

**TOWN OF SOUTH PRAIRIE
RECESSED COUNCIL MEETING
TUESDAY, MARCH 23, 2010, 7:00 PM
South Prairie Town Hall
121 NW Washington Street**

The following is a condensation of the proceedings and is not a verbatim transcript.

CALL TO ORDER:

Mayor Peggy Levesque called to order and presided over the Recessed Council Meeting of Tuesday, March 23, 2010, at 7:11 PM.

ROLL CALL:

Council Members: Dave Lykstad, Laura Heideman, Gerald Boures, and Karen Shell were present. Mathieu Cameron was absent.

Also in attendance: Mart Kask, Town Planner; Tony Caldwell; and Marla Nevill, Clerk-Treasurer

FLAG SALUTE:

Mayor Peggy Levesque requested everyone stand for the "Pledge of Allegiance."

REVIEW AND APPROVAL OF AGENDA FOR MARCH 23, 2010:

- ❖ **Councilor Laura Heideman** moved to approve the Agenda for March 23, 2010. **Councilor Dave Lykstad** seconded the motion. **Marla Nevill** requested adding the authorization for the Mayor to execute the engineering agreement on Item #1 under New Business. **Councilor Laura Heideman** moved to amend her motion to approve the Agenda for March 23, 2010, with the correction requested by Marla Nevill, Clerk-Treasurer. **Councilor Dave Lykstad** seconded the amended motion. **Motion carried unanimously.**

UNFINISHED BUSINESS:

1) **Sign Regulations Review and Council Consensus of Amendment Language for Public Hearing on April 6, 2010 (Tabled from March 2, 2010 Council Meeting:**

Council reviewed sign regulations and requested corrections as noted on Exhibit "A" attached.

NEW BUSINESS:

1) **Committee Recommendation and Council Confirm Appointment of Engineering Firm for Road Project Design for ARRA (or JOBS Bill) Funded Project:**

Mart Kask explained the process and timeline for the ARRA (or JOBS Bill) project and gave the committee recommendation to appoint WH Pacific as the Design Engineer. (See Exhibit "B" attached).

- ❖ **Councilor Karen Shell** moved to approve the appointment of WH Pacific as the Design Engineer for the ARRA (or JOBS Bill) funded Road Project. **Councilor Laura Heideman** seconded the motion. **Mart Kask** requested authorization for the Mayor to negotiate and execute the agreement with WH Pacific. **Mayor Peggy Levesque** stated we get \$313,000 worth of work for \$13,000. **Mart Kask** stated the whole project is on a reimbursement basis. He said it would be paid by the State based on actual costs. Discussion followed. **Councilor Karen Shell** moved to amend her motion to include authorizing the Mayor to negotiate and execute the agreement with WH Pacific. **Councilor Laura Heideman** seconded the amended motion. **Motion carried unanimously.**

Mart Kask stated he had invited Parametrix to submit a proposal, since they and Perteet is the Town Engineers; but Parametrix dropped out. Discussion followed.

CITIZENS' COMMENTS:

None

MAYOR'S REPORT:

Mayor Peggy Levesque stated she had a great time in Hawaii. Discussion followed.

PUBLIC WORKS' REPORT:

None

CLERK'S REPORT:

None

COUNCIL MEMBERS REPORT:

Some complaints were received that kids were moving the logs on Rainier Avenue. **Mayor Peggy Levesque** asked Tony to move the logs. Discussion followed.

Councilor Laura Heideman requested an update on the request from Mike and Cheryl England. Discussion followed. Council requested a letter be sent to the England's regarding the response from the Town Attorney.

ADJOURNMENT:

- ❖ At 8:40 PM, **Councilor Karen Shell** moved to adjourn the Recessed Council Meeting of March 23, 2010. **Councilor Dave Lykstad** seconded the motion. **Motion carried unanimously.**

4-6-2010
Date Approved

17.06.040 General Restrictions and Limitations for all Districts:

R. *Temporary portable A-frame sandwich board signs:*

A portable A-frame or similarly designed sign, which is no greater than ~~thirty-six (36) inches wide by forty-eight (48) inches tall~~ six (6) square feet. Signs must be of durable construction and materials to withstand high winds.

a. ~~Not more than one (1) sandwich board sign may be utilized by retail uses in the business or light industrial districts. Corner lots may have two signs one on each block face. They are not permitted in any other districts.~~ Temporary signs will be authorized by the Town of South Prairie, by permit, for a period of time specified.

b. ~~Portable A-frame sandwich board signs are permitted on the business premises only.~~ The lettering of temporary signs will be of professional quality.

c. ~~Portable A-frame sandwich board signs shall not be placed on the public right-of-way.~~ Temporary A-frame sandwich board signs may only be displayed during business hours. If not removed within specified time, the Town may remove the signs and charge the owner a \$10.00 fee.

d. Except for a business that does not have direct street frontage on Highway 162 or Emery Avenue shall be allowed a maximum of two (2) sandwich board signs for marking route of travel.

e. Portable A-frame sandwich board signs shall not be placed on the public right-of-way without being authorized by the Town.

f. Only businesses within the Town will be authorized a temporary sign permit.

Memorandum

TO: Mayor Peggy Levesque and
Town Council, Town of South Prairie

FROM: Mart Kask, AICP, PE, Project Manager
Emery-Third-Tubbs Road Overlay Project

SUBJECT: Emery-Third-Tubbs Road Overlay Project

DATE: 23 March 2010

At Issue

The objective of securing federal ARRA funds to preserve Emery Avenue – Third Street – Tubbs Road from SR-162 to the south town limits, the Town Council needs to take the following two actions:

1. Authorize the Mayor to sign the attached WSDOT Letter of Understanding for Project Administration, LOUPA-1020, dated March 2, 2010.
2. Authorize the Mayor to enter into contract with WHPacific to perform the engineering design (PS&E), bidding assistance, and construction management, not to exceed \$37,000. Up to \$13,024 will come out of Town of South Prairie funds and the remainder \$23,976 will come out of federal grant funds.

Attachments

1. Letter of Understanding for Project Administration LOUPA-1020, dated March 2, 2010, WSDOT
2. Scope of Work and Fee, WHPacific, not to exceed \$37,000.

CC: Marla Nevill, Clerk/Treasurer
Anthony Caldwell