

**TOWN OF SOUTH PRAIRIE
RECESSED COUNCIL MEETING/PUBLIC HEARING
TUESDAY, NOVEMBER 22, 2011, 7:00 PM
South Prairie Town Hall
121 NW Washington Street**

The following is a condensation of the proceedings and is not a verbatim transcript.

CALL TO ORDER:

Mayor Peggy Levesque called to order and presided over the Recessed Council Meeting/Public Hearing of November 22, 2011, at 7:08 PM.

ROLL CALL:

Council Members: Laura Heideman, Gerald Boures, Mathieu Cameron, Karen Shell and Tony Caldwell were present.

Also in attendance: Mart Kask, Town; Larry Harter, Utility Operator; Judy Tremblay, Deputy Clerk/Treasurer; and Marla Nevill, Clerk/Treasurer

FLAG SALUTE:

Mayor Peggy Levesque requested everyone stand for the "Pledge of Allegiance."

REVIEW AND APPROVAL OF AGENDA FOR NOVEMBER 22, 2011:

- ❖ **Councilor Gerald Boures** moved to approve the Agenda for November 22, 2011. **Councilor Laura Heideman** seconded the motion. **Marla Nevill** requested adding Item 6, "Authorize Mayor to Execute TIB (Transportation Improvement Board) Grant Award," under New Business. **Councilor Gerald Boures** moved to approve the Agenda for November 22, 2011, with the requested amendment. **Councilor Laura Heideman** seconded the amended motion. **Motion carried unanimously.**

***Mayor Peggy Levesque** requested the Public Hearing for the Comprehensive Plan Update be moved to after the Public Hearing for the FY2012 Budget and Setting Levy Rates since the Town Planner had not arrived.

OPEN PUBLIC HEARING – FY2012 BUDGET AND SETTING LEVY RATES:

- ❖ At 7:12PM, **Councilor Karen Shell** moved to open the Public Hearing for the FY2012 Budget and Setting Levy Rates. **Councilor Laura Heideman** seconded the motion. **Motion carried unanimously.**

Judy Tremblay stated she had to add grant funds in the amount of \$297,085.00; TIB (Transportation Improvement Board) in the amount of \$292,085.00 and SMP (Shoreline Master Program), in the amount of \$5,000.00. She said \$400,000.00 was added to the Water Fund for replacement of two water tanks. **Councilor Karen Shell** asked if we would try to get grant funds for replacement of the water tanks. **Judy Tremblay** said we would try. She said there are special dispensation rules for the expenditure of the Capital Improvement Funds, but there was a waiver of those rules through 2013. She said the rest of the money for the water tank replacement would come from the General Fund. Discussion followed. **Judy Tremblay** said she reduced the amount allocated for police services from \$32,500.00 to \$27,500.00. **Councilor Laura Heideman** asked why the Garbage Fund doubled for 2012. **Judy Tremblay** said when we first started billing for garbage service; we did not anticipate the actual budget. She said with this computer program, the 5-year comparison is like a "checks and balance." **Councilor Tony**

Caldwell asked if there were plans to use Sewer Funds for replacement of the water tanks. **Judy Tremblay** said no. She said she left money in the Water Fund in case of an emergency. **Mayor Peggy Levesque** said the water tank replacement would come out of the Water Fund, Capital Improvement Fund and the General Fund. **Judy Tremblay** said it would be good for the citizens to see. **Councilor Tony Caldwell** said it would probably take four to five months to change one tank. He said we would probably not replace both tanks in 2012. **Mayor Peggy Levesque** asked if there were any further questions. No further questions or comments were stated.

CLOSE PUBLIC HEARING:

- ❖ At 7:20 PM, **Councilor Karen Shell** moved to close the Public Hearing. **Councilor Tony Caldwell** seconded the motion. **Motion carried unanimously.**

UNFINISHED BUSINESS:

None

NEW BUSINESS:

- 1) **Ordinance No. 526 – Adopting a Budget for Fiscal Year Ending December 31, 2012:**
 - ❖ **Councilor Tony Caldwell** moved to approve Ordinance No. 526, adopting a Budget for Fiscal Year ending December 31, 2012. **Councilor Karen Shell** seconded the motion. **Motion carried unanimously.**

OPEN PUBLIC HEARING – COMPREHENSIVE PLAN UPDATE:

- ❖ At 7:23 PM, **Councilor Gerald Boures** moved to open the Public Hearing for the Comprehensive Plan Update. **Councilor Karen Shell** seconded the motion. **Motion carried unanimously.**

Mart Kask gave a history and status of the Comprehensive Plan Update as summarized below and in the attached memos dated November 1 and 21, 2011.

- a. Revise (downsize) population and employment forecasts
- b. Revise land use plan by eliminating the proposed expanding urban growth area to the west
- c. Update goals and policies to bring the Comprehensive Plan into conformance with Puget Sound Regional Council's "VISION 2040" plan and the recently adopted planning policies of the Pierce County Regional Council
- d. Update the chapters on Shoreline Management Critical Areas to reflect current update of the Shoreline Master Plan
- e. Add a new chapter entitled Emergency Management dealing with earthquakes, flooding and windstorms

Discussion followed. No public was in attendance. **Mart Kask** that the Mayor, Tony Caldwell and Marla Nevill meet with him to review any corrections.

CLOSE PUBLIC HEARING:

- ❖ At 7:55 PM, **Councilor Tony Caldwell** moved to close the Public Hearing. **Councilor Laura Heideman** seconded the motion. **Motion carried unanimously.**

CODE ENFORCEMENT:

Councilor Tony Caldwell requested status of the Code Enforcement issues. **Mart Kask** said letters were sent out about ten days ago requesting compliance and informing them that he would be following up on December 6, 2011. Discussion followed.

NEW BUSINESS CONTINUED:

- 2) **Resolution No. 315 – Adopting the Regular Property Tax Levy for Collection in 2012:**

- ❖ **Councilor Karen Shell** moved to approve Resolution No. 315, adopting the Regular Property Tax Levy for collection in 2012. **Councilor Laura Heideman** seconded the motion. **Motion carried unanimously.**

- 3) **Resolution No. 316 – Adopting the Regular Property Tax Levy for Emergency Medical Services for Collection in 2012:**
 - ❖ **Councilor Karen Shell** moved to approve Resolution No. 316, adopting the Regular Property Tax Levy for Emergency Medical Services for collection in 2012. **Councilor Laura Heideman** seconded the motion. **Motion carried unanimously.**

- 4) **Authorize Mayor to execute Shoreline Master Program (SMP) Amendment 2 to SMA Grant G1000069:**
 - ❖ **Councilor Laura Heideman** moved to authorize the Mayor to execute the SMP Amendment 2 to SMA Grant G1000069. **Councilor Karen Shell** seconded the motion. Discussion followed. **Motion carried unanimously.**

- 5) **Authorize Mayor to execute agreement with WH Pacific for Preliminary Engineering for Water Tank Replacement:**
 - ❖ **Councilor Tony Caldwell** moved to authorize the Mayor to execute the agreement with WH Pacific for Preliminary Engineering for the Water Tank Replacement. **Councilor Laura Heideman** seconded the motion. Discussion followed. **Motion carried unanimously.**

- 6) **Authorize Mayor to execute TIB (Transportation Improvement Board) Grant Award to Resurface Emery Avenue South, SE Third Street and Tubbs Road in the Amount of \$292,085.00:**
 - ❖ **Councilor Tony Caldwell** moved to authorize the Mayor to execute the TIB Grant Award. **Councilor Laura Heideman** seconded the motion. **Motion carried unanimously.**

CITIZENS' COMMENTS:

None

MAYOR'S REPORT:

Mayor Peggy Levesque stated we are going forward with the request for the legislature to change the pension fund rules; and Representative Chris Hurst is sponsoring the Senate Bill. She said the Legislative Session ends in April 2012. She said the Public Employment Relations Commission (PERC) might be willing to postpone the hearing. She said the bill is a stand-alone Senate Bill. Discussion followed.

Mayor Peggy Levesque said we are trying to get more sand. **Larry Harter** said he received a call from Brian, East Pierce Fire and Rescue. He told Brian to call his cell phone if they need the sandbags. Discussion followed. **Larry Harter** said we have some already bagged.

PUBLIC WORKS' REPORT:

Councilor Tony Caldwell said he spoke with Judy and verified funds were available to clean the stormdrains. He contacted Pierce County and they will come out next month to clean and inspect the stormdrains as necessary. Discussion followed.

Councilor Tony Caldwell stated he would contact Pierce County to request they use deicer on Tubbs Road and SE Second Street. Discussion followed.

CLERK'S REPORT:

Judy Tremblay said at the December meeting, we will request authorization to move the January meeting to January 10, 2012 and authorize Mayor to issue payroll by January 7, as required by the Union Agreement. Discussion followed.

COUNCIL MEMBERS REPORT:

In response to a question from **Councilor Gerald Boures** regarding the end of his term, he was informed that his term would end on December 31, 2011.

ADJOURNMENT:

- ❖ At 8:28 PM, **Councilor Tony Caldwell** moved to adjourn the Recessed Council Meeting/Public Hearing of November 22, 2011. **Councilor Karen Shell** seconded the motion. **Motion carried unanimously.**

Date Approved: December 6, 2011

Town Planner's Report to the Mayor and Town Council
Town of South Prairie
1 November 2011

1. Status of code enforcement
 - a. Properties in full compliance
 - b. Properties in partial compliance
 - c. Recommended Town Council action on properties in partial compliance
2. Update the 2005 Comprehensive Plan
 - a. Revise (downsize) population and employment forecasts
 - b. Revise land use plan by eliminating the proposed expanding urban growth area to the west
 - c. Update goals and policies to bring the Comprehensive Plan into conformance with Puget Sound Regional Council's "VISION 2040" plan and the recently adopted planning policies of the Pierce County Regional Council
 - d. Update the chapters on Shoreline Management and Critical Areas to reflect current update of the Shoreline Master Plan
 - e. Add a new chapter entitled Emergency Management dealing with earthquakes, flooding and windstorms
3. Update Ordinance No. 134, Flood Plain Management Measures, to meet Federal Emergency Management Agency (FEMA) guidelines for South Prairie to maintain its certification and continue its eligibility to participate in the federal flood insurance program
4. Review and status of Mr. Dwight Parton's application for Town Council site plan review and approval for constructing a gymnasium and a community center at the South Prairie RV Park
5. Request that the Town Council authorize the Mayor to sign an Interlocal Agreement with Pierce County Executive and Council in support of Pierce County Ordinances 2011-34s and 2011-35s, which would bring Pierce County's Comprehensive Plan into conformance with Puget Sound Regional Council's "VISION 2040" plan
6. Set Public Hearing date on the Comprehensive Plan update for 22 November 2011
7. Other

Memorandum

To: Mayor Peggy Levesque, Marla Nevill, Town Clerk/Treasurer
Town of South Prairie

From: Mart Kask, Town Planner
Town of South Prairie

Subject: 2011 South Prairie Comprehensive Plan Update, Draft A

Date: 21 November 2011

At Issue

Attached please find Draft A of the 2011 South Prairie Comprehensive Plan Update. I have not added the graphics because they may change. To change graphics is a time consuming process and I want to minimize that. However, I will point out the changes in graphics at the Tuesday evening meeting. Also, I am still working on Chapter 18, Emergency Management. I will bring it the Tuesday evening meeting.

Draft A – 2011 Comp Plan – summary of changes

Inside cover

- I need the names of the newly elected Council Members

Contents

- Changed Chapter 3 heading
- Added Chapter 18, which I will bring to the meeting Tuesday evening

Chapter 1 Introduction

- Referencing VISION 2040 and DESTINATION 2030 documents

Chapter 2 State Requirements

- Minor changes

Chapter 3 County and Regional Requirements

- Reference to Regionwide Planning Policies

Chapter 4 Definition of Terms

- Added terms used in the PSRC planning requirements on environment
- Added additional terms on PSRC planning requirements on transportation

Chapter 5 Planning Process

- Added current plan update requirements

Chapter 6 Community Profile

- Updated population and other demographic data to 2010 Census

Chapter 7 Vision and Goals

- Added a section of Regional Planning Compliance
- Added Transportation Certification requirements

Chapter 8 Shorelines

- Added flood hazard prevention goals and policies

Chapter 9 Critical Areas

- No changes

Chapter 10 Land Use

- Updated land use data
- Updated zoning data
- Updated population numbers
- Revised population forecast
- Revised buildable land supply and demand data
- Added two additional goals

Chapter 11 Housing

- No change
- Waiting for 2010 US Census numbers to come out on housing (projected November 2011)

Chapter 12 Parks and Recreation

- Minor changes

Chapter 13 Economic Development

- Economic data needs updating
- Waiting for 2010 US Census data on economics to come out (projected November 2011)

Chapter 14 Utilities

- Need review by Tony and Larry to bring it up to date

Chapter 15 Transportation

- Updated the data needed for certification by PSRC

Chapter 16 Capital Facilities

- Needs review by you, after adoption of the 2012 budget
- Needs review by Tony and Larry

Chapter 17 Siting Essential Public Facilities

- No changes

Chapter 18 Emergency Management

- I am working on it. Will bring a draft to the meeting on Tuesday evening

If you have any questions, please call me.