

**TOWN OF SOUTH PRAIRIE  
REGULAR COUNCIL MEETING  
TUESDAY, DECEMBER 6, 2011, 7:00 PM  
South Prairie Town Hall  
121 NW Washington Street**

*The following is a condensation of the proceedings and is not a verbatim transcript.*

**CALL TO ORDER:**

**Mayor Peggy Levesque** called to order and presided over the Regular Council Meeting of December 6, 2011, at 7:05 PM.

**ROLL CALL:**

**Council Members:** Laura Heideman, Gerald Boures, Mathieu Cameron, Karen Shell and Tony Caldwell were present.

**Also in attendance:** Mart Kask, Town Planner; Jim Frank, Phil and Gina Marshall, Stu Terry, citizens; Larry Harter, Utility Operator; and Marla Nevill, Clerk/Treasurer

**FLAG SALUTE:**

**Mayor Peggy Levesque** requested everyone stand for the "Pledge of Allegiance."

**REVIEW AND APPROVAL OF AGENDA FOR DECEMBER 6, 2011:**

- ❖ **Councilor Karen Shell** moved to approve the Agenda for December 6, 2011. **Councilor Laura Heideman** seconded the motion. **Motion carried unanimously.**

**APPROVAL OF REGULAR COUNCIL MEETING MINUTES OF NOVEMBER 1, 2011:**

- ❖ **Councilor Gerald Boures** moved to approve the Regular Council Meeting Minutes of November 1, 2011. **Councilor Tony Caldwell** seconded the motion. **Motion carried unanimously.**

**APPROVAL OF RECESSED COUNCIL MEETING MINUTES OF NOVEMBER 22, 2011:**

- ❖ **Councilor Laura Heideman** moved to approve the Recessed Council Meeting Minutes of November 22, 2011. **Councilor Karen Shell** seconded the motion. **Motion carried unanimously.**

**APPROVAL OF BILLS FOR NOVEMBER 2011, IN THE AMOUNT OF \$32,364.38:**

**Councilor Tony Caldwell** moved to approve the bills for November 2011, in the amount of \$32,364.38 (thirty-two thousand three hundred sixty-four dollars and thirty-eight cents). **Councilor Karen Shell** seconded the motion. Council requested clarification on several bills and these inquiries were answered. **Motion carried unanimously.**

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

**1) Mart Kask – Code Enforcement – Potential Council Action:**

**Mart Kask** gave an update on the Code Enforcement issues and requested direction from the Mayor and Council on those issues that were still out of compliance. Discussion followed. The Mayor and Council instructed Mart on how they would like him to move forward with the remaining compliance issues.

**2) FY2012 Budget Document:**

- ❖ **Councilor Laura Heideman** moved to approve the FY2012 Budget Document. **Councilor Karen Shell** seconded the motion. **Marla Nevill** stated she received a request for some minor changes to the document. **Councilor Laura Heideman** moved to amend her motion to approve the FY2012 Budget Document, with corrections. **Councilor Karen Shell** seconded the amended motion. **Motion carried unanimously.**

**3) Resolution No. 317 – “Appointing a Representative to the Pierce Transit Public Transportation Improvement Conference and Confirming the Town’s Desire to be included in the boundaries of the Pierce County Public Transportation Benefit Area.”**

- ❖ **No Motion – Resolution No. 317 died on the floor.**

**4) Resolution No. 318 – “Appointing a Representative to the Pierce Transit Public Transportation Improvement Conference and Confirming the Town’s Desire to be excluded from the boundaries of the Pierce County Public Transportation Benefit Area.”**

- ❖ **Councilor Gerald Boures** moved to approve Resolution No. 318. **Councilor Laura Heideman** seconded the motion. Discussion followed. **Motion carried unanimously.** **Mayor Peggy Levesque** volunteered to act as the representative for the conference but requested that the Town Clerk check whether she would be required to attend since South Prairie does not want to be part of the Public Transportation Benefit Area.

**5) Reschedule January Council Meeting to January 10, 2012, 7:00 PM:**

- ❖ **Councilor Tony Caldwell** moved to reschedule the January Council Meeting to January 10, 2012, 7:00 PM. **Councilor Laura Heideman** seconded the motion. **Motion carried unanimously.**

**6) Authorize Mayor to issue Payroll for the month of December on or before January 7, 2012:**

- ❖ **Councilor Karen Shell** moved to authorize the Mayor to issue Payroll for the month of December on or before January 7, 2012. **Councilor Laura Heideman** seconded the motion. When asked why this was requested, it was stated that in accordance with the Union Agreement payroll must be issued by the 7<sup>th</sup> of the month. **Motion carried unanimously.**

**7) Presentation to Outgoing Council Members:**

**Marla Nevill** presented each of the outgoing Council Members with a gift and a Certificate of Appreciation and thanked them for their service to the community.

**8) Swear in Newly Elected Council Members: Stu Terry, Council Position #1; Phillip S. Marshall, Council Position #2; Anthony Caldwell, Council Position #3; and James Frank, Council Position #4:**

**Mayor Peggy Levesque** swore in the newly elected Council Members.

**CITIZENS’ COMMENTS:**

None

**MAYOR’S REPORT:**

**Mayor Peggy Levesque** thanked the outgoing Council Members for their service and wished everyone a Merry Christmas.

**PUBLIC WORKS’ REPORT:**

**Larry Harter** said there are two pumps out in the big recirculating tank. Discussion followed.

**Larry Harter** said FCS Group should have findings to present to Council by the January Council Meeting for review and approval. Discussion followed.

**Councilor Tony Caldwell** said he had Pierce County come out and clean the storm drains since they had not been cleaned since 2009. He said they should be done by Friday. He said they suggested we have the street sweeper come out as needed. Discussion followed.

**Councilor Tony Caldwell** said we have a meeting on Thursday with Mike Horton and the Geo Tech to check soils by the water tanks. We will also have him look at the sinkhole on SE Third Street and Tubbs Road. Discussion followed.

**CLERK'S REPORT:**

**Marla Nevill** wished everyone a Happy Holiday.

**COUNCIL MEMBERS REPORT:**

**Councilor Tony Caldwell** said Association of Washington Cities (AWC) requires that newly elected officials attend training. He asked that we find out if they could put on a class in South Prairie. Discussion followed. Marla Nevill will send out the information to the newly elected officials.

**ADJOURNMENT:**

- ❖ At 8:05 PM, **Councilor Tony Caldwell** moved to adjourn the Regular Council Meeting of December 6, 2011. **Councilor Laura Heideman** seconded the motion. **Motion carried unanimously.**

**Date Approved: January 10, 2012**