

**TOWN OF SOUTH PRAIRIE
REGULAR COUNCIL MEETING
TUESDAY, MARCH 5, 2013, 7:00 PM
South Prairie Town Hall
121 NW Washington Street**

The following is a condensation of the proceedings and is not a verbatim transcript.

CALL TO ORDER:

Mayor Peggy Levesque called to order and presided over the Regular Council Meeting of Tuesday, March 5, 2013, at 7:00 PM.

ROLL CALL:

Council Members: Tony Caldwell, Jim Frank, Laura Heideman, Phillip Marshall and Stu Terry were present.

Also in attendance: Buzz Grant, President and John Downs, Board Member, Foothills Rails-to-Trails Coalition; Mart Kask, Town Planner; Mike Horton, Town Engineer; James Morgan, Town Engineer; Larry Harter, Utility Operator; and Marla Nevill, Clerk/Treasurer.

FLAG SALUTE:

Mayor Peggy Levesque requested everyone stand for the “Pledge of Allegiance.”

REVIEW AND APPROVAL OF AGENDA FOR MARCH 5, 2013:

***Request to Table Items 4 – 7 under New Business.**

❖ **Councilor Laura Heideman** moved to approve the Agenda for March 5, 2013, with the requested amendment. **Councilor Tony Caldwell** seconded the motion. **Marla Nevill** requested tabling Items 1 – 8 under New Business. Discussion Followed. **Councilor Laura Heideman** moved to amend her motion to table Items 1 – 8 under New Business for further review and passage of a new Fee Resolution. **Councilor Tony Caldwell** seconded the motion. **Motion carried unanimously.**

ENGINEERING REPORTS:

James Morgan – Town Engineer – On-Call Services:

James Morgan said he did not have a report for February as he did not perform any on-call services.

Mike Horton – Town Engineer – Water Tank Replacement:

Mike Horton said the water tank is erected to its full height (see attached memo, Exhibit “A”). He said the sealant is curing until next Thursday; and the next step would be filling and chlorination. He said it would take approximately 120 hours to fill the tank; and it’s a long process. They are scheduled to begin filling the tank on Monday. Then the water would be tested. We have called for the final building inspection. Now, we just have to get through the rest of the process. He said it would take approximately three weeks to get through the Department of Health. Discussion followed.

PLANNER REPORT:

Mart Kask – Town Planner Report:

Van Halder LLC – Metal Building on Emery Avenue South:

Mart Kask said the metal building on Emery Avenue South is proceeding. The applicant is in the process of preparing a Stormwater Management Plan. Discussion followed.

Wagon Wheel Restaurant & Lounge:

Mart Kask said we received inquiries about Sign regulations from Wagon Wheel Restaurant & Lounge. Discussion followed.

Request to Review Land Use Planning Fees:

Mart Kask said Marla Nevill requested that he review the Land Use Planning Fees as a new Fee Resolution would be on the agenda sometime in the future. Discussion followed.

South Prairie Creek RV Park:

Mart Kask said he asked the owner of the South Prairie RV Park to provide information. He assumed that he had provided that information. He is not sure on the location of the Trail through the RV Park. Discussion followed.

Shoreline Master Program Update:

Mart Kask said the Shoreline Master Program (SMP) Update was submitted to Washington Department of Ecology (WDOE) about six months ago. **Marla Nevill** said it was submitted in November 2012. **Mart Kask** said if no comments were received, we should get approval from WDOE soon. Discussion followed.

Comprehensive Plan Update:

Mart Kask said he was holding off on updating the Comprehensive Plan because the Legislature extended the date out to 2015. He said the Town of South Prairie had allocated \$6,000; but he has not spent those funds. He said it looks like this issue would not be addressed during this Legislative Session. Discussion followed.

FEMA Floodplain Requirements:

Mart Kask said South Prairie is required to meet Class 3 of the FEMA Floodplain Requirements. When we receive a request for floodplain development, the applicant would be required to meet the current Class 3 FEMA Floodplain Requirements and any State and Federal requirements. Discussion followed.

Pierce County Flood Control Zone District (PCFCZD):

Mart Kask said the PCFCZD wants ten percent available for small cities to do work in the Flood Zone. **Mayor Peggy Levesque** said she understood that we were not part of the PCFCZD. **Mart Kask** said South Prairie is part of the PCFCZD. Discussion followed. **Mart Kask** said we might have projects in the future. **Mayor Peggy Levesque** asked if this money was from property tax. **Mart Kask** said ten percent of the 1% tax collected is set aside for projects. Discussion followed.

APPROVAL OF REGULAR COUNCIL MEETING MINUTES OF FEBRUARY 5, 2013:

❖ **Councilor James Frank** moved to approve the Regular Council Meeting Minutes of February 5, 2013. **Councilor Phillip Marshall** seconded the motion. Council discussed locations of trees that needed to be trimmed or removed under Item 10, under New Business. **Larry Harter** said he had stated he would supply the list of trees to Marla. **Councilor James Frank** moved to amend his motion to approve the Council Meeting Minutes of February 5, 2013; with the amendment to Item 10 under New Business that “Larry Harter would supply the list of trees to Marla.” **Councilor Phillip Marshall** seconded the amended motion. **Motion carried unanimously.**

APPROVAL OF BILLS FOR FEBRUARY 2013, IN THE AMOUNT OF \$154,915.10:

❖ **Councilor Laura Heideman** moved to approve the bills for February 2013, in the amount of \$154,915.10 (one hundred fifty-four thousand nine hundred fifteen dollars and ten cents). **Councilor Stu Terry** seconded the motion. Several inquiries were made and answered regarding the bills. **Motion carried unanimously.**

UNFINISHED BUSINESS:

None

NEW BUSINESS:

- 1) **Ordinance No. 530 – Adopting New General Provisions for the Town:**
Tabled until April 2, 2013 or Passage of a New Fee Resolution
- 2) **Ordinance No. 531 – Adopting New Administrative and Personnel Provisions for the Town:**
Tabled until April 2, 2013 or Passage of a New Fee Resolution
- 3) **Ordinance No. 532 – Adopting New Provisions for the Town Related to Animal Control:**
Tabled until April 2, 2013 or Passage of a New Fee Resolution
- 4) **Ordinance No. 533 – Adopting New Provisions Related to Utility Connections, Rates and Charges:**
Tabled until April 2, 2013 or Passage of a New Fee Resolution
- 5) **Ordinance No. 534 – Adopting New Provisions Related to Business Licenses and Regulations:**
Tabled until April 2, 2013 or Passage of a New Fee Resolution
- 6) **Ordinance No. 535 – Adopting New Provisions Related to Nuisance Abatement:**
Tabled until April 2, 2013 or Passage of a New Fee Resolution
- 7) **Ordinance No. 536 – Adopting New Provisions Relating to Revenue and Finance:**
Tabled until April 2, 2013 or Passage of a New Fee Resolution
- 8) **Ordinance No. 537 – Adopting New Provisions Related to Vehicle and Traffic:**
Tabled until April 2, 2013 or Passage of a New Fee Resolution
- 9) **Jail Services Agreement with the City of Fife:**
 - ❖ **Councilor Stu Terry** moved to approve the Jail Services Agreement with the City of Fife and authorize the Mayor to execute the agreement. **Councilor Laura Heideman** seconded the motion. **Motion carried unanimously.**
- 10) **Council Discussion Regarding Animal Control and Other Contracts with Pierce County:**
 - ❖ **Councilor Tony Caldwell** moved to table for further research. **Councilor Stu Terry** seconded the motion. **Marla Nevill** explained the initial contact with Metro Animal Control and requested direction from Town Council. Discussion followed. **Motion carried unanimously.**

CITIZENS' COMMENTS:

None

MAYOR'S REPORT:

Mayor Peggy Levesque introduced Buzz Grant and asked him to explain the request from Pierce County Parks and Recreation. **Buzz Grant** explained that Pierce County Parks and Recreation was applying for a grant to continue construction of the Foothills Trail between South Prairie and Buckley and requested South Prairie put up \$1,000 as a co-sponsor to the grant. He said the construction cost would be approximately \$1.5 million. He said \$750,000 would come from Federal and \$750,000 would come from the State. He said if the Town of South Prairie feels they do not have the \$1,000 the Rails-to-Trails Coalition would offer a grant to South Prairie for the \$1,000. **John Downs** said the grant application

might score more points if there is more of a community effort. Discussion followed. **Buzz Grant** said there is a big push to connect Puyallup-Orting-South Prairie-Buckley to the White River sections of the Trail. He said the Town of South Prairie would not have to come up with the \$1,000 until the grant was awarded. Discussion followed.

❖ **Councilor Laura Heideman** moved to approve Town of South Prairie putting up the \$1,000 as a co-sponsor for the Pierce County Parks and Recreation grant application to continue construction of the Foothills Trail between South Prairie and Buckley. **Councilor James Frank** seconded the motion. It was requested to modify the motion that the Town Council authorize the minimum contribution of \$1,000 and become a co-sponsor to the grant application, and authorize the Mayor to sign and send a letter of support. **Councilor Laura Heideman** moved to amend her motion to 1) Authorize the minimum contribution of \$1,000; 2) Be a co-sponsor on the Pierce County Parks and Recreation grant application to extend the Foothills Trail between South Prairie and Buckley; and 3) Authorize the Mayor to sign and send the letter of support. **Councilor James Frank** seconded the amended motion. **Motion carried unanimously.**

Mayor Peggy Levesque said she and Tony met with Valley Water District and asked James Morgan to give the Council an overview of the meeting. **James Morgan** said fifteen to twenty years ago the water district started. He said the quality of service was lousy; and citizens got together and formed the Water District. They slowly brought it up to Standards. Under a Water/Sewer District, they are able to get grant funds more readily. On the private side, they tend to run the system way down and then they sell it. They started with six systems and purchased the seventh system last December. He said transferring from one public agency to another public agency, can be done without a purchase price. Discussion followed. **James Morgan** said the smallest system they have is 34 customers and the largest one is 900 customers. He said you would merge into Valley Water District and the Town of South Prairie would incorporate into the District so they would have voting power. **Councilor Tony Caldwell** said their system is more automated than the South Prairie system. **James Morgan** said they have mostly radio-read meters. **Mayor Peggy Levesque** said it would give a lot more stability to the system; because this is all they do. **James Morgan** said they get a lot of grants and bonds. **Mayor Peggy Levesque** said they also do a Hazardous Mitigation Plan. **James Morgan** said Water and Sewer Districts have two lobbyists that keep them abreast of legislation that could impact them. **Mayor Peggy Levesque** said she was very impressed. Discussion followed. **James Morgan** said with the large customer base, they are better able to absorb costs. **Larry Harter** said it would probably be better for our citizens. **James Morgan** said it sounded like they would be willing to take over the water and sewer system now. **Mayor Peggy Levesque** said she would have to talk to the Town Attorney and find out how this would work. Discussion followed. **Mayor Peggy Levesque** said she came away with a really positive feeling. **James Morgan** said Betty Vance from Valley Water District would be available to come out and speak to the Council on either the second or fourth Tuesday. If she doesn't present this to the Board tonight she might bring it to the Board in two weeks. **Mayor Peggy Levesque** said they operate the same as a municipality. She said she would have more information at the next Council meeting. Discussion followed.

Larry Harter asked if we are still saying the Town would disincorporate. Discussion followed. No definitive answer was stated.

Mayor Peggy Levesque said she went to the Hazard Mitigation Plan meeting and the final plan is due in August. **Larry Harter** said the meeting he attended dealt more with taking care of your citizens. Discussion followed.

PUBLIC WORKS' REPORT:

Larry Harter said he has the list of trees and would get that information to Marla. Discussion followed.

Larry Harter requested a message on the utility bill as follows: “Call the Utility Department to shut off water at the meter. Discussion followed.

Larry Harter said on the water tank drawings it calls out for round anodes in the tank. He distributed samples of the anodes that were used. **Mike Horton** said even though the drawing says round anodes, these are an acceptable practice. **Councilor Stu Terry** had questions about the ladder on the tank and the security fence around the well site. Discussion followed.

Larry Harter said he was contacted about Stormwater drawings. Discussion followed.

Larry Harter said he was contacted by Puget Sound Energy (PSE) and they are replacing poles along South Prairie Carbon River Road. He said when the time comes; we might have to have James Morgan prepare an easement. Discussion followed.

Councilor Tony Caldwell said you have a copy of the spreadsheet which details the costs for the Water Tank Replacement Project. He said right now the cost is as \$469,055.15. This past week we came up with a way to fill the tank. The contractor found a pump that we think will handle filling the tank. He said it would take possibly 120 – 130 hours to fill the tank. **Mike Horton** said they could go slower but not quicker than that. **Councilor Tony Caldwell** said it has to be a potable water type of pump. We can’t chance burning up the Town’s pump. Discussion followed.

Councilor Tony Caldwell said we had an arson fire at the Third Street Park restroom. **Larry Harter** said someone tried to set the east side of the building on fire previously. **Councilor Tony Caldwell** said he was not happy with the Sheriff’s Departments response to the fire. He said we need a police report in order to submit this to our insurance and we had a hard time getting the Sheriff’s Department to respond. Discussion followed.

CLERK’S REPORT:

Marla Nevill said we passed the Audit with flying colors. Discussion followed.

COUNCIL MEMBERS REPORT:

None

ADJOURNMENT:

- ❖ At 8:48 PM, **Councilor Tony Caldwell** moved to adjourn the Regular Council Meeting of March 5, 2013. **Councilor Stu Terry** seconded the motion. **Motion carried unanimously.**

Date Approved: April 2, 2013