

**TOWN OF SOUTH PRAIRIE  
REGULAR COUNCIL MEETING  
TUESDAY, SEPTEMBER 1, 2009, 7:00 PM  
South Prairie Town Hall  
121 NW Washington Street**

*The following is a condensation of the proceedings and is not a verbatim transcript.*

**CALL TO ORDER:**

Mayor Peggy Levesque called to order and presided over the Regular Council Meeting of Tuesday, September 1, 2009, at 7:00 PM.

**ROLL CALL:**

**Council Members:** Dave Lykstad, Laura Heideman, Gerald Boures, Mathieu Cameron and Karen Shell were present.

**Also in attendance:** Tony Caldwell, Flood Damage Project Manager; Larry Harter, Utility Operator; and Marla Nevill, Clerk/Treasurer

**FLAG SALUTE:**

Mayor Peggy Levesque requested everyone stand for the "Pledge of Allegiance."

**REVIEW AND APPROVAL OF AGENDA FOR SEPTEMBER 1, 2009:**

- ❖ Councilor Dave Lykstad moved to approve the Agenda for September 1, 2009. Councilor Karen Shell seconded the motion. Motion carried unanimously.

**APPROVAL OF REGULAR COUNCIL MEETING MINUTES OF AUGUST 4, 2009:**

- ❖ Councilor Laura Heideman moved to approve the Regular Council Meeting Minutes of August 4, 2009, as written. Councilor Dave Lykstad seconded the motion. Motion carried unanimously.

**APPROVAL OF BILLS FOR AUGUST 2009, IN THE AMOUNT OF \$29,196.37:**

- ❖ Councilor Dave Lykstad moved to approve the bills for August 2009, in the amount of \$29,196.37 (twenty-nine thousand one hundred ninety-six dollars and thirty-seven cents). Councilor Laura Heideman seconded the motion. Council requested clarification on several bills, and these inquiries were answered. Council discussed Warrant No. 13470 to Mart Kask and the adjustment of the invoice total. No further discussion. Councilor Dave Lykstad moved to amend his motion to approve the bills for August 2009 with the exception of the payment to Mart Kask, Warrant No. 13470 in the amount of \$1020.00, revising the bills total to \$28,176.37. And, authorizing the Deputy Clerk/Treasurer to pay the adjusted invoice from Mart Kask when it is received. Councilor Laura Heideman seconded the amended motion. Motion carried unanimously.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

1) **Six-Year Transportation Improvement Plan:**

**Review and Schedule Public Hearing for October 6, 2009:**

- ❖ Councilor Karen Shell moved to review the draft Six-Year Transportation Improvement Plan and schedule the Public Hearing for October 6, 2009. Councilor Gerald Boures seconded the motion. Council reviewed and made revisions to the

draft Six-Year Transportation Improvement Plan. No further discussion. **Motion carried unanimously.**

**CITIZENS' COMMENTS:**

**Laura Heideman** stated concerns about the sprinkler at the Fire Station/Community Center spraying out onto the roadway. Discussion followed.

**MAYOR'S REPORT:**

**Mayor Peggy Levesque** stated she took last month off to spend time with family.

**Mayor Peggy Levesque** stated she and Marla met with Parametrix and Pertect regarding the General Sewer Plan; and she felt we were over our head regarding this issue. She said we should use our on-call engineering firms. Both firms requested clarification on what the Town expects in the Request for Proposals on the General Sewer Plan. She personally felt we should stick to the State requirements. **Larry Harter** said if the facility plan were prepared in conjunction with the General Sewer Plan, it would be less expensive than preparing them separately. **Mayor Peggy Levesque** said once the General Sewer Plan is completed, we might be able to find funding to prepare the facility plan. **Larry Harter** said the Facility Plan is an engineering report that looks at options for the plant; and the General Sewer Plan is basically the operation of the plant. He said if we are going to pursue options, we need a facility plan. He said when the plant was built; a Facility Plan was prepared not a General Sewer Plan. **Mayor Peggy Levesque** said one of the engineering firms said if the Town took on the Cost Service portion of the General Sewer Plan; the cost would be considerably less expensive. **Larry Harter** asked if the Council wanted drawings in CAD or Crayola?

- ❖ It was the consensus of the Council that the General Sewer Plan is prepared per State requirements with CAD drawings and Tony Caldwell review proposals and his recommendations submitted to the Council. Discussion followed.

**Mayor Peggy Levesque** stated the Salmon Run is scheduled for September 26<sup>th</sup> and asked for volunteers to help with the event. Discussion followed. **Mayor Peggy Levesque** stated she would like to hand over this event to another agency, possibly the Cascade Land Conservancy. Discussion followed.

**PUBLIC WORKS' REPORT:**

**Larry Harter** stated seventy meters have been installed and thirty are completed and ready to touch-read. He said the leads would have to be changed on the other meters that were installed. Discussion followed.

**Larry Harter** stated the RV Park was originally only allowed sixty-five RVs with an occupancy rate of approximately 20% (twenty percent); but he currently has approximately 105 RVs. He stated he would like to install two (2) new pumps and bio-tube pump vaults at the RV Park. He said it would cost \$2911.08 plus tax for two (2) ½-horsepower pumps and bio-tube pump vault(s). Discussion followed. **Larry Harter** stated washing machines have been slipped into several storage sheds, which has increased flows. **Mayor Peggy Levesque** said to start by installing the bio-tube pump vault(s) and check with Judy to make sure there are funds available for the other part of the project. Discussion followed.

**Mayor Peggy Levesque** asked Larry how the people from WorkForce were working out? **Larry Harter** said we started with one worker and then we got a second worker; but he got another job. He said we have a second worker again. He said the one is working out really well. Discussion followed.

**PROJECT MANAGER REPORT – FLOOD DAMAGE:**

**Tony Caldwell** stated Tubbs Road was crack sealed and the pipe along SW Third Street was installed. He said I battled back and forth with Fisheries and the Corp; but finally they told me to get in and out of the creek as quickly as possible. He said we started the sewer outfall project last Monday and we finished on Friday. He said we should be in good shape for now; but we have to come up with a new method of cleaning out the sewer outfall. He suggested installing a cyclone fence to protect the sewer outfall, since kids were already throwing rocks into the outfall. He requested signs be posted there. He said we would need 36' (thirty-six feet) of fence and he would get estimates. Discussion followed. **Tony Caldwell** said we received a report from FEMA and the Town is responsible for 12½% of the total project cost. He said the Sewer Outfall project is still under review; but we are waiting for funding approval from FEMA for the other projects. He said Category A & B projects had to be completed by the end of July; but we requested an extension. He said the Sewer Outfall project would be more than estimated due to the hand removal of the rocks and the cost of a diver. He said we would have to submit an appeal to cover the additional costs. Discussion followed.

**Tony Caldwell** said the roof at the well house is considered repair not replacement. He said he would contact The Sterling Group for an estimate. **Mayor Peggy Levesque** said it would be nice to get it done before winter. Discussion followed.

**Tony Caldwell** said the installation of the shut-off valves in the storm drains at the Fire Station/Community Center would start tomorrow. Discussion followed.

**Mayor Peggy Levesque** said she had a conversation with her brother-in-law and would like to meet with Tony and Larry to discuss maintaining the Sewer Outfall. **Larry Harter** said if we could keep rocks and debris from piling up on the outfall, it would help. **Tony Caldwell** said he would like to put up a fence. It was the consensus of the Council to obtain bids for the fence. Discussion followed.

❖ **Councilor Karen Shell** moved to authorize obtaining bids, reward bid and installation of a fence and signage at the sewer outfall. **Councilor Dave Lykstad** seconded the motion. **Motion carried unanimously.**

**Mayor Peggy Levesque** said Mart Kask is working on the buyout for the flood-damaged property on South Prairie Road and submittal of the application. She said she contacted the Pierce County Conservation District and they might have funds available next year to purchase the property; but she felt we still needed to pursue the Mitigation funding through FEMA. Discussion followed.

**CLERK'S REPORT:**

**Marla Nevill** said she would be working on a Local Records grant application for submittal to the Washington State Archives. Discussion followed.

**Marla Nevill** said she submitted a Loss Control grant application to AWC RMSA in the amount of \$1,000 (one thousand dollars) to help cover the cost of installing the shut-off valves in the storm drains at the Fire Station/Community Center. Discussion followed. **Marla Nevill** said there were a lot of meetings during the month of August. **Tony Caldwell** said East Pierce Fire & Rescue would pay for the cost of the oil separator.

**COUNCIL MEMBERS REPORT:**

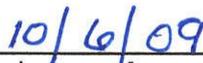
**Councilor Dave Lykstad** asked about the Liquor License for the Grub Stake? **Marla Nevill** said this issue was presented to Council around March of 2009. Discussion followed.

**ADJOURN:**

- ❖ At 8:48 PM, Councilor Dave Lykstad moved to adjourn the Regular Council Meeting of September 1, 2009. Councilor Karen Shell seconded the motion. Motion carried unanimously.

  
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Mayor Peggy Levesque

  
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Marla Nevill, Clerk/Treasurer

  
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Date Approved