

TOWN OF SOUTH PRAIRIE
REGULAR COUNCIL MEETING
TUESDAY, MAY 1, 2007, 7:00 PM

CALL TO ORDER:

Mayor Peggy Levesque called to order and presided over the Regular Council Meeting of Tuesday, May 1, 2007 at 7:00 PM.

ROLL CALL:

Council Members: Dave Lykstad, Laura Heideman, Virginia Thompson, Anthony Caldwell and Eric Satterthwaite were present.

Also in attendance: Mathieu Cameron, citizen; and Marla Nevill, Clerk/Treasurer

FLAG SALUTE:

Mayor Peggy Levesque requested everyone stand for the "Pledge of Allegiance."

EXCUSE COUNCIL MEMBERS ABSENCES FROM REGULAR COUNCIL MEETING ON APRIL 3, 2007:

- ❖ Councilor Dave Lykstad moved to excuse Laura Heideman and Virginia Thompson's absences from the Regular Council Meeting on April 3, 2007. Councilor Eric Satterthwaite seconded the motion. Mayor Peggy Levesque called for discussion; seeing none, she called for the vote. Motion carried unanimously.

EXCUSE COUNCIL MEMBERS ABSENCES FROM RECESSED COUNCIL MEETING ON APRIL 18, 2007:

- ❖ Councilor Dave Lykstad moved to excuse Eric Satterthwaite and Virginia Thompson's absences from the Recessed Council Meeting on April 18, 2007. Councilor Laura Heideman seconded the motion. Mayor Peggy Levesque called for discussion; seeing none, she called for the vote. Motion carried unanimously.

APPROVAL OF REGULAR COUNCIL MEETING MINUTES OF APRIL 3, 2007:

- ❖ Councilor Laura Heideman moved to approve the Regular Council Meeting Minutes of April 3, 2007. Councilor Anthony Caldwell seconded the motion. Mayor Peggy Levesque called for discussion. She requested that her comment be removed that the sign looks like a grave marker, on Page 2 under New Business. Councilor Laura Heideman moved to amend her motion to approve the Regular Council Meeting Minutes of April 3, 2007 as corrected. Councilor Anthony Caldwell seconded the amended motion. Motion carried unanimously.

APPROVAL OF RECESSED COUNCIL MEETING MINUTES OF APRIL 18, 2007:

- ❖ Councilor Dave Lykstad moved to approve the Recessed Council Meeting Minutes of April 18, 2007. Councilor Anthony Caldwell seconded the motion. Mayor Peggy Levesque called for discussion; seeing none, she called for the vote. Motion carried unanimously.

APPROVAL OF BILLS FOR APRIL 2007 IN THE AMOUNT OF \$18,038.20:

- ❖ Councilor Dave Lykstad moved to approve the bills for April 2007 in the amount of \$18,038.20 (eighteen thousand thirty-eight dollars and twenty cents). Councilor Laura Heideman seconded the motion. Mayor Peggy Levesque called for discussion. Council discussed extending the Town Hall parking lot and installing another storm drain, tree removal from the Town right-of-way, and increased jail costs. No further discussion. Mayor Peggy Levesque called for the vote. Motion carried unanimously.

NEW BUSINESS:

1) Interlocal Agreement with Pierce County for Animal Control Services:

- ❖ **Councilor Dave Lykstad** moved to approve the Interlocal Agreement with Pierce County for Animal Control Services. **Councilor Laura Heideman** seconded the motion. **Mayor Peggy Levesque** called for discussion. **Councilor Anthony Caldwell** stated he did not like the contract and it did not allocate any coverage hours. **Mayor Peggy Levesque** said we have not made a lot of money on pet licensing in the past. She said Pierce County has already responded to several dog complaints prior to the contract being in place. **Councilor Laura Heideman** stated she didn't like the idea of no patrol hours and Pierce County only responding on a call-out basis. **Councilor Anthony Caldwell** said the animal would be gone before Pierce County came out. **Mayor Peggy Levesque** said the contract would not include any patrol hours. She said we previously paid \$200 per month to the Tacoma-Pierce County Humane Society but they no longer provide animal control services. She said we have been trying to get the contract in place with Pierce County for the last year and she is pleased with the contract. **Councilor Anthony Caldwell** said he thought that was a lot of money for the number of dogs we have in town. **Mayor Peggy Levesque** said according to Pierce County we have about seventy dogs in town. **Councilor Laura Heideman** said she would feel better if we had some sort of animal control. Discussion followed. **Mayor Peggy Levesque** said she had received numerous dog complaints since she became Mayor. **Councilor Anthony Caldwell** stated concerns about vicious dogs. **Mayor Peggy Levesque** said a stray dog was dumped at the Fire Station over the weekend. She said it would be nice to have something in place to handle these types of situations. Discussion followed. **Mayor Peggy Levesque** said the enforcement for Animal Control would be per Title 6 of the Pierce County Code. **Councilor Anthony Caldwell** asked if we could have a contract with Pierce County on a per-call basis? **Mayor Peggy Levesque** said she had a feeling that we would be on our own if we did not accept the agreement with Pierce County. **Mayor Peggy Levesque** read the agreement and requested any Council corrections. Council discussed cat licensing and Pierce County invoices for pet licenses. **Councilor Laura Heideman** said we need some sort of Animal Control service for our citizens. **Mathieu Cameron** asked if an animal were picked up, who would pay? **Marla Nevill** said the cost would be billed to the pet owner. **Councilor Anthony Caldwell** asked if the Town could get the Fines and Forfeits for these citations? **Mayor Peggy Levesque** said it might be more hassle than it is worth to try to collect the Fines and Forfeits. She said Pierce County would respond for the same amount of money and there would not be an additional cost. Discussion followed.
- ❖ **Councilor Dave Lykstad** amended his motion to remove licensing for "cats" under Exhibit A, Section g and remove the word "monthly" from Exhibit A, Section j.a. **Councilor Laura Heideman** seconded the amended motion. No further discussion. **Motion carried unanimously.**

2) Professional Services Agreement with Parametrix for On-call Engineering/Planning Services:

***Kathleen Haggard, Town Attorney, said the agreement looks fine, except for Section 16.1. She said this gives notice that Parametrix would take a lien against the Town's property for unpaid bills and per state law, contractors cannot take liens on government property. She suggested crossing this section out.**

- ❖ **Councilor Laura Heideman** moved to approve the agreement with Parametrix for on-call Engineering/Planning Services with the correction recommended by the Town Attorney to cross out Section 16.1. **Councilor Virginia Thompson** seconded the motion. **Mayor Peggy Levesque** called for discussion. **Councilor Dave Lykstad** requested clarification under Section 5.4 on Page 3. **Mayor Peggy Levesque** suggested revising Section 5.4 as follows: "Payment Upon Termination. On termination, Client shall pay Parametrix for all authorized work performed up to the termination and related closeout costs." She said most of the work performed by the planner or engineer is for grant funded or pass-through projects. **Councilor Anthony Caldwell** said Dave

Roberts is the on-call engineer for Orting. He said we need a contract that is more tailor-made to the Town. Discussion followed.

- ❖ **Councilor Laura Heideman** moved to amend her motion to table the Professional Services Agreement with Parametrix for On-call Engineering/Planning Services to the Regular Council Meeting on June 5, 2007. **Councilor Virginia Thompson** seconded the amended motion. No further discussion. **Motion carried unanimously.**

3) Professional Services Agreement with Pertect for On-call Engineering/Planning Services:

***Kathleen Haggard, Town Attorney, said Section 14 of the contract cites RCW 42.17 (public disclosure act). She said this provision has been repealed and recodified as RCW 42.56 (public records act). She said for clarity's sake, you might want to change the reference.**

- ❖ **Councilor Dave Lykstad** moved to approve the Professional Services Agreement with Pertect for On-call Engineering/Planning Services with the correction recommended by the Town Attorney to revise Section 14 by changing the reference to RCW 42.56. **Councilor Laura Heideman** seconded the motion. **Mayor Peggy Levesque** called for discussion. After further discussion, **Councilor Dave Lykstad** moved to amend his motion to table the Professional Services Agreement with Pertect for On-call Engineering/Planning Services to the Regular Council Meeting on June 5, 2007. **Councilor Laura Heideman** seconded the motion. No further discussion. **Motion carried unanimously.**

4) Road Maintenance Agreement with Pierce County:

***Kathleen Haggard, Town Attorney, said the road maintenance agreement looks fine. She said however, you should double-check Section 8 (insurance) to make sure it's consistent with the insurance the Town maintains.**

Mayor Peggy Levesque said the agreement used to automatically rollover. **Marla Nevill** said the agreement was forwarded to AWC for review, but we have not heard back from them. Discussion followed.

- ❖ **Councilor Anthony Caldwell** moved to table the Road Maintenance Agreement until we receive feedback from AWC. **Councilor Dave Lykstad** seconded the motion. **Mayor Peggy Levesque** called for discussion; seeing none, she called for the vote. **Motion carried unanimously.**

5) Proclamation: Kinship Caregiver Day, May 16, 2007

Mayor Peggy Levesque read the Proclamation from Governor Christine Gregoire. (See Exhibit "A" attached).

OLD BUSINESS:

None.

CITIZENS COMMENTS:

None.

MAYOR'S REPORT:

Election Filing Dates:

The Mayor and Council discussed the Election Filing Dates and the positions that are up for election in November. **Marla Nevill** said the Candidacy Filing Dates are June 4th through June 8th. Discussion followed.

Mayor and Council Members' Salaries:

Councilor Anthony Caldwell said he would like to propose increasing the Mayor and Council Members' salaries as follows: 1) Mayor's salary \$100 (one hundred dollars) per month; 2) Council Members' salary

\$50 (fifty dollars) per month; 3) \$10 (ten dollars) for each additional meeting; 4) Salary capped at of \$80 (eighty dollars) for Council Members and \$130 (one hundred thirty dollars) for the Mayor each month. He said this would be strictly for Council Meetings. Discussion followed.

- ❖ **Councilor Virginia Thompson** moved to approve increasing the Mayor and Council Members' salaries as follows: 1) Mayor's salary \$100 (one hundred dollars) per month, which includes the Regular Council Meeting and \$10 (ten dollars) for each additional meeting, with a cap of \$130 (one hundred dollars) per month. 2) Council Members' salary \$50 (fifty dollars) per month, which includes the Regular Council Meeting and \$10 (ten dollars) for each additional meeting, with a cap of \$80 (eighty dollars) per month. **Councilor Laura Heideman** seconded the motion. **Mayor Peggy Levesque** called for discussion; seeing none, she called for the vote. **Motion carried unanimously.**

Exit Conference for Audit:

Mayor Peggy Levesque said we had the Exit Conference and we passed the Audit with "flying colors" and there were no "Findings." Discussion followed.

PCNET (Pierce County Neighborhood Emergency Teams):

Mayor Peggy Levesque said 35 to 40 people turned out for the PCNET class and we reviewed the basics. She said the classes would be held the third Wednesday of the month through September 2007. She said she would like to have fifty participants and asked that everyone encourage their neighbors to attend the classes. She said in the event of an emergency, we would not have outside help for a long time; and we have to learn how to handle a large-scale disaster. She said Rose Collecchi suggested that this month we take care of storing sufficient quantities of water. She said this might be a good idea after what happened in Orting last month. She said she would like everyone to attend the class and bring a neighbor. Discussion followed.

Hazardous Mitigation Planning:

Mayor Peggy Levesque said at the Hazardous Mitigation Planning Meeting, we were updated on the water incident in Orting. She said the Orting Police Chief came on board three weeks prior to the water supply incident. She said citizens were notified not to use the water using a "Reverse 911" system. She said 95% (ninety-five percent) of the affected households in the Orting Water Supply Area were notified by phone within an hour-and-a-half. She said some South Prairie citizens were notified by mistake. She said Safeway sold out their bottled water rather quickly but they brought in truckloads of water. Discussion followed. **Mayor Peggy Levesque** said she spoke to Fred Crumley, AWC RMSA (Association of Washington Cities Risk Management Service Agency) about steps South Prairie could take to protect our Wellhead and he said this issue would be addressed in the next AWC Newsletter. Discussion followed.

Trash by Sewer Fallout Area:

Councilor Anthony Caldwell said Larry Harter, Utility Operator, has stated concerns about trash by the Sewer Fallout Area. He said Larry is concerned that this could be an environmental issue and asked that a letter be sent out to the citizens. Discussion followed.

Councilor Laura Heideman excused herself from the meeting.

Solid Waste Ordinance and Spring Cleanup:

Mayor Peggy Levesque stated concerns about the Solid Waste Ordinance and the penalties. She said a "Spring Cleanup" flyer would be sent out with the next water/sewer bill. She said in order to participate in the "Spring Cleanup," they have to be a current Murrey's customer. **Councilor Anthony Caldwell** said we could move the "Spring Cleanup" to July. He suggested signing up new customers onto the garbage service when they sign up for sewer and water. **Mayor Peggy Levesque** said Pierce County Responds offers a "Litter Credit" of \$100 off the dump fee. Discussion followed.

Nuisance Ordinance:

Mayor Peggy Levesque said she is working with Kathleen Haggard, Town Attorney, to clean up the Nuisance Ordinance. Discussion followed.

Street Signs Stolen:

Mayor Peggy Levesque said some of the street signs were stolen from Carbon River Road; First, Second and Third Streets. Discussion followed.

Eagle Scout Projects:

Mayor Peggy Levesque said Nate Dedge painted the playground equipment at the Third Street Park. She said TJ Brown is ready to start working on the footbridge at Third Street Park. **Councilor Anthony Caldwell** said if they set the bridge down and not disturb the stream it should be okay. Discussion followed.

Mayor Peggy Levesque said the bridge would have to be approved by the Department of Ecology. She said she would speak to TJ about the project.

Fire Station/Community Center:

Mayor Peggy Levesque said the power bill for the Fire Station/Community Center was quite high but it could be because they were working on the overhead doors. Discussion followed.

Comprehensive Emergency Management Plan (CEMP):

Mayor Peggy Levesque said the Town of South Prairie has to prepare a Comprehensive Emergency Management Plan (CEMP) and she is trying to set up a meeting with Fire Chief Dan Packer about developing this plan. Discussion followed.

Fire Inspections:

Mayor Peggy Levesque said Barry Barquest, East Pierce Fire and Rescue, is still working on the Fire Inspections in town. Discussion followed.

PUBLIC WORKS' REPORT:

Note Requested on Utility Bills:

Councilor Anthony Caldwell requested a note be added to the utility bills requesting that citizens not drop trash in the ditches. Discussion followed. **Councilor Anthony Caldwell** requested authorization to purchase a gas blower for the Parks Department, with a cap of \$300 (three hundred dollars). Discussion followed.

Summer Help – Parks Department:

Councilor Anthony Caldwell said he would be doing the mowing for the summer. Discussion followed.

STEP Tank Inspections:

Councilor Anthony Caldwell said Larry Harter, Utility Operator, is in the process of inspecting all STEP tanks. Discussion followed.

Skateboard Park:

Councilor Anthony Caldwell said a citizen suggested that we not build a bowl in the Skateboard Park and have it entirely above ground, for safety reasons. He said Marydale Brooks is still interested in funding the project. **Councilor Eric Satterthwaite** requested the project be put on hold for a couple of weeks due to personal reasons. Discussion followed.

CLERK'S REPORT:

Comp Plan:

Marla Nevill, Clerk/Treasurer, said the Comp Plan should be completed and ready for Council Action by next Tuesday. Discussion followed.

COUNCIL MEMBERS' REPORT:

Councilor Virginia Thompson requested a contact number for the Utility Operator.

RECESS TO MAY 8, 2007:

- ❖ Councilor Virginia Thompson moved to recess the Regular Council Meeting to May 8, 2007, 7:00 PM. Councilor Dave Lykstad seconded the motion. Mayor Peggy Levesque called for discussion; seeing none, she called for the vote. **Motion carried unanimously.**


Peggy Levesque, Mayor


Marla Nevill, Clerk/Treasurer

The State of Washington



Proclamation

WHEREAS, the family is the cornerstone of our communities, state, and nation, and children are the future of society; and

WHEREAS, the care, protection, and nurturing of children has traditionally been the responsibility of biological parents, with support from other family members and the community; and

WHEREAS, grandparents, uncles, aunts, cousins, and siblings are stepping forward in ever-increasing numbers to assume full, daily parental responsibilities for children whose parents are unable or unwilling to appropriately parent their children; and

WHEREAS, these kin face day-to-day living challenges as well as emotional, financial, and legal obstacles, often alone and without support; and

WHEREAS, their commitment to these children is to provide a healthy, safe, and happy childhood; and

WHEREAS, the number of children being cared for by kin is increasing daily and the length of time they remain with kin has gone from months to years, and these children often view their caregiving kin as their 'Mom and Dad;' and

WHEREAS, the significance of the care and nurturing of these children by their kin deserves to be recognized;

NOW, THEREFORE, I, Christine O. Gregoire, Governor of the state of Washington, do hereby proclaim May 16, 2007, as

Kinship Caregiver Day

in Washington State, and I urge all citizens to join me in this special observance.

Signed this 30th day of March, 2007

A handwritten signature in cursive script that reads "Christine O. Gregoire".

Governor Christine O. Gregoire

EXHIBIT "A"



5/11/07