

**TOWN OF SOUTH PRAIRIE**  
**RECESSED COUNCIL MEETING**  
**TUESDAY, MARCH 20, 2007, 7:00 PM**

**CALL TO ORDER:**

**Mayor Pro-Tem David Lykstad** called to order and presided over the Recessed Council Meeting of Tuesday, March 20, 2007 at 7:00 PM.

**ROLL CALL:**

**Council Members:** Laura Heideman, Virginia Thompson, Anthony Caldwell and Eric Satterthwaite were present. Mayor Peggy Levesque was absent.

**Also in attendance:** Marla Nevill, Clerk/Treasurer

**FLAG SALUTE:**

**Mayor Pro-Tem David Lykstad** requested everyone stand for the "Pledge of Allegiance."

**\*Amend Agenda – Mayor Pro-Tem David Lykstad** requested an amendment to the Agenda to excuse Mayor Peggy Levesque's absence.

- ❖ **Councilor Laura Heideman** moved to excuse Mayor Peggy Levesque's absence for March 20, 2007. **Councilor Eric Satterthwaite** seconded the motion. **Mayor Pro-Tem David Lykstad** called for discussion; seeing none, he called for the vote. *Motion carried unanimously.*

**NEW BUSINESS:**

**Planning and Engineering On-Call Services Applications:**

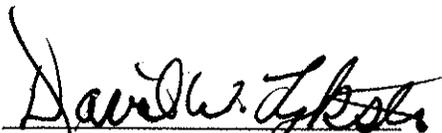
**1) Council Motion to Select Planning/Engineering Applicants for Interview:**

Council reviewed and discussed the applications for On-call Planning/Engineering services. **Councilor Anthony Caldwell** said it is very important to have someone available to respond to questions or inquires in a timely manner. He suggested that we request the Principle, Lead Planner and Lead Engineer attend the interview. He said there are four steps to the selection process and briefly described the steps. **Mayor Pro-Tem David Lykstad** said he would entertain a motion to select applicants for interviews.

- ❖ **Councilor Laura Heideman** moved to select Parametrix and Perteet to move on to the interview phase for On-call Planning/Engineering services. **Councilor Virginia Thompson** seconded the motion. **Mayor Pro-Tem David Lykstad** called for discussion. **Councilor Anthony Caldwell** suggested asking the engineering firms about holding a pre-meeting to determine feasibility prior an applicant paying money. He said there is an advantage to having two firms for on-call services. Discussion followed. **Councilor Anthony Caldwell** suggested scheduling one interview at 7:00 PM and the other one at 8:00 PM. He said it could be a two to three hour meeting. No further discussion. **Mayor Pro-Tem David Lykstad** called for the vote. *Motion carried unanimously.* Council requested that Marla Nevill schedule the interviews for Tuesday, March 27, 2007: Perteet at 7:00 PM and Parametrix at 8:00 PM.

**RECESS TO MARCH 27, 2007:**

- ❖ At 7:24 PM, **Councilor Laura Heideman** moved to recess to March 27, 2007, 7:00 PM, to interview applicants for Planning/Engineering On-call services. **Councilor Eric Satterthwaite** seconded the motion. **Mayor Pro-Tem David Lykstad** called for discussion; seeing none, he called for the vote. **Motion carried unanimously.**

  
David Lykstad, Mayor Pro-Tem

  
Marla Nevill, Clerk/Treasurer