water leaks at different homes in town. Discussion followed.
- 2) **Mayor Tony Caldwell** stated we have a new wholesale business in Town; and they're looking for a clerk/secretary and person to work in the warehouse. He said they would like to hire locally. The name of the business is NSI Networking. Discussion followed.
- 3) **Mayor Tony Caldwell** stated we have some pavement patching that needs to be done by the Trailhead and on Second Street, when the weather gets warmer. Discussion followed.

### **PUBLIC WORKS' REPORT:**

- 1) **Mayor Tony Caldwell** stated Coast Controls is scheduled to install the alarm systems for the Water and Wastewater Treatment Plants starting around March 11<sup>th</sup>. He said they would start at the Water Treatment facility. Discussion followed.
- 2) **Mayor Tony Caldwell** stated the utilities operator is getting up to speed; and he is working with WDOE (Washington Department of Ecology) and WDOH (Washington Department of Health). Discussion followed.
- 3) **Mayor Tony Caldwell** stated there are electrical issues at the Wastewater Treatment Plant; and upgrades have to be done. We have to hire a licensed electrician to do the work. **Councilor Barb Wigton** stated she would like to get going on this issue. Discussion followed. **Mayor Tony Caldwell** requested Council approval to move forward with hiring an electrician to fix the electrical issues at the Wastewater Treatment Plant.
  - ❖ **Wigton/Watkins** moved and seconded to authorize the Mayor to hire an electrician to upgrade the electrical at the WWTP. Discussion followed. **Motion carried unanimously.**
- 4) **Mayor Tony Caldwell** requested Council authorization to get a load of gravel and raise the catch basin in the Town Hall parking lot.
  - ❖ **Terry/Watkins** moved and seconded to authorize the Mayor to get a load of gravel and raise the catch basin in the Town Hall parking lot. Discussion followed. **Motion carried unanimously.**
- 5) **Mayor Tony Caldwell** stated he spoke with Tony Daniels from PSE and they will be out in 3-4 weeks to install the 16' (sixteen foot) extension arm and the 200 (two hundred) watt bulb in the street light located on Highway 162 at Cross Creek and South Prairie Road. Discussion followed.

### **CLERK'S REPORT:**

#### **1) Telephone Service through Comcast:**

**Judy Tremblay** stated we received an estimate from Comcast for telephone, internet and cable service at Town Hall, in the amount of \$147 a month. This is a savings of \$80 month. Discussion followed.

**Mayor Tony Caldwell** stated he would like to have a motion.

- ❖ **Watkins/Terry** moved and seconded to approve going with Comcast for telephone, internet and cable service at the Town Hall. Discussion followed. **Motion carried unanimously.**

**Mayor Tony Caldwell** stated he wants to hold off on switching to Comcast at the Wastewater Treatment Plant until we get the alarm system installed. Discussion followed.

#### **2) Carpet replacement at the Town Hall:**

**Judy Tremblay** stated we obtained two different quotes to replace the carpet at the Town Hall. She stated one of the bids was for \$2100, which included pulling the old carpet and disposal, make repairs to the floor and put down a leveling agent. She said the other bid is about the same price; but they would move the furniture and remove the old glue from the floor. She said the new carpet is a commercial grade carpet. Discussion followed.

- ❖ **Wigton/Twardoski** moved and seconded to approve the bid from Lowe's for carpet replacement, which included all of the items listed above plus removal of the old glue and moving the furniture, estimated amount of \$2200. Discussion followed. **Motion carried unanimously.**

### **3) Paint and Supplies for Town Hall:**

**Judy Tremblay** requested Council approval to purchase the paint and supplies to paint the Town Hall.

❖ **Wigton/Twardoski** moved and seconded to authorize the purchase of paint and supplies to paint the interior of the Town Hall, not to exceed \$500. Discussion followed. **Motion carried unanimously.**

### **4) Website:**

**Judy Tremblay** stated we received an invoice to renew our domain name for the website and we have to pay the yearly fee. She requested direction from the Council. If we keep the website, do we send updates to the webmaster, she get more training or do we scrap the website? Discussion followed.

❖ **Watkins/Terry** moved and seconded to keep the website and authorized more training for Judy Tremblay to learn how to post items to the website. Discussion followed. **Motion carried unanimously.**

**5) Marla Nevill** stated the Election Filing dates are May 11 – 15, 2015. She stated all Council Member Positions are up for election in November. Discussion followed.

### **COUNCIL MEMBERS REPORT:**

**1) Councilor Stu Terry** reminded Councilor Watkins about the bus stop sign. Discussion followed. **Councilor Stu Terry** stated a lot of people are running the stop sign at Third and Emery. He stated either we enforce this or remove the sign. **Mayor Tony Caldwell** stated the patrol hours could be increased. Discussion followed. **Councilor Stu Terry** stated he would like to have the patrol hours increased for enforcement of speeding and stop sign violations. **Mayor Tony Caldwell** stated the Sheriff's Department does not have regular hours. He stated he would have to contact Sgt. Toles. **Councilor Stu Terry** asked about the cost. **Mayor Tony Caldwell** stated it is \$75 an hour. He said we have approximately twenty hours a month; but we need increased patrols in the morning and early evening. Discussion followed.

**2) Councilor Stu Terry** requested gravel for Carriage Road. Discussion followed.

**3) Councilor Barb Wigton** stated she would check on Federal or State grant funding for money to do the LED retrofit through PSE; but first we'll work with PSE to try to do the upgrade lighting, because of safety reasons. Discussion followed.

**4) Councilor Barb Wigton** inquired about the lighting at the Trailhead. **Mayor Tony Caldwell** stated the light at the Trailhead was out and it costs \$500 to have it replaced. Discussion followed.

**5) Councilor Barb Wigton** requested the Spring Cleanup be posted on the sign at the Fire Station/Community Center, as she thought a lot of people would see the sign. Discussion followed.

**6) Councilor Barb Wigton** said PSE would not be attending this meeting. She stated the street lights should be on and bright. She stated a lot of cities get grants to upgrade their street lights to save money. Discussion followed.

**7) Councilor Barb Wigton** inquired about the code enforcement issue on SE Third Street. **Mayor Tony Caldwell** stated we would wait to move forward with this code enforcement action until after the Spring Cleanup. Discussion followed. **Councilor Barb Wigton** stated numerous citizens came in to speak to the Council about nuisance code violations at this property almost a year ago. She said in any other city, this would have been sent to their attorney to enforce the rules. She said this is a health issue. She stated we would start with the Spring Cleanup; and post it on both sides of the reader board at the Community Center. Discussion followed.

**8) Councilor Barb Wigton** stated the Town is doing really well at getting community service workers. **Mayor Tony Caldwell** stated he is trying to get the Town cleaned up using community service workers. **Councilor Barb Wigton** suggested trying to get community service workers from the Department of Corrections (DOC). She said the DOC has a person come out with the inmates. Discussion followed.

**9) Councilor Vicky Watkins** asked about the painting project at the Town Hall. **Mayor Tony Caldwell** asked her to coordinate with Judy and Marla. Discussion followed.

**10) Councilor Vicky Watkins** said for personal reasons, she would not be available for the meeting on March 17, 2015. Discussion followed.

**RECESS TO MARCH 17, 2015, 7:00 PM TO FINALIZE SMP CORRECTIONS:**

- ❖ At 8:30 PM, **Terry/Twardoski** moved and seconded to approve recessing the meeting to March 17, 2015, 7:00 PM to finalize the corrections to the Shoreline Master Program. **Motion carried unanimously.**

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**Mayor Anthony Caldwell**

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**Marla Nevill, Clerk/Treasurer**

**Date Approved:** \_\_\_\_\_