

**TOWN OF SOUTH PRAIRIE  
REGULAR COUNCIL MEETING  
TUESDAY, JUNE 4, 2013, 7:00 PM  
South Prairie Town Hall  
121 NW Washington Street**

*The following is a condensation of the proceedings and is not a verbatim transcript.*

**CALL TO ORDER:**

**Mayor Peggy Levesque** called to order and presided over the Regular Council Meeting of Tuesday, June 4, 2013, at 7:02 PM.

**ROLL CALL:**

**Council Members:** Tony Caldwell, Jim Frank, Laura Heideman, Phil Marshall and Stu Terry were present.

**Also in attendance:** **James Morgan**, Town Engineer; **Larry Harter**, Utility Operator; and **Marla Nevill**, Town Clerk/Treasurer.

**FLAG SALUTE:**

**Mayor Peggy Levesque** requested everyone stand for the “Pledge of Allegiance.”

**REVIEW AND APPROVAL OF AGENDA FOR JUNE 4, 2013:**

❖ **Councilor Stu Terry** moved to approve the Agenda for June 4, 2013. **Councilor Laura Heideman** seconded the motion. **Mayor Peggy Levesque** stated there are amendments to the Agenda for June 4, 2013 as follows: 1) Planner’s Report regarding Development Activities on Tax Lots 0619186010 and 0619182044; 2) Items 3, 4, 9 and 10 under New Business are tabled until the July 2<sup>nd</sup> Council Meeting; 3) Add Item 11 under New Business – Colorscares Estimate to Install Irrigation Sleeves; 4) Add Item 12 under New Business – Pierce Conservation District – Authorize Mayor to Enter into Agreement for Knotweed Control; 5) Add Item 13 under New Business – Authorize Mayor to publicize Utility Department Assistant to be on-call for the Utility Operator every other weekend; 6) Add Item 14 under New Business – Possible Transfer of Utilities to Valley Water District – Schedule Public Hearing for 7:00 PM, July 2, 2013 Council Meeting; 7) Add Item 1 under Clerk’s Report – AWC Loss Control Grant – Council Approval to obtain Bids for an Arborist and Tree Trimming and Removal; and 8) Add Item 2 under Clerk’s Report – Mark Peachey – Enumclaw Powersports – Request Town Authorization to use Veterans Park as a Stopping Place for a Charity Motorcycle Event on June 23, 2013. **Councilor Stu Terry** moved to amend his motion to approve the Agenda for June 4, 2013 with the corrections noted above. **Councilor Laura Heideman** seconded the amended motion. **Motion carried unanimously.**

**ENGINEERING REPORTS:**

**James Morgan – Town Engineer – On-Call Services:**

**James Morgan** said Puget Sound Energy (PSE) is proposing to replace one existing utility pole and transformer near the intersection of SW 3<sup>rd</sup> Street and Eleanor. (See Exhibit “A” attached). The proposed work is within the Town limits and involves utility poles owned or to be owned by PSE, an existing franchise utility. The work will consist of a small amount of excavation within the Town right-of-way to install the replacement and new pole and guy anchors. Discussion followed.

**James Morgan** said he reviewed Ordinance 533. He said staff had some questions regarding a few areas of the Ordinance. He said he attached a memo and a DRAFT utility connection application. (See Exhibit “A” attached). Discussion followed.

**James Morgan** said Valley Water District (VWD) is still waiting for a response from Ecology regarding the wastewater system. (See Exhibit “A” attached). Discussion followed.

**PLANNER REPORT:**

**Mayor Peggy** read the report from Mart Kask regarding development activities on tax lots 0619186010 and 0619182044. (See Exhibit “B” attached). The Council consensus was to table this issue until Mart Kask returns.

**Marla Nevill** asked James Morgan if he had heard anything from the South Prairie RV Park. **James Morgan** said he has not heard anything from them since he sent them the memo. Discussion followed.

**APPROVAL OF REGULAR COUNCIL MEETING MINUTES OF MAY 7, 2013:**

❖ **Councilor Laura Heideman** moved to approve the Regular Council Meeting Minutes of May 7, 2013. **Councilor Jim Frank** seconded the motion. **Motion carried unanimously.**

**APPROVAL OF RECESSED COUNCIL MEETING MINUTES OF MAY 28, 2013:**

❖ **Councilor Stu Terry** moved to approve the Recessed Council Meeting Minutes of May 28, 2013. **Councilor Laura Heideman** seconded the motion. **Larry Harter** requested a correction at the bottom of page 1 as follows: “**Larry Harter** said WDOE might change the requirements if they change the permit.” **Councilor Stu Terry** moved to amend his motion to approve the Recessed Council Meeting Minutes of May 28, 2013 with the correction noted above. **Councilor Laura Heideman** seconded the amended motion. **Motion carried unanimously.**

**APPROVAL OF BILLS FOR MAY 2013, IN THE AMOUNT OF \$65,390.39:**

❖ **Councilor Laura Heideman** moved to approve the bills for May 2013, in the amount of \$65,390.39 (sixty-five thousand three hundred ninety dollars and thirty-nine cents). **Councilor Phil Marshall** seconded the motion. **Councilor Tony Caldwell** requested that Judy check the payment to DM Disposal before sending it out. He also requested that it be noted on the report if a payment is a pass-thru so the Council knows it’s a pass-thru. **Councilor Stu Terry** asked several questions about the bills from CenturyLink. Discussion followed. **Motion carried unanimously.**

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

**1) Ordinance No. 530 – Adopting New General Provisions for the Town:**

❖ **Councilor Laura Heideman** moved to approve Ordinance No. 530 – Adopting New General Provisions for the Town. **Councilor Jim Frank** seconded the motion. **Motion carried unanimously.**

**2) Ordinance No. 531 – Adopting New Administrative and Personnel Provisions for the Town:**

❖ **Councilor Laura Heideman** moved to approve Ordinance No. 531 – Adopting New Administrative and Personnel Provisions for the Town. **Councilor Jim Frank** seconded the motion. **Motion carried unanimously.**

- 3) **Ordinance No. 532 – Adopting New Provisions for the Town Related to Animal Control:**  
**Tabled until the July 2, 2013 Council Meeting**
- 4) **Ordinance No. 533 – Adopting New Provisions Related to Utility Connections, Rates and Charges:**  
**Tabled until the July 2, 2013 Council Meeting**
- 5) **Ordinance No. 534 – Adopting New Provisions Related to Business Licenses and Regulations:**  
❖ **Councilor Laura Heideman** moved to approved Ordinance No. 534 – Adopting New Provisions Related to Business Licenses and Regulations. **Councilor Phil Marshall** seconded the motion. **Motion carried unanimously.**
- 6) **Ordinance No. 535 – Adopting New Provisions Related to Nuisance Abatement:**  
❖ **Councilor Stu Terry** moved to approve Ordinance No. 535 – Adopting New Provisions Related to Nuisance Abatement. **Councilor Laura Heideman** seconded the motion. **Motion carried unanimously.**
- 7) **Ordinance No. 536 – Adopting New Provisions Relating to Revenue and Finance:**  
❖ **Councilor Laura Heideman** moved to approve Ordinance No. 536 – Adopting New Provisions Relating to Revenue and Finance. **Councilor Stu Terry** seconded the motion. Discussion followed. **Motion carried unanimously.**
- 8) **Ordinance No. 537 – Adopting New Provisions Related to Vehicle and Traffic:**  
❖ **Councilor Stu Terry** moved to approve Ordinance No. 537 – Adopting New Provisions Related to Vehicle and Traffic. **Councilor Laura Heideman** seconded the motion. **Councilor Tony Caldwell** said he would like to table this ordinance; as we do not have the proper signage until the ordinance gets straightened out. Discussion followed. **Councilor Stu Terry** moved to rescind the motion to approve Ordinance No. 537. **Councilor Laura Heideman** seconded the motion to rescind. **Motion carried unanimously.**  
❖ **Councilor Tony Caldwell** moved to table Ordinance No. 537. **Councilor Stu Terry** seconded the motion. **Motion carried unanimously.**
- 9) **Resolution No. 324 – Setting Fees for Various Services and Permits and Repealing Resolutions 184, 185 and 201 and Prior Fees:**  
**Tabled until the July 2, 2013 Council Meeting**
- 10) **Council Discussion Regarding Animal Control and Other Contracts:**  
**Tabled until the July 2, 2013 Council Meeting**
- 11) **Colorscapes Estimate – Install Irrigation Sleeves:**  
❖ **Councilor Phil Marshall** moved to approve the installation of the irrigation sleeves by Colorscapes. **Councilor Laura Heideman** seconded the motion. Discussion followed. **Motion carried unanimously.**
- 12) **Pierce Conservation District – Authorize Mayor to Enter into Agreement for Knotweed Control:**  
❖ **Councilor Laura Heideman** moved to authorize the Mayor to enter into agreement for Knotweed Control with the Pierce Conservation District. **Councilor Phil Marshall** seconded the motion. Discussion followed. **Motion carried unanimously.**

13) **Authorize Mayor to publicize Utility Department Assistant to be on-call for the Utility Operator every other weekend:**

- ❖ **Councilor Tony Caldwell** moved to table this issue until the next Council meeting. **Councilor Stu Terry** seconded the motion. Discussion followed. **Motion carried unanimously.**

14) **Possible Transfer of Utilities to Valley Water District – Schedule Public Hearing for 7:00 PM, July 2, 2013 Council Meeting:**

- ❖ **Councilor Jim Frank** moved to schedule the public hearing for 7:00 PM, July 2, 2013 Council Meeting for the possible transfer of utilities to Valley Water District. **Councilor Stu Terry** seconded the motion. **Mayor Peggy Levesque** said we could cancel the public hearing if we have to. **Motion carried unanimously.**

**CITIZENS' COMMENTS:**

None

**MAYOR'S REPORT:**

**Mayor Peggy Levesque** said the Hazard Mitigation Plan meeting was canceled. Discussion followed.

**PUBLIC WORKS' REPORT:**

**Larry Harter** said the Level Control got changed today. Discussion followed.

**Larry Harter** said Puget Sound Energy (PSE) is going to remove a pole at the Fire Station. He said the power company comes in and does their work; but there are cable and phone lines on that same pole. **Councilor Jim Frank** asked who repairs the pavement. Discussion followed. **James Morgan** said anyone doing work in the right-of-way has to get a permit. **Larry Harter** asked if PSE had said anything about cutting the pavement. **James Morgan** said no. **Councilor Tony Caldwell** asked what happens with the cable from the pole to the Fire Station. Discussion followed.

**CLERK'S REPORT:**

1) **AWC Loss Control Grant – Council Approval to obtain Bids for an Arborist and Tree Trimming and Removal:**

- ❖ **Councilor Tony Caldwell** moved to authorize going out to Bid for an Arborist first and then go out to Bid for the Tree Trimming and/or Removal after we obtain the report from the Arborist. **Councilor Laura Heideman** seconded the motion. Discussion followed. **Motion carried unanimously.**

**Councilor Tony Caldwell** said he thought Austin Leming had volunteered to trim the trees in town. **Councilor Stu Terry** said Austin volunteered to trim the trees in front of his Mom's house. **Mayor Peggy Levesque** said we will put it out there for tree trimming after we receive the report from the arborist. Discussion followed. **Larry Harter** suggested we check for tree trimming services under Landscaping for the MRSC Small Public Works Roster.

2) **Mark Peachey – Enumclaw Powersports – Request Town Authorization to use Veterans Park as a Stopping Place for a Charity Motorcycle Event on June 23, 2013:**

- ❖ **Councilor Tony Caldwell** moved to authorize Mark Peachey's request to use the Veterans Park as a stopping place for the charity motorcycle event on June 23, 2013. **Councilor Phil Marshall** seconded the motion. **Councilor Tony Caldwell** asked about their party cleaning up the lot; and about them renting out the gazebo. **Councilor Jim Frank** asked if they would have to come into Town Hall and pay the deposit. **Mayor Peggy Levesque** said it would be treated just like a rental and they have to clean up after they are done. Discussion followed. **Larry Harter** asked if they need to pay for more porta-potties. **Councilor Tony Caldwell** suggested they rent out the Community Center as it has restroom facilities. He requested

Marla contact Mark Peachey and gather more information and find out their specific needs. **Councilor Tony Caldwell** moved to rescind his motion. **Councilor Phil Marshall** seconded the motion to rescind. **Motion carried unanimously.**

It was the Council consensus to have Marla Nevill deal with this issue at her discretion.

**COUNCIL MEMBERS REPORT:**

**Councilor Phil Marshall** said across from the Fire Station there are weeds getting really tall. **Larry Harter** said Washington Department of Transportation (WDOT) is supposed to mow that. Discussion followed. **Councilor Jim Frank** told the Council about a mower that shot a golf ball through their garage door.

**ADJOURNMENT:**

- ❖ At 8:38 PM, **Councilor Tony Caldwell** moved to adjourn the Council Meeting of June 4, 2013. **Councilor Stu Terry** seconded the motion. **Motion carried unanimously.**

**Date Approved: July 2, 2013**