

**TOWN OF SOUTH PRAIRIE
REGULAR COUNCIL MEETING
TUESDAY, JUNE 5, 7:00 PM
South Prairie Town Hall
121 NW Washington Street**

The following is a condensation of the proceedings and is not a verbatim transcript.

CALL TO ORDER:

Mayor Peggy Levesque called to order and presided over the Regular Council Meeting of June 5, 2012, at 7:00 PM.

ROLL CALL:

Council Members: Tony Caldwell, James Frank, Laura Heideman, Phillip Marshall and Stu Terry were present.

Also in attendance: Jill Cartwright, citizen; Mart Kask, Town Planner; Jim Morgan, Town Engineer; Larry Harter, Utility Operator; Judy Tremblay, Deputy Clerk/Treasurer; and Marla Nevill, Clerk/Treasurer.

FLAG SALUTE:

Mayor Peggy Levesque requested everyone stand for the "Pledge of Allegiance."

REVIEW AND APPROVAL OF AGENDA FOR JUNE 5, 2012:

- ❖ **Councilor Laura Heideman** moved to approve the Agenda for June 5, 2012. **Councilor James Frank** seconded the motion. **Marla Nevill** requested the following item be added to the Agenda:
1) Authorize Mayor to sign the check to the pension fund to bring our account current. **Councilor Laura Heideman** moved to amend her motion to approve the Agenda for June 5, 2012, with the requested amendment. **Councilor James Frank** seconded the amended motion. **Motion carried unanimously.**

APPROVAL OF REGULAR COUNCIL MEETING MINUTES OF MAY 1, 2012:

- ❖ **Councilor Phillip Marshall** moved to approve the Regular Council Meeting Minutes of May 1, 2012. **Councilor Laura Heideman** seconded the motion. **Motion carried unanimously.**

APPROVAL OF BILLS FOR MAY 2012, IN THE AMOUNT OF \$45,247.03:

- ❖ **Councilor Stu Terry** moved to approve the bills for May 2012, in the amount of \$45,247.03 (forty-five thousand two hundred forty-seven dollars and three cents). **Councilor Phillip Marshall** seconded the motion. **Motion carried unanimously.**

UNFINISHED BUSINESS:

- 1) **Mart Kask – Code Enforcement Issues:** **Mart Kask** gave an update regarding the outstanding Code Enforcement issue. He shared photographs he had taken and said the property was not entirely cleaned up. Discussion followed. **Council** directed **Mart** to continue working on this one outstanding issue and advise the property owner where to dispose of paint cans and other materials. Discussion followed.
- 2) **Complaints Received regarding overgrown blackberries in numerous locations in town:**
- 3) **Complaints Received regarding people residing in RVs more than 15 days per year:**
- 4) **Complaints Received regarding junk vehicles in numerous locations in town:**
Marla Nevill explained that we had received complaints of overgrown blackberries, people residing in RVs for more than 15 days per year, and numerous junk vehicles throughout town. She said she would relay the information to **Mart**. Discussion followed.

NEW BUSINESS:

1) Katie Gillespie, Hazard Mitigation Plan Update:

Marla Nevill said Katie was unable to attend the meeting tonight, but someone from Pierce County Department of Emergency Management would attend the July Council Meeting. Discussion followed.

2) Set Public Hearing for Shoreline Master Plan Update:

(Regular Council Meeting, July 3, 2012, 7:00 PM, South Prairie Town Hall)

- ❖ **Councilor James Frank** moved to set the Public Hearing for review of the draft Shoreline Master Plan update for July 3, 2012, 7:00 PM at the South Prairie Town Hall. **Councilor Laura Heideman** seconded the motion. **Motion carried unanimously.**

Councilor Phillip Marshall said he would not be able to attend the July 3rd Council meeting.

3) Laborers Local 242 – Amending Wages and Pension Contribution:

- ❖ **Councilor Laura Heideman** moved to approve the wages and pension contribution amendment under the agreement with Laborers Local 242. **Councilor Stu Terry** seconded the motion. Discussion followed. **Motion carried unanimously.**

4) Laborers Local 242 – Memorandum of Understanding Pertaining to the Pension Plan (Preferred Schedule & Option Two):

- ❖ **Councilor Laura Heideman** moved to approve the Memorandum of Understanding pertaining to the Pension Plan. **Councilor James Frank** seconded the motion. **Councilor James Frank** requested clarification regarding the accrual rate. **Judy Tremblay** explained the accrual rate. Discussion followed. **Motion carried unanimously.**

5) Authorize Mayor to sign check to the LIUNA Pension Fund:

- ❖ **Councilor Laura Heideman** moved to authorize the Mayor to sign the check to the LIUNA Pension Fund after it's prepared. **Councilor Phil Marshall** seconded the motion. **Judy Tremblay** explained the interest and payment that would be sent to the Pension Fund. **Motion carried unanimously.**

6) AWC Loss Control Grant – Due June 15, 2012:

Marla Nevill stated the AWC Loss Control Grant applications were due by June 15, 2012; and asked Council for suggestions. Council offered several suggestions for the AWC Loss Control Grant. Discussion followed.

7) Pierce County Noxious Weed Control Notice:

Marla Nevill stated we received notice from Pierce County that we have knotweed growing over by the Veterans Park. **Jim Morgan** suggested contacting Pierce County to see if they have community service volunteers to remove the knotweed. He said he would try to get a contact name and phone number for us. Discussion followed.

8) AWC Loss Control Survey Draft:

Marla Nevill said we received the AWC Loss Control Survey draft; and it was sent to the department heads for review. Several errors were found and it was sent back to AWC for corrections. Discussion followed.

CITIZENS' COMMENTS:

Jill Cartwright said she was here to talk about the sign at the RV Park and felt the messages posted on the sign were very offensive. She felt the messages were definitely inappropriate for children to see. Discussion followed. **Mart Kask** said freedom of speech is the First Amendment Right; and our ordinance does not control the content. **Mayor Peggy Levesque** said she would talk to the Town Attorney. Discussion followed.

MAYOR'S REPORT:

Mayor Peggy Levesque said she's been working on getting things done. Discussion followed.

PUBLIC WORKS' REPORT:

Larry Harter said the old tank has been removed and the foundation is dug up. **Jim Morgan** said we received nine bids for the Water Tank Site Piping Project. He said the low bidder is Campbell Shaffer, LLC with a bid of \$32,693.70. He said he had not worked with this contractor before. Discussion followed. **Jim Morgan** said he assembled a contract and asked the Council for a motion to award the contract to Campbell Shaffer.

- ❖ **Councilor Tony Caldwell** moved to award the bid for the Water Tank Site Piping Project to Campbell Shaffer, LLC in the amount of \$32,693.70. **Councilor Laura Heideman** seconded the motion. **Motion carried unanimously.**

Jim Morgan said we received a report from the Department of Health and also a bill. He said they need to have a copy of the full specifications. He said we had to post a notice in the paper that we are going out for a USDA Rural Development loan for the water tanks replacement; and we have to hold a public meeting on June 19, 2012 to address any concerns. He said he was also moving forward on preparing the General Facility Charge document. Discussion followed.

Councilor Tony Caldwell said the road is marked and the tentative start date for the overlay project is June 18, 2012. Discussion followed.

CLERK'S REPORT:

Marla Nevill said we requested an extension to complete the Shoreline Master Program Update to December 31, 2012. She said the draft document is done and hope to send it in for review by next week. Discussion followed.

Judy Tremblay said the Annual Report is done and sent in to the State Auditor's Office. She said everything had to be submitted electronically. She said we received an email from the Auditor's Office that everything appears to be in order. Discussion followed.

Marla Nevill asked if anyone knew of a web master to update our website. Mayor and Council suggested checking with Buckley or Orting. Discussion followed.

COUNCIL MEMBERS REPORT:

Councilor Tony Caldwell said we received an email from the RV Park owner that he is abandoning the Rec Hall project. **Mayor Peggy Levesque** said she spoke with the Fire Marshall and he is willing to meet with the owner. **Mart Kask** said the issue all along has been modifying the unit. He said it is certified for residential use and the owner of the RV Park wants to use it for commercial use. Discussion followed. **Councilor Tony Caldwell** asked if he would have to start all over if he changed the use. **Mart Kask** said it would be an issue since the building is for residential and not commercial use. Discussion followed.

ADJOURNMENT:

- ❖ At 8:30 PM, **Councilor Tony Caldwell** moved to recess the Regular Council Meeting to June 19, 2012, 7:00 PM, at the South Prairie Town Hall. **Councilor Laura Heideman** seconded the motion. **Motion carried unanimously.**

Date Approved: July 3, 2012