

**TOWN OF SOUTH PRAIRIE
REGULAR COUNCIL MEETING
TUESDAY, NOVEMBER 2, 2010, 7:00 PM
South Prairie Town Hall
121 NW Washington Street**

The following is a condensation of the proceedings and is not a verbatim transcript.

CALL TO ORDER:

Mayor Peggy Levesque called to order and presided over the Regular Council Meeting of November 2, 2010, at 7:00 PM.

ROLL CALL:

Council Members: Laura Heideman, Gerald Boures, Mathieu Cameron, Karen Shell and Tony Caldwell were present.

Also in attendance: Kathy McVay, Pierce County Department of Emergency Management Health Coordinator; Judy Tremblay, Deputy Clerk Treasurer and Marla Nevill, Clerk/Treasurer

FLAG SALUTE:

Mayor Peggy Levesque requested everyone stand for the "Pledge of Allegiance."

REVIEW AND APPROVAL OF AGENDA FOR NOVEMBER 2, 2010:

- ❖ **Councilor Karen Shell** moved to approve the Agenda for November 2, 2010. **Councilor Laura Heideman** seconded the motion. **Motion carried unanimously.**

APPROVAL OF COUNCIL MEETING MINUTES OF OCTOBER 5, 2010:

- ❖ **Councilor Gerald Boures** moved to approve the Regular Council Meeting Minutes of October 5, 2010. **Councilor Laura Heideman** seconded the motion. She requested a correction on Page 3 under Council Member's Report change Dan McClune to *Dan McClung*. **Councilor Gerald Boures** moved to amend his motion to approve the Regular Council Meeting Minutes of October 5, 2010, with correction. **Councilor Laura Heideman** seconded the amended motion. **Motion carried unanimously.**

APPROVAL OF BILLS FOR OCTOBER 2010, IN THE AMOUNT OF \$39,435.91:

- ❖ **Councilor Karen Shell** moved to approve the bills for October 2010, in the amount of \$39,435.91 (thirty-nine thousand four hundred thirty-five dollars and ninety-one cents). **Councilor Laura Heideman** seconded the motion. **Councilor Laura Heideman** asked if Larry had purchased a utility vehicle. **Councilor Tony Caldwell** said yes, we purchased a utility service vehicle from Crane Repair Service for \$5,300 (five thousand three hundred dollars). He stated the taxes and licensing came to \$463.55 (four hundred sixty-three dollars and fifty-five cents). Discussion followed. **Councilor Tony Caldwell** asked why several phone services were listed. **Judy Tremblay** stated that is money we collect for the phone tax. **Mayor Peggy Levesque** stated we have a meeting scheduled on November 12th regarding the pension. She asked the Council what they would like to do about the check made out to LIUNA for the pension. Discussion followed. **Councilor Karen Shell** moved to amend her motion to approve the bills for October 2010 in the amount of \$37,460.10 (thirty-seven thousand four hundred sixty dollars and ten cents), and hold the payment to LIUNA in the amount of \$1,975.81 (one thousand

nine hundred seventy-five dollars and eighty-one cents). **Councilor Laura Heideman** seconded the amended motion. No further discussion. **Motion carried unanimously.**

UNFINISHED BUSINESS:

1) **Ordinance No 521 – Creating a Solid Waste Fund:**

Marla Nevill stated it was requested that Ordinance No. 521 be tabled and amended at the last Council meeting. Discussion followed.

- ❖ **Councilor Karen Shell** moved to approve Ordinance N. 521, creating a Solid Waste Fund. **Councilor Laura Heideman** seconded the motion. **Motion carried unanimously.**

NEW BUSINESS:

1) **FY 2011 Budget Public Hearing Scheduled for November 16, 2010, 7:00 PM:**

(On October 29, 2010, a Council majority gave approval, via phone, to post notice in the newspaper for the Public Hearing on November 16, 2010).

- ❖ **Councilor Gerald Boures** moved to approve posting the Public Hearing for the FY 2011 Budget for November 16, 2010, 7:00 PM. **Councilor Mathieu Cameron** seconded the motion. Discussion followed. **Motion carried unanimously.**

2) **Bias 2011 Software Service Agreement:**

- ❖ **Councilor Laura Heideman** moved to approve the 2011 Bias Software Service Agreement. **Councilor Karen Shell** seconded the motion. **Judy Tremblay** stated as a courtesy, we did get a discount from Bias for 2010 and 2011 but not in 2012. Discussion followed. **Motion carried unanimously.**

3) **Review Entrance Conference Information from the Washington State Auditor:**

Council reviewed and discussed the information from the Washington State Auditor regarding the Entrance Conference. **Marla Nevill** said the Exit Conference for the Audit is scheduled for November 23, 2010 at 10:00 AM. **Mayor Peggy Levesque** asked if anyone would like to attend. Discussion followed.

4) **Notice from Laborers Local 242 that they would like to start negotiations for the upcoming contract:**

Mayor Peggy Levesque stated we are starting negotiations with the Union. She said the employees would be meeting with Doug Strand on November 4th; and she would meet with him at her house on November 10th at 9:00 AM. She asked if anyone would attend the meeting on November 10th. **Councilor Gerald Boures** stated he would attend the meeting. Discussion followed.

5) **Review FY2011 Budget Information:**

Mayor Peggy Levesque requested the review of the budget information be tabled until after Citizens' Comments.

CITIZENS' COMMENTS:

Kathy McVay introduced herself and said she was the Health Coordinator for Pierce County Department of Emergency Management (PCDEM). She said they are there to support South Prairie; i.e. providing supplies such as sand and sandbags and emergency preparedness materials and classes. She said they would be happy to provide the preparedness materials in bulk. Discussion followed. **Mayor Peggy Levesque** said we have some people that like to have sand and bags on hand due to the close proximity to the creek. She said she was told that we might not be able to provide those supplies. She said when the flooding is happening; we have a steady stream of people. She said it would be nice to have some

sandbags stockpiled. **Kathy McVay** said she would speak with Tom about possibly setting up a workday to fill bags and getting prepared. **Tony Caldwell** said at one time we had bags on pallets stored at the Town garage. Discussion followed. **Kathy McVay** said they have door hangers available for the PC Net program. The Mayor and Council thanked Kathy McVay for stopping by and relaying the information.

Brief Recess: 7:40 – 7:50 PM

NEW BUSINESS CONTINUED:

5) Continued - Review FY2011 Budget information:

Judy Tremblay said the budget balances; but there is not a lot of “wiggle room.” Discussion followed. **Councilor Tony Caldwell** said approximately \$45,000 (forty-five thousand) was needed for chip sealing the roads. **Councilor Gerald Boures** suggested installing a tollbooth. Discussion followed. **Councilor Tony Caldwell** said because of the set-up costs, it would be less expensive to chip seal all of the roads at the same time. **Councilor Laura Heideman** said she thought chip-sealing projects were on hold because the material was bad. **Councilor Tony Caldwell** said that problem has been resolved. **Judy Tremblay** said we scrimp and save for possible future projects. Discussion followed. **Judy Tremblay** said we have been advised to wait until the end of the year to separate the water and sewer funds. Discussion followed regarding possible purchase of a new water tank. **Councilor Tony Caldwell** stated he hoped to have some definite estimates by December for purchasing the water tank. **Judy Tremblay** said she set up the new Garbage Fund, and we received the first bill from D.M. Disposal. Discussion followed.

MAYOR’S REPORT:

Mayor Peggy Levesque said she has been gone but now she is back. She said Karen Leming would not be available to cover the Veterans Day celebration and the person that was in charge of the event last year has moved. She said she and Lois Erath discussed having a candlelight vigil and walk the trail. **Councilor Tony Caldwell** suggested contacting Fort Lewis. **Mayor Peggy Levesque** said it was really too late to start planning an event; and there are a lot of events going on in the area for Veterans Day. Discussion followed.

PUBLIC WORKS’ REPORT:

Councilor Tony Caldwell asked that we get a card for Larry and have everyone sign it. Discussion followed.

Councilor Tony Caldwell said we have to replace the water tanks; and he said we might be able to get some grant funding; but we would probably have to use some money from the reserve fund. He said it generally costs \$1.00 per gallon for the water tank and \$30,000 - \$50,000 for installation of the new tank and removal of the old one. He said we have two 100,000-gallon tanks. Discussion followed.

Councilor Tony Caldwell said he contacted Department of Transportation (DOT) about putting a banner across the Highway. They suggested contacting the adjacent business owners to get permission to attach the banner to their buildings. Discussion ensued regarding hanging the banner and Christmas decorations across the Highway.

Councilor Tony Caldwell said in order to have a place to store the sandbags, there is a lot of stuff we have to get rid of out of the garage. Discussion followed.

CLERK'S REPORT:

Marla Nevill stated Pierce County Animal Control would be increasing their rates for 2011. Discussion followed.

COUNCIL MEMBERS REPORT:

Councilors Heideman and Shell had questions about the bear sightings. **Councilor Tony Caldwell** said if you see a bear you are to call 911 not Fish and Wildlife. Discussion followed.

RECESS TO NOVEMBER 16, 2010, 7:00 PM:

- ❖ At 8:48 PM, **Councilor Laura Heideman** moved to recess the Regular Council Meeting to November 16, 2010, 7:00 PM. **Councilor Tony Caldwell** seconded the motion. **Motion carried unanimously.**

12/7/2010

Date Approved