

**TOWN OF SOUTH PRAIRIE
REGULAR COUNCIL MEETING
TUESDAY, OCTOBER 5, 2010, 7:00 PM
South Prairie Town Hall
121 NW Washington Street**

The following is a condensation of the proceedings and is not a verbatim transcript.

CALL TO ORDER:

Mayor Pro-Tem Laura Heideman called to order and presided over the Regular Council Meeting of October 5, 2010, at 7:00 PM.

ROLL CALL:

Council Members: Laura Heideman, Gerald Boures and Mathieu Cameron were present. Karen Shell and Peggy Levesque were absent.

Also in attendance: Mart Kask, Town Planner; Tony Caldwell, Utility Department Assistant; Larry Harter, Utility Operator; Judy Tremblay, Deputy Clerk Treasurer and Marla Nevill, Clerk/Treasurer

FLAG SALUTE:

Mayor Pro-Tem Laura Heideman requested everyone stand for the "Pledge of Allegiance."

REVIEW AND APPROVAL OF AGENDA FOR OCTOBER 5, 2010:

- ❖ **Councilor Mathieu Cameron** moved to approve the Agenda for October 5, 2010. **Councilor Gerald Boures** seconded the motion. **Marla Nevill** requested adding two water bill adjustments. **Councilor Mathieu Cameron** moved to amend his motion to approve the Agenda with the addition of the two water bill adjustments. **Councilor Gerald Boures** seconded the amended motion. **Motion carried unanimously.**

APPOINT COUNCIL MEMBER FOR COUNCIL POSITION #3:

- ❖ **Councilor Gerald Boures** moved to review and discuss the "letters of interest" received for Council Position #3. **Councilor Mathieu Cameron** seconded the motion. Council discussion followed regarding the "letters of interest" **Councilor Gerald Boures** moved to amend his motion to appoint Anthony (Tony) Caldwell to Council Position #3. **Councilor Mathieu Cameron** seconded the amended motion. **Motion carried unanimously.**

APPROVAL OF COUNCIL MEETING MINUTES OF SEPTEMBER 7, 2010:

- ❖ **Councilor Mathieu Cameron** moved to approve the Regular Council Meeting/Public Hearing Minutes of September 7, 2010, as written. **Councilor Gerald Boures** seconded the motion. **Motion carried unanimously.**

APPROVAL OF BILLS FOR SEPTEMBER 2010, IN THE AMOUNT OF \$31,089.28:

- ❖ **Councilor Gerald Boures** moved to approve the bills for September 2010, in the amount of \$31,089.28 (thirty-one thousand eighty-nine dollars and twenty-eight cents). **Councilor Mathieu Cameron** seconded the motion. **Mayor Pro-Tem Laura Heideman** asked why there was a large increase for the bills total. **Judy Tremblay** stated the quarterly payments to Labor and Industries, Employment Security, etc. were included with this month's bills. She also explained to the Council the outcome from the L and I audit and the additional payments for the Council Members. No further discussion. **Motion carried unanimously.**

UNFINISHED BUSINESS:

- 1) **Amending and Updating Water and Sewer Regulations: Nothing new to report.**
 - 2) **Website Content: Nothing new to report.**
 - 3) **General Facilities/Comprehensive Sewer Plan: Nothing new to report.**
 - 4) **Codifying Ordinances: Nothing new to report.**
 - 5) **“No Jake Brakes” sign at the eastern Town limits: Nothing new to report.**
- ❖ **Councilor Mathieu Cameron** moved to table the Unfinished Business items until there is something new to report. **Mayor Pro-Tem Laura Heideman** seconded the motion. **Motion carried unanimously.**

NEW BUSINESS:

- 1) **Ordinance No. 520 – Establishing Separate Water and Sewer Funds:**
 - ❖ **Councilor Mathieu Cameron** moved to approve Ordinance No. 520, establishing separate Water and Sewer Funds. **Mayor Pro-Tem Laura Heideman** seconded the motion. Discussion followed. **Motion carried unanimously.**
- 2) **Ordinance No. 521 – Creating a Solid Waste Fund:**
 - ❖ **Councilor Gerald Boures** moved to approve Ordinance No. 521, creating a Solid Waste Fund. **Councilor Mathieu Cameron** seconded the motion. **Judy Tremblay** suggested transferring \$5,000 from the General Fund to the Solid Waste Fund as start-up money. She stated this was not meant to make money. Discussion followed. **Tony Caldwell** said he thought the Town should charge for billing. **Judy Tremblay** said she thought this was straight across. Discussion followed. **Councilor Gerald Boures** said under Section 1, it is says, “... The Town shall retain and transfer to the General Fund two-percent of monies collected as a franchise fee.” **Councilor Gerald Boures** moved to amend the motion to table approval of Ordinance No. 521 pending clarification and the addition of Section 3, which transfers \$5,000 (five thousand dollars) from the General Fund to the Solid Waste Fund for the start-up fee. **Councilor Mathieu Cameron** moved to second the amended motion. **Motion carried unanimously.**
- 3) **Resolution No. 309 – Approving the proposed amendments to the Countywide Planning Policies for Pierce County, Washington, dealing with Affordable Housing.**
 - ❖ **Councilor Gerald Boures** moved to approve Resolution No. 309, approving the proposed amendments to the Countywide Planning Policies for Pierce County, Washington, dealing with Affordable Housing. **Mayor Pro-Tem Laura Heideman** seconded the motion. **Mart Kask** explained how this amendment came about and recommended Council approval. See Exhibit “A” attached. Discussion followed. **Motion carried unanimously.**
- 4) **Council Authorization to Purchase Used Utility Vehicle:**
 - ❖ **Councilor Gerald Boures** moved to approve purchasing a used vehicle for the Utility Department. **Councilor Mathieu Cameron** seconded the motion. **Mayor Pro-Tem Laura Heideman** stated she is leaning towards a vehicle with lower mileage. **Judy Tremblay** said the cost would be distributed between the Water, Sewer and General Funds. Discussion followed. **Councilor Gerald Boures** moved to amend the motion to proceed with purchasing a used vehicle for the Utility Department, with a cap of \$14,000

(fourteen thousand dollars). **Councilor Mathieu Cameron** seconded the amended motion. **Motion carried unanimously.**

CITIZENS' COMMENTS:

None

MAYOR'S REPORT:

None

PUBLIC WORKS' REPORT:

Larry Harter said FCS Group is still working on compiling the information for the connection charge study. Discussion followed.

CLERK'S REPORT:

Marla Nevill stated we received reports of a bear sighting at the end of SE Third Street; and Tony contacted the Department of Fish and Wildlife. Discussion followed.

Marla Nevill stated we have received complaints of speeding on SW First Street; and the complaint was forwarded to the Sheriff's Department. Discussion followed.

Judy Tremblay stated there were two customers that had substantial water leaks, both of which have been repaired. She requested Council consideration to declare these two water leaks as hardship cases and adjust the water bills. **Larry Harter** said the pipe was laying above ground at the house on SW First Street. He said he pulled the meter for the one on South Prairie Road and sent it in for testing. Discussion followed.

- ❖ **Mayor Pro-Tem Laura Heideman** moved to declare these two water leaks (one on SW First Street and one on South Prairie Road) as hardship cases and waive the amount due for the leakage. **Councilor Mathieu Cameron** seconded the motion. Discussion followed. **Motion carried unanimously.**

Judy Tremblay stated she is working on the Budget for 2011. She said Larry requested purchasing a program to manage the Backflow Testing and Cross-Connection Program, and a Chlorine Analyzer to monitor the chlorine residual. She stated this year we collected \$108,887 on property taxes; but the projection for 2011 is \$98,606. She said it should work out since our payment to the Fire District should be reduced and we should only be short a couple thousand dollars. **Marla Nevill** stated the water tanks should really be replaced. Discussion followed. **Mayor Pro-Tem Laura Heideman** requested the Clerks check into grant funding for the water tank replacement.

COUNCIL MEMBERS REPORT:

Mayor Pro-Tem Laura Heideman said we had 100 entrants for the Salmon Run, received approximately \$2,381 in entrance fees and paid out an estimated \$1,222 in expenses; leaving a net profit of approximately \$1,158. Discussion followed.

Mayor Pro-Tem Laura Heideman said Sheila York would no longer be handling the NFIP (National Flood Insurance Program) policies. She said Dan McClune offered to take these policies if it is okay with the Town. Discussion followed. It was the consensus of the Council to have Dan McClune take over as our local agent for the NFIP policy.

Councilor Gerald Boures stated he has seen coyote pups playing in the alley between SW Second and SW Third Street. Discussion followed.

Judy Tremblay said the data entry for the garbage service billing is going well. Discussion followed.

Judy Tremblay stated we had a meeting with FEMA and everything went well. Discussion followed.

ADJOURNMENT:

- ❖ At 8:26 PM, **Councilor Gerald Boures** moved to adjourn the Regular Council Meeting of October 5, 2010. **Councilor Mathieu Cameron** seconded the motion. **Motion carried unanimously.**

11/02/2010
Date Approved