

**TOWN OF SOUTH PRAIRIE  
REGULAR COUNCIL MEETING  
TUESDAY, APRIL 2, 2013, 7:00 PM  
South Prairie Town Hall  
121 NW Washington Street**

*The following is a condensation of the proceedings and is not a verbatim transcript.*

**CALL TO ORDER:**

**Mayor Peggy Levesque** called to order and presided over the Regular Council Meeting of Tuesday, April 2, 2013, at 7:00 PM.

**ROLL CALL:**

**Council Members:** Tony Caldwell, Jim Frank, Phillip Marshall and Stu Terry were present. Laura Heideman was absent.

**Also in attendance:** Marilyn Smoak , Pierce County Library; Austin Leming, citizen; Mike Horton, WH Pacific, Town Engineer; James Morgan, Town Engineer; Joanne Horton, guest; Larry Harter, Utility Operator; and Judy Tremblay, Deputy Clerk/Treasurer.

**FLAG SALUTE:**

**Mayor Peggy Levesque** requested everyone stand for the “Pledge of Allegiance.”

**REVIEW AND APPROVAL OF AGENDA FOR APRIL 2, 2013:**

**\*Request to Table Items 3 under New Business.**

❖ **Councilor Tony Caldwell** moved to approve the Agenda for April 2, 2013, with the requested amendment. **Councilor Stu Terry** seconded the motion. **Councilor Tony Caldwell** requested tabling Item 3 under New Business. Discussion Followed. **Councilor Tony Caldwell** moved to amend his motion to table Item 3 under New Business for further review. **Councilor Stu Terry** seconded the motion. **Motion carried unanimously.**

**MARILYN SMOAK, PC READS PROGRAM:**

Marilyn Smoak read the PC Reads Proclamation and discussed the program. She stated that the book this year is “The Paris Wife” and explained a little of the story line. Discussion followed.

**ENGINEERING REPORTS:**

**Mike Horton – Town Engineer – Water Tank Replacement:**

**Mike Horton** said the water tank is up, but is leaking somewhere. The town has tested the pipes and valves, checking each item one by one and coming up with nothing. Mike Horton and the Town feel as if we have done our due diligence to locate the leak and have found nothing. It is now turned over to the contractor as a contractor issue. When the leak is resolved then the electrical will be finished up. Discussion followed.

**Mike Horton** also stated that he will be leaving WH Pacific on Friday, April 5, 2013, but will stay involved with the Water Tank Project until it is done. Discussion followed.

**James Morgan – Town Engineer – On-Call Services:**

**James Morgan** stated that Puget Sound Energy is requesting an easement and will pay the town for said easement. They just need to resolve the size of easement requested. Discussion followed.

### Water Tank Project

**Jim Morgan** stated that currently the tank water level is dropping seven inches per day. This is equivalent to approximately 4,000 gallons per day (gpd) or three gallons per minute (gpm). Over the course of a year the total loss would be equivalent to 1.5 million gallons or enough water for approximately 20 Equivalent Residential Units (ERUs). Discussion followed.

### Miscellaneous

**Jim Morgan** stated that Valley Water District staff toured the facilities on Thursday, March 28<sup>th</sup>. They are continuing to review the data provided by South Prairie staff. Discussion followed.

### PLANNER REPORT:

#### Mart Kask – Town Planner Report:

Mart Kask was not present and no report was presented.

### APPROVAL OF REGULAR COUNCIL MEETING MINUTES OF MARCH 5, 2013:

- ❖ **Councilor James Frank** moved to approve the Regular Council Meeting Minutes of March 5, 2013. **Councilor Stu Terry** seconded the motion. **Motion carried unanimously.**

### APPROVAL OF BILLS FOR FEBRUARY 2013, IN THE AMOUNT OF \$34,399.80:

- ❖ **Councilor Phil Marshall** moved to approve the bills for March 2013, in the amount of \$34,399.80 (thirty-four thousand three hundred ninety-nine dollars and eighty cents). **Councilor Tony Caldwell** seconded the motion. Several inquiries were made and answered regarding the bills. **Motion carried unanimously.**

### UNFINISHED BUSINESS:

None

### NEW BUSINESS:

#### 1) **PC Reads Proclamation:**

**Councilor Tony Caldwell** moved to adopt the PC Reads Proclamation. **Councilor Phil Marshall** seconded the motion. **Motion carried unanimously.**

#### 2) **Municipal Research Service Center (MRSC) Small Public Works Rosters Agreement:**

**Councilor Tony Caldwell** moved to adopt the MRSC Small Public Works Roster Agreement. **Councilor Stu Terry** seconded the motion. **Motion carried unanimously.**

#### 3) **Tree Trimming Project \_ Award Contract:**

This was tabled when the agenda was approved.

#### 4) **Third Street Park Vault Toilet Fire Damage Repair – Award Contract:**

**Councilor James Frank** moved to approve the Third Street Park Vault Toilet Fire Damage Repair to Noel Construction. **Councilor Stu Terry** seconded the motion. Discussion followed. **Councilor James Frank** moved to amend his motion to approve the estimate from Noel Construction with the addition on the estimate of “not to exceed” \$1200 plus tax and prevailing wage applies to this contract. AWC, our insurance pool, needs to approve the estimate prior to awarding the contract. **Councilor Stu Terry** seconded the amendment. **Motion carried unanimously.**

#### 5) **AWC RMSA Loss Prevention Grant Program \_ Applications Due by April 30, 2013:**

**Do you want to submit grant applications(s); and what type of projects?**

**Councilor Stu Terry** moved to send in application for AWC RMSA Loss Prevention Grant. **Councilor Tony Caldwell** seconded the motion. Discussion followed. Discussion included

contacting AWC to clarify what healthy tree grant means. Would they award a grant to remove unhealthy trees or to hire an arborist to determine which trees need to be removed? Clerk to contact AWC and then submit an application. **Motion carried unanimously.**

**Items 6 – 13 listed below tabled until May 7, 2013 Council Meeting or until Council approves a new Fee Resolution.** Council discussed that we need to get the fee schedule done by next council meeting if possible. If clerk needed more hours to do it, then she could have them. **Judy Tremblay** stated that Marla was working on it and that she was waiting for input from outside source and hadn't received it yet.

**6) Ordinance No. 530 – Adopting New General Provisions for the Town:**

**7) Ordinance No. 531 – Adopting New Administrative and Personnel Provisions for the Town:**

**8) Ordinance No. 532 – Adopting New Provisions for the Town Related to Animal Control:**

**9) Ordinance No. 533 – Adopting New Provisions Related to Utility Connections, Rates and Charges:**

**10) Ordinance No. 534 – Adopting New Provisions Related to Business Licenses and Regulations:**

**11) Ordinance No. 535 – Adopting New Provisions Related to Nuisance Abatement:**

**12) Ordinance No. 536 – Adopting New Provisions Relating to Revenue and Finance:**

**13) Ordinance No. 537 – Adopting New Provisions Related to Vehicle and Traffic:**

**14) Council Discussion Regarding Animal Control and Other Contracts with Pierce County:**

Discussion followed about whether we have to have animal control or not. Council directed staff to keep looking into Metro for Animal Control. Also, obtain clarification from the attorney as to whether the Town has to have Animal Control.

#### **CITIZENS' COMMENTS:**

**Austin Leming** stated he didn't want the trees at 206 Emery Avenue North removed. He just wanted the Town to maintain them; or let him volunteer to maintain them. Mayor Peggy Levesque stated that he could come in and request to be put on the volunteer list, and then he could maintain them. He also stated that he had contacted PC Animal Control about cats and they wouldn't do anything. Discussion followed.

#### **MAYOR'S REPORT:**

**Mayor Peggy Levesque** stated she and Councilor Tony Caldwell met with Attorney Kathleen Haggard about Valley Water. Town Staff is getting information together to send to Valley Water and Kathleen. Attorneys from both sides need to get together to work out the logistics.

**Larry Harter** asked if we are still saying the Town would disincorporate. Discussion followed. No definitive answer was stated.

**Mayor Peggy Levesque** stated the Hazard Mitigation Plan is due next month. The Town has some things they need to address:

1. Adapters for the STEP tanks.
2. Carbon River Road extension.

She asked the council to let her know if they think of anything else that should be added to the Hazard Mitigation Plan.

#### **PUBLIC WORKS' REPORT:**

**Larry Harter** stated that he is working on the Water Tank to help find the leak.

#### **CLERK'S REPORT:**

None

**COUNCIL MEMBERS REPORT:**

None

**ADJOURNMENT:**

- ❖ At 8:42 PM, **Councilor Tony Caldwell** moved to adjourn the Regular Council Meeting of April 2, 2013. **Councilor Phil Marshall** seconded the motion. **Motion carried unanimously.**

**Date Approved: May 7, 2013**