

TOWN OF SOUTH PRAIRIE
REGULAR COUNCIL MEETING
FEBRUARY 6, 2006, 7:00 PM

CALL TO ORDER:

Mayor Peggy Levesque called to order and presided over the Regular Council Meeting of February 6, 2006 at 7:02 PM, and requested everyone stand for the "Pledge of Allegiance."

ROLL CALL:

Council Members: Dave Lykstad, Robert Stanbary, Laura Heideman and Virginia Thompson were present. Chandra Hairston was absent.

Also in attendance: Barbara Hansen, Gazette Reporter, Cora Johnson, White River School District; Kim Shaw, Karen Leming and Vicki Watkins, citizens; Marla Nevill, Clerk/Treasurer

APPROVAL OF REGULAR COUNCIL MEETING MINUTES FOR JANUARY 3, 2006:

Mayor Peggy Levesque requested the Council try to follow the Roberts Rules of Order and explained the procedure.

- ❖ **Councilor Robert Stanbary** moved to approve the Regular Council Meeting Minutes of January 3, 2006. **Councilor Virginia Thompson** seconded the motion. **Mayor Peggy Levesque** called for discussion. **Mayor Peggy Levesque** requested a correction on page five, in the middle of the page as follows: change "crawl" to "brawl." **Councilor Dave Lykstad** asked why the Council Meeting Minutes were so lengthy? **Marla Nevill** stated the minutes are recorded when addressing litigation issues and public hearings. Discussion followed. **Mayor Peggy Levesque** called for the vote. **Councilor Robert Stanbary** moved to amend his motion to approve the Regular Council Meeting Minutes of January 3, 2006, as corrected. **Councilor Virginia Thompson** seconded the motion. **Motion carried unanimously.**

APPROVAL OF RECESSED COUNCIL MEETING MINUTES FOR:

- ❖ **Councilor Robert Stanbary** moved to approve the Recessed Council Meeting Minutes of January 19, 2006. **Councilor Dave Lykstad** seconded the motion. **Mayor Peggy Levesque** called for discussion. No Council discussion. **Mayor Peggy Levesque** called for the vote. **Motion carried unanimously.**

APPROVAL OF SPECIAL COUNCIL MEETING MINUTES FOR:

- ❖ **Councilor Dave Lykstad** moved to approve the Special Council Meeting Minutes of January 30, 2006. **Councilor Laura Heideman** seconded the motion. **Mayor Peggy Levesque** called for discussion. No Council discussion. **Mayor Peggy Levesque** called for the vote. **Motion carried unanimously.**

APPROVAL OF BILLS FOR JANUARY 2006, IN THE AMOUNT OF \$42,776.58:

- ❖ **Councilor Virginia Thompson** moved to approve the bills for January 2006, in the amount of \$42,776.58 (forty-two thousand seven hundred seventy-six dollars and fifty-eight cents). **Councilor Robert Stanbary** seconded the motion. **Mayor Peggy Levesque** called for discussion. **Councilor Dave Lykstad** asked why the amount was changed from the Agenda in the Council Packet. **Marla Nevill** said the amount listed on the Agenda in the Council Packet is an estimated amount. She said several bills are received around the first of the month and we try to include those in the monthly bills. **Mayor Peggy Levesque** called for the vote. **Motion carried unanimously.**

***Amend Agenda – Mayor Peggy Levesque** requested an amendment to the Agenda to add Cora Johnson, White River School District, to discuss Emergency Transportation Bus Routes.

CORA JOHNSON – WHITE RIVER SCHOOL DISTRICT (WRSD):

Cora Johnson, WRSD, addressed the Town Council to request changing the Emergency Bus Route stop from Arnold's Grocery to the Third Street Park for safety reasons. She said this would only be two or three days per year. **Mayor Peggy Levesque** said because the roads were chip sealed and do not stand up to heavier vehicles, we have

not had the bus stop at Third Street Park. Discussion followed regarding relocating the Emergency Bus Route to Third Street Park and changing the pickup location for the regular bus route because of safety reasons. **Mayor Peggy Levesque** said she would entertain a motion to authorize changing the stop for the Emergency Bus Route from Arnold's Grocery to the Third Street Park.

- ❖ **Councilor Robert Stanbary** moved to approve the request from White River School District to change the stop for the Emergency Bus Route from Arnold's Grocery to the Third Street Park. **Councilor Dave Lykstad** seconded the motion. **Mayor Peggy Levesque** called for discussion. No Council discussion. **Mayor Peggy Levesque** called for the vote. **Motion carried unanimously.**

Mayor Peggy Levesque said she would entertain a motion to authorize changing the regular bus stop from Arnold's Grocery to the South Prairie Town Hall.

- ❖ **Councilor Dave Lykstad** moved to approve relocating the regular bus stop from Arnold's Grocery to the South Prairie Town Hall. **Councilor Robert Stanbary** seconded the motion. **Mayor Peggy Levesque** called for discussion. No Council discussion. **Mayor Peggy Levesque** called for the vote. **Motion carried unanimously.**

Cora Johnson requested the Town of South Prairie send a letter to the White River School District stating the authorized changes to the bus routes. **Mayor Peggy Levesque** said the Town would send a letter and thanked Cora for her presentation.

NEW BUSINESS:

Ordinance No. 468 – Changing Regular Council Meeting to the First Tuesday of the Month:

“An Ordinance of the Town of South Prairie, Pierce County, Washington changing the Regular Meeting of the Town Council from the first Monday of the month at 7:00 P.M. at Town Hall to the first Tuesday of the month at 7:00 P.M. at Town Hall.”

- ❖ **Councilor Dave Lykstad** moved to approve Ordinance No. 468, by title only. **Councilor Laura Heideman** seconded the motion. **Mayor Peggy Levesque** called for discussion. No Council discussion. **Mayor Peggy Levesque** called for the vote. **Motion carried unanimously.**

***Amend Agenda – Mayor Peggy Levesque** requested an Agenda amendment as follows: Review and Discuss Mileage Reimbursement Rate prior to Ordinance No. 469.

Review and Discuss Mileage Reimbursement Rate:

Council reviewed the information on the mileage reimbursement rate and Ordinance No. 420, which set the reimbursement rate at 34.5 cents per mile.

- ❖ **Councilor Dave Lykstad** moved to direct the Town Attorney to draft a new ordinance repealing Ordinance No. 420 and re-establishing the Standard Mileage Reimbursement Rate of 44.5 cents per mile or the current reimbursement rate established by the Internal Revenue Service. **Councilor Robert Stanbary** seconded the motion. **Mayor Peggy Levesque** called for discussion. No Council discussion. **Mayor Peggy Levesque** called for the vote. **Motion carried unanimously.**

Ordinance No. 469 – Amending the 2006 Budget Ordinance No. 466, to revise the Beginning Fund Balances:

“An Ordinance of the Town of South Prairie, Pierce County, Washington amending the 2006 Budget Ordinance No. 466, to revise the Beginning Fund Balances.”

- ❖ **Councilor Laura Heideman** moved to approve Ordinance No. 469, by title only. **Councilor Virginia Thompson** seconded the motion. **Mayor Peggy Levesque** called for discussion. **Marla Nevill** explained that when the Budget is prepared we estimate the Ending Fund Balances, and after we close out for the year, we have the actual Ending Fund Balances. No further Council discussion. **Mayor Peggy Levesque** called for the vote. **Motion carried unanimously.**

OLD BUSINESS

Resolution No. 266 – Tabled from January 3, 2006 Council Meeting:

“A Resolution of the Town of South Prairie, Pierce County, Washington amending Resolution No. 151 and the Land Use Permit for South Prairie Creek RV Park and Campground with Use Agreement for the purposes of clarifying

the Land Use Permit and modifying certain provisions to resolve all disputes and/or litigation and/or claims between the South Prairie RV Park and Dwight Partin, and the Town of South Prairie, setting forth facts.”

Marla Nevill said since a Settlement Agreement was already reached between the RV Park and the Town of South Prairie, she asked the Council to consider removing Resolution No. 266 from the table? **Councilor Robert Stanbary** said he would make the motion since he had brought Resolution No. 266 to the table.

- ❖ **Councilor Robert Stanbary** moved to remove Resolution No. 266 from the table. **Councilor Dave Lykstad** seconded the motion. **Mayor Peggy Levesque** called for discussion. She stated some of the language in Resolution No. 266 might be used to settle the remaining issues with Mr. Partin. Discussion followed. **Mayor Peggy Levesque** called for the vote. **Motion carried unanimously.**

Robert Stanbary – Revisit Installation of Security System:

Councilor Robert Stanbary said he would like to discuss the security system. **Marla Nevill** said we would have to obtain new proposals since the proposals are older than thirty days. **Mayor Peggy Levesque** said with the possible added expense of police protection, she thought it might be best to wait on the installation of a security system. **Councilor Robert Stanbary** said the security system would probably help the police department a lot, and the insurance company would probably advise you to install a security system. He said Officer Bob Carsey told him a security system was the best idea he had heard. Discussion followed. **Councilor Laura Heideman** stated insurance companies generally offer discounts to commercial accounts having a security system. She said the savings could be ten to fifteen percent depending on the area, and she suggested that we check with our insurance carrier. **Vicki Watkins** said she had some experience with security systems, and fifty to sixty percent of the time they could not even get a license plate number, especially at night, but it is usually a good deterrent. **Councilor Robert Stanbary** said the camera could be destroyed, and the only persons who could access the system would be the Mayor or Mayor Pro-Tem off of the Internet. Discussion followed.

- ❖ **Councilor Robert Stanbary** moved to table the security system issue until the Regular Council Meeting on March 6, 2006. **Councilor Virginia Thompson** seconded the motion. **Mayor Peggy Levesque** called for discussion. No further discussion. **Mayor Peggy Levesque** called for the vote. **Motion carried unanimously.**

Discuss Sales Tax Rate for South Prairie:

Marla Nevill said as requested by the Town Council, she researched the possibility of increasing the town's sales tax rate. She said she spoke to Judy Cox, Municipal Research Service Center, and Barney Veenster, Washington State Department of Revenue. She said both Judy and Barney said the Town of South Prairie could not increase the sales tax rate because we were collecting the maximum allowed by statute. (Reference Exhibit "A" attached).

CITIZENS' COMMENTS:

Kim Shaw said we are starting the planning for the "Festival in the Park" and we need the support of the entire Town Council. She said the response from last year was really good, and we should do even better this year. Discussion followed. The next "Festival in the Park" meeting is scheduled for February 21, 2006, 7:00 PM at the Community Center. **Kim Shaw** said we could get a "Monster Truck" air jumper and hopes our local resident Brad Campbell, owner of Big Toyz Racing, would participate in the event. **Councilor Virginia Thompson** gave the name of the marketing director for Muckleshoot and said to send him a letter requesting assistance. **Kim Shaw** said since nobody showed up for the last meeting, she was here to solicit support for planning the "Festival in the Park." She said this is the prelude to the centennial event in 2009. Discussion followed.

Vicki Watkins said just a reminder that the South Prairie Cares Committee meeting is Wednesday, February 8, 2006, 7:00 PM, at the South Prairie Community Center.

MAYOR'S REPORT:

Police Protection:

Mayor Peggy Levesque said she's doing some fact finding on police protection and she spoke to Mayor Kepka from the Town of Wilkeson. She said we might be able to get police protection from the City of Buckley. She asked **Marla Nevill** about the State requirements for police protection. **Marla Nevill** said she spoke to Pat Mason, Municipal Research Service Center, and he said there is no requirement on the amount of police protection, but we have to provide police protection. **Mayor Peggy Levesque** said she would like to see twenty-four hour police protection. She said she would continue working on this matter and she would keep the Town Council updated on

the progress. **Barbara Hansen, Gazette Reporter**, said if the Town of South Prairie changes police protection, would Wilkeson continue to provide municipal court services? **Mayor Peggy Levesque** said we would have to go with the new police department on municipal court services.

Building Permits:

Mayor Peggy Levesque said she met with Gordon Aleshire, Pierce County Planning and Land Services, about having Pierce County handle the Town's permits. **Councilor Robert Stanbary** asked what types of permits would they handle? **Mayor Peggy Levesque** said the building permits. Discussion followed.

Ditch on Carriage Road:

Mayor Peggy Levesque said if the Town of South Prairie could provide a Hold Harmless Agreement, Jerry Kuranko offered to repair the ditch on Carriage Road. She said the pipe to run a culvert under the road would cost \$1200-\$1300. Discussion followed.

Addition of Committee Sections to Agenda:

Mayor Peggy Levesque said she thought the entire Utility Department is too much for one person to handle and she would like see this broken into several committees, i.e. roads, water, sewer, parks, community development, etc.

Council Retreat:

Mayor Peggy Levesque said she has tentatively scheduled a Council Retreat for Sunday, February 26, 2006. She said a person from the Association of Washington Cities (AWC) would act as the facilitator for the Council Retreat. She said the public could attend but would not be allowed to participate. Discussion followed. **Marla Nevill** said after the date and time is confirmed, she would post the public notice.

Citizens Advisory Committee:

Mayor Peggy Levesque said East Pierce Fire and Rescue hosted a Citizens Advisory Committee (CAC) meeting to discuss the proposed merger between Pierce County Fire District #20, District #12 and East Pierce Fire and Rescue. She said the merger would help to streamline Fire Protection and Emergency Medical Services between the three Fire Districts. She said the next CAC meeting is scheduled for February 23, 2006, 6:30 PM. Discussion followed.

PUBLIC WORKS' REPORT:

Wastewater Treatment Plant (WWTP) Update:

Councilor Robert Stanbary said he would have to speak to Larry Harter, Utility Operator, to find out the status of the WWTP Update. Discussion followed. **Councilor Robert Stanbary** said he would have a status report at the next Council meeting.

Town Roads:

Councilor Robert Stanbary said the roads in town need some work. He said after we chip seal the roads, the Town could apply for grant funding to pave the roadways. Discussion followed. **Mayor Peggy Levesque** said she spoke to Vince Kiley, Pierce County Roads, and he said we would have to use a hot seal instead of a cold seal to repair the roadways.

Water Department:

Councilor Robert Stanbary said we received the draft Water Comp Plan, but we still need to clean and seal the water tanks. He said he thought the last estimate we received was approximately \$100,000. Discussion followed. **Mayor Peggy Levesque** suggested contacting Jennifer Dvorak, Parametrix to help locate funding. **Councilor Robert Stanbary** said we have to tie down the water tank and overhaul the motors on the pumps. He said if the water tanks are not tied down and we have an earthquake or some other natural disaster, the insurance company would probably not pay for the damages. He said we could possibly get a grant to install the tie-downs for the water tanks. **Mayor Peggy Levesque** said Jennifer Dvorak has scheduled a meeting on March 14, 2006 to review the draft Water Comp Plan and we could discuss some of these issues with her at that time. Discussion followed. **Mayor Peggy Levesque** said we also have to address the arsenic levels on the lower well by use of filters or mixing with the other water supply.

Notice of Correction -- General Permit for Biosolids Management:

Marla Nevill said Larry Harter asked her to address the Notice of Correction for the General Permit for Biosolids Management from the Washington State Department of Ecology (WDOE). She said we have to prepare the SEPA (State Environmental Policy Act) for the General Permit for Biosolids Management and post the public notice. She said Parametrix would prepare the document for \$800 plus approximately two hours of review time by the Town Planner. She said we would have to request an extension from WDOE, prepare the SEPA document, post the public hearing notice, conduct the public hearing and publish the SEPA. She requested Council Action to authorize Parametrix to prepare the SEPA document and review by the Town Planner. **Mayor Peggy Levesque** said she would entertain a motion to authorize Parametrix to prepare the SEPA and the Town Planner to review the document, to meet the requirements in the Notice of Correction for the General Permit for Biosolids Management from the Washington State Department of Ecology.

- ❖ **Councilor Robert Stanbary** moved to authorize Parametrix to prepare the SEPA and the Town Planner to review the document for the General Permit for Biosolids Management. **Councilor Dave Lykstad** seconded the motion. **Mayor Peggy Levesque** called for discussion. No further discussion. **Mayor Peggy Levesque** called for the vote. **Motion carried unanimously.**

CLERK'S REPORT:

None.

COUNCIL MEMBERS' REPORT:

Traffic and Safety Issues at the South Prairie Post Office:

Council discussed traffic and safety concerns at the South Prairie Post Office. **Kim Shaw** said the U. S. Postal Service had placed a freeze on building any new Post Offices. She suggested trying to promote getting a mailbox business in town. Discussion followed. **Mayor Peggy Levesque** said the Town of South Prairie would welcome any ideas to alleviate traffic congestion at Emery Avenue and Highway 162.

ADJOURNMENT:

- ❖ **Councilor Robert Stanbary** moved to adjourn the Regular Council Meeting of February 6, 2006. **Councilor Laura Heideman** seconded the motion. **Motion carried unanimously.**


Peggy Levesque, Mayor


Marla Nevill, Clerk/Treasurer