

**TOWN OF SOUTH PRAIRIE**  
**RECESSED COUNCIL MEETING/PUBLIC HEARING**  
**TUESDAY, NOVEMBER 14, 2006, 7:00 PM**

**CALL TO ORDER:**

Mayor Pro-Tempore Dave Lykstad called to order and presided over the Recessed Council Meeting/Public Hearing of Tuesday, November 14, 2006 at 7:01 PM.

**ROLL CALL:**

**Council Members:** Laura Heideman, Virginia Thompson, Anthony Caldwell and Eric Satterthwaite were present. Mayor Peggy Levesque was absent.

**Also in attendance:** Judy Halone, Gazette Reporter; Judy Tremblay, Deputy Clerk/Treasurer; and Marla Nevill, Clerk/Treasurer

**FLAG SALUTE:**

Mayor Pro-Tempore Dave Lykstad asked that everyone stand for the "Pledge of Allegiance."

**APPROVE AMENDMENT FOR OCTOBER 2006 BILLS FROM \$37,552.36 TO \$36,952.36:**

- ❖ Councilor Laura Heideman moved to approve the amendment to the October 2006 Bills from \$37,552.36 to \$36,952.36. Councilor Virginia Thompson seconded the motion. Mayor Pro-Tempore Dave Lykstad called for discussion. The Town Planner reduced his invoice by \$600 (six hundred dollars). No further discussion. Mayor Pro-Tempore Dave Lykstad called for the vote. Motion carried unanimously.

**OPEN PUBLIC HEARING – FY 2007 BUDGET:**

- ❖ At 7:03 PM, Councilor Anthony Caldwell moved to open the Public Hearing for the fiscal year 2007 Budget. Councilor Laura Heideman seconded the motion. Mayor Pro-Tempore Dave Lykstad called for discussion; seeing none, he called for the vote. Motion carried unanimously.

**CLOSE PUBLIC HEARING:**

- ❖ At 7:05 PM, Councilor Anthony Caldwell moved to close the Public Hearing since no citizens were in attendance to comment. Councilor Eric Satterthwaite seconded the motion. Mayor Pro-Tempore called for discussion; seeing none, he called for the vote. Motion carried unanimously.

**NEW BUSINESS:**

1) **Ordinance No. 483 – Establishing Grant Fund No. 104:**

"An Ordinance of the Town of South Prairie, Pierce County, Washington establishing Grant Fund No. 104 for the receipt and expenditures of all grant funds."

- ❖ Councilor Laura Heideman moved to approve Ordinance No. 483. Councilor Virginia Thompson seconded the motion. Mayor Pro-Tempore Dave Lykstad called for discussion. He said the Auditor requested the Council adopt an ordinance establishing a grant fund. No further discussion. Mayor Pro-Tempore Dave Lykstad called for the vote. Motion carried unanimously.

**2) Ordinance No. 484 – Establishing Fund No. 410, Public Works Trust Loan Fund:**

“An Ordinance of the Town of South Prairie, Pierce County, Washington establishing a Public Works Trust Fund Loan, Fund No. 410, for the receipt and expenditures of funds from the Public Works Trust.”

- ❖ **Councilor Virginia Thompson** moved to approve Ordinance No. 484. **Councilor Laura Heideman** seconded the motion. **Mayor Pro-Tempore Dave Lykstad** called for discussion. **Judy Tremblay** said this fund is for the loan, not a grant, from the Public Works Trust Board. No further discussion. **Mayor Pro-Tempore Dave Lykstad** called for the vote. **Motion carried unanimously.**

**3) Ordinance No. 485 – Closing Fund No. 407, Sewer Reserve Litigation Account:**

“An Ordinance of the Town of South Prairie, Pierce County, Washington closing Fund No. 407, which had been established for the Sewer Reserve Litigation Account at Mt. Rainier National Bank as no longer being necessary.”

- ❖ **Councilor Laura Heideman** moved to approve Ordinance No. 485. **Councilor Eric Satterthwaite** seconded the motion. **Mayor Pro-Tempore Dave Lykstad** called for discussion. **Judy Tremblay** said we had to set aside this money during the litigation with the RV Park. She said the account has been closed since the litigation has been dismissed. She said the attorney recommended opening the account. No further discussion. **Mayor Pro-Tempore Dave Lykstad** called for the vote. **Motion carried unanimously.**

**4) Ordinance No. 486 – Adopting a Budget for Fiscal Year Ending December 31, 2007:**

“An Ordinance of the Town of South Prairie, Pierce County, Washington adopting a Budget for Fiscal Year ending December 31, 2007.”

- ❖ **Councilor Laura Heideman** moved to approve Ordinance No. 486. **Councilor Virginia Thompson** seconded the motion. **Mayor Pro-Tempore Dave Lykstad** called for discussion. **Councilor Anthony Caldwell** asked if there were any changes? **Judy Tremblay** said the corrected copies were in the Council Packets. **Mayor Pro-Tempore Dave Lykstad** asked why there was an increase in communications? **Judy Tremblay** said we had to get a new server for Larry to accommodate the GIS. **Mayor Pro-Tempore Dave Lykstad** asked who was the new server? **Marla Nevill** said it was Centurytel DSL. Discussion followed. **Councilor Laura Heideman** asked about the Municipal Court Fines and Forfeits? **Judy Tremblay** said she set aside the same amount as we used for the Wilkeson Municipal Court until we can get an idea of the expenditure through the Bonney Lake Municipal Court. She said the budget document is a working tool and could be amended if needed. No further discussion. **Mayor Pro-Tempore Dave Lykstad** called for the vote. **Motion carried unanimously.**

**5) Ordinance No. 487 – Amending the 2006 Budget Ordinance No. 466:**

“An Ordinance of the Town of South Prairie, Pierce County, Washington amending the 2006 Budget Ordinance No. 466, to recognize various revenues and expenditures not anticipated at the time of the passage of the 2006 Budget.”

- ❖ **Councilor Virginia Thompson** moved to approve Ordinance No. 487. **Councilor Laura Heideman** seconded the motion. **Mayor Pro-Tempore Dave Lykstad** called for discussion. **Judy Tremblay** said there were two amendments: 1) Grant Fund No. 104 increased by \$125,000, and 2) Loan Fund No. 410 increased by \$53,500. No further discussion. **Mayor Pro-Tempore Dave Lykstad** called for the vote. **Motion carried unanimously.**

**6) Ordinance No. 488 – Providing for Parking Restrictions on Washington Street:**

“An Ordinance of the Town of South Prairie, Pierce County, Washington providing for parking restrictions on Washington Street, north side, restricting parking for residents of Washington Street only, establishing penalties.”

❖ **Councilor Anthony Caldwell** moved to table Ordinance No. 488, pending corrections. **Councilor Laura Heideman** seconded the motion. **Councilor Anthony Caldwell** moved to amend his motion to approve Ordinance No. 488, with corrections. **Councilor Laura Heideman** seconded the amended motion. **Mayor Pro-Tempore Dave Lykstad** called for discussion. **Councilor Anthony Caldwell** requested the following corrections: 1) Washington Street changed to NW Washington Street throughout the document, 2) Revise the second “Whereas” to read “Whereas, the width of NW Washington Street is such that two way traffic permits parking on both sides of the street, and...” 3) Revise the third “Whereas” to read “Whereas, the limited amount of parking available on NW Washington Street necessitates that parking be made available for residents of NW Washington Street. 4) Remove the entire sentence for the fifth “Whereas.” 5) Revise Section 1 to read “Parking is restricted to the north side of NW Washington Street in the Town of South Prairie to residents of NW Washington Street, by permit only. 6) Revise Section 3 to read “Violation of this ordinance constitutes impound at owner’s expense. Discussion followed. The Council requested the revised ordinance be sent to Municipal Research Service Center for review. **Councilor Anthony Caldwell** moved to amend his amended motion to approve Ordinance No. 488, with corrections after review and approval by Municipal Research and Service Center. **Councilor Laura Heideman** seconded the amended motion. No further discussion. **Mayor Pro-Tempore** called for the vote. **Motion carried.** Three ayes and one abstain. **Councilor Eric Satterthwaite** abstained.

**7) Ordinance No. 489 – Regular Levy (Property Tax) Certification for Fiscal Year 2007:**

“WHEREAS, the Town Council of Town of South Prairie has met and considered its budget for the calendar year 2007; and, WHEREAS, the districts actual levy amount from the previous year was \$69,578.06; and, WHEREAS, the population of this district is less than 10,000; and now, therefore, **BE IT RESOLVED** by the governing body of the taxing district that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2007 tax year. The dollar amount of the increase over the actual levy amount from the previous year shall be \$695.78, which is a percentage increase of 1% from the previous year.”

❖ **Councilor Virginia Thompson** moved to approve Ordinance No. 489. **Councilor Eric Satterthwaite** seconded the motion. **Mayor Pro-Tempore Dave Lykstad** called for discussion. **Judy Tremblay** said the 1% increase is all that is allowed by law. No further discussion. **Mayor Pro-Tempore Dave Lykstad** called for the vote. **Motion carried unanimously.**

**8) Ordinance No. 490 – EMS Levy Certification for Fiscal Year 2007:**

“WHEREAS, the Town Council of Town of South Prairie has met and considered its budget for the calendar year 2007; and, WHEREAS, the districts actual levy amount from the previous year was \$12,619.35; and, WHEREAS, the population of this district is less than 10,000; and now, therefore, **BE IT RESOLVED** by the governing body of the taxing district that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2007 tax year. The dollar amount of the increase over the actual levy amount

from the previous year shall be \$126.19, which is a percentage increase of 1% from the previous year.”

- ❖ **Councilor Laura Heideman** moved to approve Ordinance No. 490. **Councilor Virginia Thompson** seconded the motion. **Mayor Pro-Tempore Dave Lykstad** called for discussion; seeing none, he called for the vote. **Motion carried unanimously.**

#### **OLD BUSINESS:**

##### **Janitorial Services for Town Hall and Community Center:**

**Councilor Anthony Caldwell** asked Laura Heideman if she was able to find someone to clean the Town Hall and the Community Center? **Councilor Laura Heideman** said yes, Erin Madigan is interested in cleaning the Town Hall and the Community Center. Discussion followed. **Marla Nevill** asked Laura to have Erin contact the Town Hall to set up a cleaning schedule.

#### **CITIZENS' COMMENTS:**

None.

#### **MAYOR'S REPORT:**

None.

#### **PUBLIC WORKS' REPORT:**

##### **PA System at Arena:**

**Councilor Anthony Caldwell** said he received reports that the PA system at the arena was loud and asked if the Mayor had contacted Mark Hutko? **Marla Nevill** said she did not know if the Mayor had spoke to him. Discussion followed.

##### **Sand at Fire Station:**

**Councilor Anthony Caldwell** said the sand at the Fire Station would be moved to the Wastewater Treatment Plant. **Judy Tremblay** said we received another Flood Watch notice. Discussion followed.

##### **Veterans Day Event:**

**Councilor Anthony Caldwell** asked how the Veterans Day Event turned out? **Mayor Pro-Tempore Dave Lykstad** said it turned out very well. He said the Town should purchase a decent PA system. **Councilor Anthony Caldwell** said PA systems are not cheap. He said we should purchase more tables for the Community Center. **Judy Tremblay** said the purchase of new tables was figured into the 2007 Budget. Discussion followed.

#### **CLERK'S REPORT:**

**Judy Tremblay** said the revised Budget with the adjustments was included in the Council Packets. She said the Fund Totals did not change, so they were not included in the Budget Amendment. **Mayor Pro-Tempore Dave Lykstad** said he did not see where the lawnmower came out. **Judy Tremblay** said it was charged to Water, Sewer and General Fund. Discussion followed.

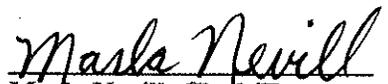
#### **COUNCIL MEMBERS' REPORT:**

**Councilor Anthony Caldwell** asked about the lien on the RV Park property for approximately \$21,000. He said it is only good for a certain period of time and asked Marla to check with the attorney. **Councilor Laura Heideman** said when they put a lien on a property, that lien is there until it is paid off. Discussion followed.

**ADJOURNMENT:**

- ❖ At 8:13 PM, Councilor Anthony Caldwell moved to adjourn the Recessed Council Meeting of November 14, 2006. Councilor Virginia Thompson seconded the motion. Motion carried unanimously.

  
Dave Lykstad, Mayor Pro-Tempore

  
Marla Nevill, Clerk/Treasurer